

Monday, November 8, 2021
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, November 8, 2021, the meeting was posted for public information on November 5, 2021, at 8:50 p.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Jack Godberson, Member, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Brenda Medlock, Shannon Mallory and Liz Nicholson, OSU Extension; Dennis Bonewell, Emergency Management; Darlene Engelking, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Jason Shanks led the flag salute.

Motion was made by Wilson and seconded by Shanks approving regular meeting minutes of November 1, 2021. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Regarding use of ARPA for Rural Broadband Infrastructure (discussion with OSU Extension): Shannon Mallory stated he did not have any new information to report but would like to see a committee formed and he said he had suggestions of names to be put on said committee. No action was taken.

BOCC asked Reese to place an item on the next agenda regarding forming a committee. DA Hermanson said he would submit wording for the item.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson said crews hauled material, bladed roads and mowed ditches district wide, cleaned ditches on east Hartford and serviced equipment.

Commissioner Shanks said crews are blading, hauling rock and mowing black top areas for the last time this season. He said that Highpoint Partners is continues to work on Bridge 251B and driving piles.

Commissioner Wilson told his crews hauled shale and rock to FEMA sites, bladed roads, installed two pipe culverts on Cowboy Hill, repaired road signs, mowed right-of-way's, taking inventory and servicing brakes on equipment.

Motion was made by Godberson and seconded by Wilson approving Resolution No. 21, 22-94 Interlocal Cooperative Agreement for CED January 1-December 31, 2022. DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson tabling CBRI 5-Year Plan. Shanks wants to send asphalt spot leveling course for Traders Bend, River Rd., Pine Str. Intersection in Dist#2 to this plan; 5-Year Plan tabled for other two commissioners to assess needs in their district. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving to go out for bid for Traders Bend low-water crossing, Dist#2. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving to go out for bid on asphalt spot leveling course for Traders Bend, River Rd., Pine Str. Intersection in Dist#2. Shanks wants to pay for this out of the FY2022 5-Year Plan. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Resolution No. 21, 22-95, County Commissioner District Boundaries. Shanks explained the Resolution had not been approved and needed to be approved with the lengthy detailed legal descriptions; also included in the Resolution are the number of people by district. District #1-14,781; District #2-14,270; District #3-14,649. DA Hermanson

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noted the percentage of population may be within 5% of each other to be in compliance, according to statutes. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving action to purchase a 2022 Ford F150 4WD SuperCab with 6.5' bed pickup off the Statewide Contract SW0035, #25101507, from Joe Cooper Ford in the amount of \$31,540.00, Dist#1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson tabling a ODOT Purchase Contract to lease/purchase road machinery or equipment through the County Road Machinery and Equipment Revolving Fund. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving going out for six-month bids for commonly used items, and any additions or changes to the bid items. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Kay County Monthly Reports for October 2021: Treasurer. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions to dispose of equipment: Res#21, 22-97, Hwy. D#1-2004 Tommy Lift Tailgate, returned to DA's office; Res#21, 22-98, Hwy. D#1-2004 Ecoquest Air Purifier, junked; Res#21, 22-99, Hwy. D#1-1992 Hearing Hall Safe, junked; Res#21, 22-100, Hwy. D#1-2009 Impact Wrench, junked (corrected from agenda that read Res#21, 22-96). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions to deposit funds: Res#21, 22-92, Highway Dist#1-\$2,235.85, sale of scrap metal; Res#21, 22-93, Highway Dist#3-250.00, Certificate of Compliance. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Lapsed Balances 2020/2021 Cash Fund of Estimate of Needs and Request for Appropriations: Highway Cash Fund-\$105,645.27, D#1-\$15,677.76, D#2-\$46,423.88, D#3-\$43,543.63; Highway BIA Maintenance Agreement D#2-\$1,139.62; Treasurer Mortgage Certification Fee-\$500.00; Treasurer Resale-\$550.00; Adult Drug Court-\$1,178.00; Family Drug Court-\$32.00; Mental Health Court-\$200.80; Visual Assessor Revolving-\$59.00; Sheriff Service Fee-\$20,744.60. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson the following Cash Fund Estimate of Needs and Request for Appropriation: Highway-\$340,416.60; D#1-\$109,929.58, D#2-\$113,715.19, D#3-\$116,771.83; ARPA 2021-\$104.10; County Bridge & Road Improvement-\$36,785.37; Treasurer Mortgage Certification-\$590.00; Resale Property-\$11,277.38; Adult Drug Court-\$5,095.91; Family Drug Court-\$6,000.00; Mental Health Court-\$7,086.00; County Clerk Lien Fee-\$673.00; Open Dumping Reward-\$24.53; Bond-ST (PBA)-\$134,565.81; County Clerk Records Management & Preservation-\$9,400.00; Assessor Revolving Fee-\$982.90; County Sales Tax-\$358,349.24; Home Finance Trust Authority-\$0.10; County Donations-\$7,412.00; Sheriff Service Fee-\$25,488.38; Use Tax-ST-\$71,773.10 (\$52,179.04/\$19,594.06). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks on the following Transfer of Appropriations: Hwy. Dist#1 BIA Maintenance Agreement-\$16,562.50 to Hwy. Maintenance; Hwy. Dist#1 BIA Maintenance Agreement-\$36,621.00 to Hwy. Maintenance. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

DA Brian Hermanson left the meeting to attend court.

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Motion was made by Godberson and seconded by Wilson approving Payroll Verifications for October 2021, Payroll with warrants to be released on November 23, 2021, Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

FY 2020/2021 PURCHASE ORDER:

General Shredding 3282 Top Secret Document Destruction Svcs 21.00; Highway Truck 3399 Joe Cooper Ford 29344.00

FY 2021/2022 PURCHASE ORDER:

Assr Rev Fee Supplies 1682 Amazon Capital Services 189.40; Toner 1623 Redlands Office Solutions LLC 608.42; 1683 Redlands Office Solutions LLC 249.38; Drug Court Contract Labor 1214 Chouteau, Danny J. 461.64; Court Staffing 1364 Terrell Law Firm PLLC 375.00; Supplies 1754 Staples 131.40; Water 1366 Quality Water Services, Dept 1003 21.35; Family Drug Court Court Staffing 1355 Jowers, Rae 500.00; 1356 Terrell Law Firm PLLC 500.00; 1357 Wilson, Brewer & Munson 500.00; Supplies 1765 Staples 139.38; General Forms 1394 Redlands Office Solutions LLC 318.01; Fuel 1017 Earnheart Oil Inc 106.96; Maintenance 720 Oklahoma State University 201.50; 1220 Standley Corp 54.95; 1386 Oklahoma State University 450.48; Maintenance Agree. 1429 R.K. Black Inc 402.16; 1436 Standley Systems Inc 100.20; Mileage 270 Meadows, Crystal Lee 61.60; 1802 Harp, Jennifer L. 23.35; Supplies 1686 Redlands Office Solutions LLC 30.24; Utilities 1054 City of Newkirk 5547.05; Health Janitorial 907 Chavez, Leonel 1800.00; 1236 Chavez, Leonel 1800.00; Maintenance 390 R.K. Black Inc 72.73; 1241 R.K. Black Inc 185.22; Supplies 568 Lowes Companies Inc. 5.39; Testing 1343 Newkirk Family Health Center 225.00; Therapy services 905 Lockett, Gary 2080.00; Travel 465 Sigrid Krause 120.96; 1256 Lockett, Gary 342.83; 1258 Oldfield, Amy 48.38; Highway ASPHALT 1610 Evans & Associates 1010.70; Bearings 1702 P & K Equipment 182.88; Concrete 1488 Ponca City Concrete Co 460.00; Culvert 1492 Core & Main LP 741.65; Fuel 1699 Cross Oil 4152.23; Grease 1634 Southwest Kleenpower Inc 405.00; Internet 1397 Chisholm Broadband 58.00; 1486 KanOkla Networks 60.00; 1691 Chisholm Broadband 68.00; Lease 1806 Caterpillar Financial Services Corp 2727.00; Lodging 1673 Embassy Suites - Norman 99.00; MILEAGE 1275 Wilson, John A. 196.00; Parts 1269 Owen Auto Supply 0.00; 1278 Action Truck Parts 402.97; 1367 Kelle Oil Company 356.72; 1464 Hats Auto Supply 171.03; 1678 Southwest Truck Parts 1089.73; 1791 P & K Equipment 248.00; Registration 1170 ACCO 95.00; 1372 ACCO 95.00; Repairs 967 P & K Equipment 565.02; 1004 Stolhand Heating & Air 303.18; 1270 Kelle Oil Company 199.15; 1274 Blackwell Tire Service 220.00; Rock 1511 Dolese Bros. Co 2192.52; ROCK 1447 Sober Brothers 3149.89; Sealing 1563 Circuit Engineering District #8 6873.49; Service 634 OK Natural Gas 20.50; supplies 522 Lowes Companies Inc. 132.66; 1461 Brandts 157.84; Supplies 1698 Redlands Office Solutions LLC 81.76; 1799 Redlands Office Solutions LLC 21.27; Telephone 1779 Nextiva Inc 88.67; Tires 1611 Southern Tire Mart 2204.00; Uniforms 1272 Unifirst Holdings Inc 1272.02; Water 987 Rural Water District #3 89.33; Mental Health Court Staffing 1352 Holmes Yates & Johnson 75.00; 1353 Terrell Law Firm PLLC 225.00; Supplies 1764 Staples 160.97; ML Fee Registration 1451 ACCO 105.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Godberson and seconded by Shanks to adjourn at 10:25 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 15th day of November, 2021.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
