

# KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450  
Newkirk, Oklahoma 74647

Monday, July 25, 2022

## **Special Meeting**

8:45 a.m.

Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in special session at 8:45 a.m. on Monday, July 25, 2022, in the Kay County Administration Building, Commissioners Room, in Newkirk, Oklahoma. Notice of the meeting was posted for public information on July 21, 2022, at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Jason Shanks called the meeting to order. Trustees: John Wilson, Vice-Chairman, present; Shane Jones, Member, present. Other's present were as follows: Brian Hermanson, Kay County District Attorney (DA); Christy Kennedy, Kay County Treasurer; Brenda Medlock, OSU Extension; Carol Leaming, Election Board Secretary; Joe Allbaugh, County Commissioner Dist#3 Elect; Tony Talerico and Mike Snow, Construction Superintendent/KSB Enterprises; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Wilson and seconded by Jones approving special meeting minutes of July 18, 2022. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Unfinished projects at the Annex/Administration Building that need addressed and completed: Clerk Reese said this item was put on the agenda as a reminder of the areas still needing attention. Mike Snow, Kyler Construction, stated there is a running list of completion items that need finished. He said none of the remaining items are under warranty, just unfinished work. Snow told officers in meeting to get him a list from each department. He also mentioned that concrete issues are still being addressed and will be fixed, front ramps, areas that are holding water, etc.

Motion was made by Shanks and seconded by Wilson approving Request for Information (RFI) #28 Proposal-Level 2/3 floor plaster ceiling demo (\$6,691.52 going back into contingency). Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Report and discussion regarding sales and use taxes receipts: Clerk Reese noted the July collections as \$24,031.20-Use Tax, \$142,904.07-Sales Tax, Total-\$166,935.27. She reported the Fiscal Year 2022 total collections for both Use/Sales Tax - \$1,859,255.91; she said it was down from previous FY 2021.

There being no further business, motion was made by Shanks and seconded by Jones to adjourn (9:04 p.m.). Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

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Approved this 1<sup>st</sup> day of August, 2022.

TRUSTEES  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

\_\_\_\_\_  
JASON SHANKS, CHAIRMAN

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JOHN A. WILSON, VICE-CHAIRMAN

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SHANE JONES, MEMBER

ATTEST:

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TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY  
(SEAL)

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