

Monday, July 18, 2022  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, July 18, 2022, the meeting was posted for public information on July 15, 2022, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman John Wilson called the meeting to order: Commissioners: Shane Jones, Member, present; Jason Shanks, Member, present. Other's present were as follows: Brian Hermanson, Kay County District Attorney (DA); Christy Kennedy, Kay County Treasurer; Janell Leaming, Kay County Assessor; Steve Kelley, Kay County Sheriff; Brenda Medlock and Shannon Mallory, OSU Extension; Dennis Bonewell, Emergency Management Director; Cody Blair, Maintenance; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman John Wilson led the flag salute.

Motion was made by Shanks and seconded by Jones approving the regular meeting minutes of July 11, 2022. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Ribbon cutting to celebrate gift of the Kay County Amphitheatre: No spokesperson was in attendance to present.

Kids playing on the Kay County Amphitheatre and messing with electrical boxes: Chairman Wilson said kids have been climbing on top of the Amphitheatre and opening up and messing with the electrical boxes. Treasurer Kennedy asked who is responsible if something were to happen; she was told the county would be responsible. After further discussion, it was mentioned having the electrical boxes locked.

OSU Extension reporting June 2022 activities: Brenda Medlock, Extension Educator FCS/4-H, CED, said a 4-H camp counselor training was held on June 10<sup>th</sup> at Sun N Fun in Ponca City. She said 4-H students ages 14-18 may apply to be a counselor, but must attend training. Medlock stated this year 16 youth from Kay and Noble County were counselors. OHCE sewing workshop was held on June 25<sup>th</sup> at the OSU Extension Multipurpose Room, Medlock said those in attendance were taught how to make a sausage roll pillowcase and she noted the pillowcases could be entered into the county fair.

Shannon Mallory, Extension Educator AG/4-H, started off by talking about the Master Gardeners. He said the Master Gardeners and Mallory had a booth at the Ponca City Herb Festival where they helped youth "plant a plant with master gardeners". He told they gave away 450 plants to children; he stated the plants were donated by Lowe's. Mallory stated that OSU Extension offers a two-day tractor driving certification course for youth to become certified. The certification allows employment of minors 14 & 15 to work at farm jobs operating tractors. This year, he told the class was held at the Cherokee County Fairgrounds on June 7 & 9, a two-day training with six hours of homework. Mallory said Kay County youth Evan Grossardt attended, and Mallory assisted with the program. He said 10 youth were in attendance and received their certification. Mallory mentioned the fun-filled three days of 4-H Camp and all the training and counseling to prepare for this camp experience.

Conference room setup and installation for TV/monitor wall mount, cables, computer, etc.: Clerk Reese expressed interest and told how the room could be utilized by all offices needing to complete OSU County Training online versus driving to classes. She said she received two quotes and was still waiting for the third quote.

Motion was made by Shanks and seconded by Wilson tabling conference room setup and installation for TV/monitor wall mount, cables, computer, etc. until all quotes are received. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving no changes to the selection of OPERS Employer Retirement Contribution Rates for FY2023. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

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Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said crews drove sheeting on culverts on "S" Str., cleared trees from fence line on Dry Rd., fixed washout on Lake Rd., put in a new culvert and placed rip rap around culvert washout on Enterprise Rd., put in two (2) new culverts on South Ave., put concrete barricades at a bridge on North Ave., mowed ditches, boom mowed, and bladed roads.

Commissioner Shanks said last week his crews bladed areas that were not too dry and powdery, mowed, and repaired signs.

Commissioner Wilson told crews have been hauling sand, shale and rock to the roads, laid material on roads, worked on a bridge on 76<sup>th</sup> Str., mowed roadsides, serviced equipment and cleaned ditches.

ARPA Funds: Commissioner Shanks repeated each of the districts would receive \$1 million for roads and he was planning on purchasing rock, but would also like an additional \$100,000 to help with expenses on Dist#2 new shop building. He asked the other two commissioners if they would like an additional \$100,000 for their highway accounts for purchasing fuel, road materials, etc. Highway funding sources were discussed, cuts from state funding, and the high cost of fuel. Commissioner Jones said his district could certainly use the extra help; Chairman Wilson questioned his ability to use funds since he would not be reelected into office. Shanks said the BOCC would need to approve a resolution stating how these funds would be applied.

Motion was made by Jones and seconded by Shanks approving to distribute an additional \$100,000 of the ARPA funds to each district. Motion carried: Jones, aye; Wilson, abstained; Shanks, aye.

ARPA Funds for Premium Pay: Shanks said he wanted this on the agenda. Treasurer Kennedy asked if he had talked with Cheryl Wilson at the State Auditor's office. Shanks said he had but needs to look deeper into this because it is complicated. He asked to form a committee of himself, the Assessor, Treasurer and County Clerk to research this further.

No action was taken regarding using ARPA Funds for Premium Pay.

Motion was made by Shanks and seconded by Jones approving Letter of support for Kaw Nation Tribal Transportation Fund (Res#22,23-27), after changing language stating "District No. 2 supports" to stating "Kay County support" the implementation and maintenance of the safety countermeasures. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving and authorizing the Requisitioning Officers (RO), Receiving Agents (RA), and Inventory Clerks (IC) for: Highway Dist#2-RO-Jason Shanks/Chad Johnston, RA-Debi Merhoff/Rusty Klinger, IC- Debi Merhoff/Rusty Klinger; Health Department-RO-Laura Pameticky/Sara Patterson/Robin White-Daniels, RA-Angela Frazier/Sabrie Streeter, IC-Tami Hicks/Laura Pameticky. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Public Service/Pipeline Crossing Line Installations: Tom Hill, NE4/NE4 S7 T25 R2W ending SE4/SE4 S6 T25 R2W, Dist#3; City of Tonkawa, NE4/NW4 S01 T25N R1W ending SE4/SW4 S36 T26N R1W, Dist#1. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Detention Transportation Claim for May 2022 in the amount of \$2,123.13. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving the following Kay County Monthly Reports for June 2022: Health Department. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving the following Resolutions to deposit funds: Res#22, 23-26, Highway Dist#3-\$2,500.00, Public Service/Pipeline Crossing Line Installation. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] Dennis Bonewell told the BOCC that during the construction of his office he would be taking vacation.

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DA Hermanson left the meeting to attend court.

Motion was made by Wilson and seconded by Shanks approving Payroll with warrants to be released on July 28, 2022, Maintenance & Operation Claims, and Blanket Purchase orders. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

**FY 2021/2022 PURCHASE ORDER:**

General Cleaning 3946 Opportunity Center 85.00; Detention 3958 Craig Co. Detention Center 300.00; 3959 CommunityWorks 1275.00; Dirt work 4420 Sober Brothers 1457.20; Expenses 3954 Card Service Center 202.94; 3956 Card Service Center 139.11; Gloves 4125 Galls 539.79; Maintenance 4285 P & K Equipment 1018.62; Maintenance Agree. 4229 Standley Corp 100.20; Supplies 2727 J & P Supply 924.42; Travel 4072 Mallory, Shannon 418.47; Utilities 3895 City of Newkirk 2629.07; Health Service call 4423 Falco Alarm Co. 118.75; Travel 1 Glasgow, Genevieve 25.98; Highway Building 4134 Locke Supply Co. 1446.97; Parts 4017 Warren Power And Machinery 39.27; ROCK 4363 Dolese Bros. Co 8458.97; Sand 3870 Dolese Bros. Co 228.24; Resale Fees 3821 CSG Forte Payments, INC. 79.00; 4187 CSG Forte Payments, INC. 54.00; SH Svc Fee Fuel 3237 Fuelman 311.27

**FY 2022/2023 PURCHASE ORDER:**

Assr Rev Fee Bags 375 Amazon Capital Services 26.99; Service 230 Locke Auto Parts 92.37; Bond- ST Collections 416 Kay County PBA Gross Revenue, Acct#7303000186 131612.74; Drug Court Labor 229 Butler, Kristopher 691.68; General Contractual Services 49 Oklahoma State University 15476.19; Reimbursement 324 Meadows, Crystal Lee 20.00; Shirts 360 Village Screen Print 44.88; Software 75 OSBI 4650.00; 78 Kellpro Computer 3764.00; Highway null 376 Direct Discount Tire 1049.52; Fabrication 390 C Johnstone LLC 50.00; Lease 42 Security National Bank 2038.69; 44 Security National Bank 1319.76; Lease Pmt 21 CNB Of Okarche 7276.19; Overage 415 Locke Supply Co. 37.98; Registration 191 OK Corporation Commission 25.00; Repairs 392 Yellowhouse Machinery Co 168.72; Jail Debt-ST Collections 417 Kay County JFA #124183 350485.22; SH Svc Fee Maintenance 100 Burkes Auto Body & Restoration 1000.00; Supplies 378 Smith, Clayton Shane 52.73; Use-ST Collections 418 Kay County PBA Gross Revenue, Acct#7303000186 22183.53

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

Motion was made by Shanks and seconded by Wilson approving and awarding per the recommendation of Sheriff Steve Kelley the lowest and best bid on Bid#2022-30, Degree Turning Target System-Sheriff to Mike Gibson Manufacturing (MGM), Inc.-\$37,150.00. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

There being no other business, motion was made by Wilson and seconded by Shanks to adjourn at 10:34 a.m. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

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Approved this 25<sup>th</sup> day of July, 2022.

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JOHN A. WILSON, DIST#3, CHAIRMAN

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SHANE JONES, DIST#1, MEMBER

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JASON SHANKS, DIST#2, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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