

Monday, July 11, 2022
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, July 11, 2022, the meeting was posted for public information on July 8, 2022, at 8:50 a.m. at the Commissioners Room, at the west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman John Wilson called the meeting to order (9:06 a.m.): Commissioners: Shane Jones, Member, present; Jason Shanks, Member, present. Other's present were as follows: Billie Chrz, First Assistant District Attorney (ADA); Christy Kennedy, Kay County Treasurer; Steve Kelley, Kay County Sheriff; Shannon Mallory, OSU Extension; Donna Parker, Oklahoma Court Services; Joe M. Allbaugh, Kay County Commissioner Elect, Dist#3; Skylar Mathews, Kaw Nation; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman John Wilson led the flag salute.

Motion was made by Wilson and seconded by Jones approving the regular meeting minutes of July 5, 2022. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working and the project they are involved in for the month of June 2022: Ms. Parker stated the completed hours for new community service clients-8, regular community service clients-51, sanction community service hours-80, total hour completed-552.5, and community service offender completeions-12. The Completed Events: Peachtree Landing, Blackwell Fire Department, Wheatheart Nutrition, Friendship Feast and New Life Trails where the clients made repairs, cleaned, served meals and cleaned up, prepared meals, handed out meals and fed animals and cleaned. Upcoming Events will be held at Ponca City Disc Golf, Northern Oklahoma Humane Sociate, Top of Oklahoma Museum and Blackwell Cemetery.

OSU Extension reporting May 2022 activities: Shannon Mallory said Director Brenda Medlock and Liz Nicholson conducted a "Reality Check" program for Blackwell Middle School students. He said it is an interactive approach to teaching teens about money and budgeting. Different scenarios are used and students are assigned martial status, family status, occupation with salary then students are tasked with making regular purchases that would be made during a typical month using the money they are allotted. Educators Brenda Medlock, Shannon Mallory and Liz Nicholson conducted a STEM school enrichment program at Ponca City Union Elementary. The youth learned about strawberry DNA, layers of the earth science, and horticulture science with hands on activities. May 1-7 was OHCE Week. The BOCC proclaimed a Proclamation designating May 1-7 as OHCE week. After the meeting the OHCE members held a reception for the courthouse employees and the commissioners in the OSU Extension multipurpose room. Mallory said Ms. Medlock expressed her appreciation of the new building. During OHCE week members held a tea party social and invited others to attend in hopes of recruiting new members. Mallory said Don Schieber hosted "Wheat Field Day"; he said Oklahoma State University Ag Research and OSU Extension come together to educate the public and farming community with information gained from wheat variety trial field days. Mallory said 66 consultations were made during the month of May and noted a mile stone on U-Tube had been reach with 204,000 minutes viewed.

Motion was made by Wilson and seconded by Shanks appointing Shane Jones to the Justice Facilities Authority to fill the vacancy of Commissioner Jack Godberson (Godberson's last day in office was June 30, 2022), effective July 1, 2022. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Clerk Reese said DA Hermanson asked for a temporary burn ban for Kay County be put on the agenda for consideration; DA Hermanson stated he had been contacted by local fire departments with concerns. The commissioners said none of them had been contacted. No action was taken.

Motion was made by Shanks and seconded by Wilson approving Association of County Commissioners of Oklahoma (ACCO) annual membership dues-\$4,500.00. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving County Officers & Deputies Association of Oklahoma (CODA) annual membership dues-\$1,027.00. Motion carried: Jones, aye; Wilson, aye; Shanks aye.

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Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Jones said crews have been putting in a new culvert pipe on South Ave., cleaned up a big wheat spill on Hubbard Rd., patched asphalt roads, sprayed roads, mowed ditches, boom mowed, and bladed roads.

Commissioner Shanks noted due to lack of missing metal, the District Barn is not quite finished. He said crews are blading, putting in pipe, taking out trees and hoping to start Peckham Rd. Shanks also told he will be using \$50,000 of his portion of the ARPA funds to purchase rock.

Commissioner Wilson told crews have been hauling shale and rock to the roads, grading roads, working on a culvert on 24th Str., took out trees on Dry Rd., started work on a new box on 76th north of Indian Rd., mowing roadways, and repairing signs.

Motion was made by Wilson and seconded by Shanks approving to lay rumble strips on 13th Street in Blackwell north and south of Hubbard Rd. Wilson said these rumble strips will be purchase off the state contract. ADA Chrz said she spoke with Randy Robinson at ACCO; ADA Chrz told Wilson she saw no problem with him moving forward with this project. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving to go out on sealed bid for 22 metal lateral filing cabinets for courthouse renovation 3rd floor, noting the PBA excess funds will reimburse the General Government account for these filing cabinets. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Public Service/Pipeline Crossing Line Installations: Kay Electric Cooperative, NW4/NW4 S19 T28N R3E ending NE4/NW4 S30 T28N R3E, N. LA Cann Rd. & East River Rd., Dist#2; Kay Electric Cooperative, SE4/SE4 S22 T26N R1E ending NE4/NE4 S3 T25N R1E, D#1; Kay Electric Cooperative, SE4/SW4 S26 T26N R1E ending NE4/NW4 S35 T26N R1E, W. South Ave., D#1. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Kay County Monthly Reports for June 2022: Court Clerk (May 2022); Treasurer; Assessor; County Clerk. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Resolutions for Disposing of Equipment (Court Clerk): Res#22, 23-19, Computer tower, transfer to AOC; Res#22, 23-20, Laptop, transfer to AOC; Res#22, 23-21, Laptop, transfer to AOC; Res#22, 23-22, Canon scanner, transfer to AOC; Res#22, 23-23, Computer tower (2), transfer to AOC; Res#22, 23-24, Credit card reader, transfer to AOC; Res#22, 23-25, HP ProBook Laptop, transfer to AOC. Motion carried: Jones, aye; Wilson, abstained; Shanks, aye.

Motion was made by Jones and seconded by Wilson approving the following Resolutions to deposit funds: Res#22, 23-18, Highway Dist#1-\$250.00, Certificate of Compliance. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

No action was taken on authorizing Requisitioning Officer (RO), Receiving Agent (RA) and Inventory Clerks (IC) in the General Fund and Cash Accounts for FY 2022-2023. None were presented.

Motion was made by Shanks and seconded by Jones approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$324,583.38; D#1-\$101,571.79, D#2-\$100,428.13, D#3-\$122,583.46; ARPA 2021-\$107.44; County Bridge & Road Improvement-\$51,892.51; Treasurer Mortgage Certification-\$625.00; Resale Property-\$30,521.23; Child Abuse Prevention-\$3,294.93; Adult Drug Court-\$5,800.65; Family Drug Court-\$12,600.00; Mental Health Court-\$9,172.50; County Clerk Lien Fee-\$343.00; Bond-ST (PBA)-\$131,612.74; County Clerk Records Management & Preservation-\$7,990.00; Assessor Revolving Fee-\$823.89; County Sales Tax-\$350,485.22; Home Finance Trust Authority-\$0.10; Sheriff Service Fee-\$14,891.26; Use Tax-ST-\$81,258.34 (\$59,074.81/\$22,183.53). Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Monday, July 11, 2022
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New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

ADA Chrz left the meeting to attend court.

Motion was made by Wilson and seconded by Shanks approving Maintenance & Operation Claims, and Blanket Purchase orders. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

FY 2021/2022 PURCHASE ORDER:

Assr Rev Fee Reimbursement 4424 Boyer, Amber L. 28.73; Drug Court Water 4178 Quality Water Service 43.75; General Chairs 4358 OK Correctional Industries 1503.18; Detention 3941 OK Juvenile Justice SVCS 1120.00; Fuel 2627 Earnheart Oil Inc 698.01; 3949 Fuelman 1876.77; 4047 Fuelman 2673.10; Furniture 2838 Oklahoma Correctional Industries 903.46; Maintenance 3515 Oklahoma State University 236.00; Maintenance Agree. 4170 R.K. Black Inc 256.98; Reimbursement 4380 Kay County Election Board 698.49; Rental 4372 Kay County Election Board 745.00; Software 3957 Transunion Risk 150.40; Travel 4073 Medlock, Brenda 497.51; Water 3942 Quality Water Service 86.25; Health Service 3983 Chavez, Leonel 1800.00; Testing 3594 Newkirk Family Health Center 45.00; Therapy services 3646 Lockett, Gary 500.00; Travel 3999 Lockett, Gary 302.40; 4003 Laura Pruett 28.08; Highway Asphalt 4008 Evans & Associates 5570.67; Billing 4149 Kay Electric Cooperative 319.00; Drug Test 4157 AMC Urgent Care PlusLLC 82.00; 4321 AMC Urgent Care PlusLLC 82.00; Parts 3577 John Deere Credit 1303.66; 3685 Yellowhouse Machinery Co 192.18; 4037 Hats Auto Supply 337.01; 4142 Southwest Truck Parts 129.29; 4212 Blackwell Auto Supply 1067.03; 4351 Highway 60 Tire & Service Inc 15.00; Pipe 4044 Dub Ross Co. Inc. 2769.60; 4189 Lowes Companies Inc. 231.77; Rock 4283 Dolese Bros. Co 1217.74; ROCK 4141 Whitaker Aggregates Inc 8470.00; 4307 Sober Brothers 1573.78; 4334 Dolese Bros. Co 8497.46; Service 3630 OK Natural Gas 20.50; Shale 4315 Mike Redding 194.00; 4377 Mike Redding 225.50; supplies 3875 Brandts 172.93; 4035 Atwoods Distributing 19.99; 4036 Brandts 113.99; Supplies 4339 Locke Supply Co. 3166.43; 4361 Lowes Companies Inc. 244.97; 4369 Locke Supply Co. 2821.38; Testing 4162 AMC Urgent Care PlusLLC 60.00; Uniforms 4350 Cintas Corporation Loc 1089.41; Water 3628 Rural Water District #3 77.14; SH Svc Fee Supplies 3563 Detectachem Inc. 88.81; 4365 Sirchie 81.18

FY 2022/2023 PURCHASE ORDER:

Assr Rev Fee Software 162 Environmental Systems Research Institute Inc 400.00; 163 LandmarkGSI 1250.00; General Fees 77 ROCIC 300.00; Internet 89 Kay County Detention Center 700.00; Maintenance 53 Standley Systems Inc 217.61; Network Support 267 American Telephone Inc 4290.00; Notary Bonds 167 Secretary of State 10.00; Registration 164 Oklahoma Tax Commission 455.00; 165 County Assessors Assoc Of Okla 275.00; Services 5 County Budgeting Services LLC 625.00; Storage 251 Newkirk Mini-Storage 68.00; Subscription 76 Caliber Public Safety, Colossus 4074.00; 156 Blackwell Journal Tribune 47.00; 157 Ponca City News 99.95; 158 Tonkawa News 30.00; Highway Chemicals 354 Two Rivers Coop 594.00; Fuel 366 Earnheart Crescent LLC 29408.16; Lease 184 SNB NA 3455.16; 185 Caterpillar Financial Services Corp 2727.00; 192 Welch State Bank 2136.55; 193 OK Dept. of Transportation 7759.55; 195 SNB NA 1599.53; LEASE PURCHASE 175 OK Dept. of Transportation 8226.58; Maintenance Agree. 36 Syn-tech Systems Inc. 1175.00; Phone 190 Chisholm Broadband 79.99; Software 194 Kellpro Computer 2676.00; 196 Kellpro Computer 3267.00; Supplies 357 Farha Wholesale Co. 170.28; Telephone 199 Nextiva Inc 90.20; TIRE 340 Kelle Oil Company 1280.00; Uniforms 339 Village Screen Print 97.66; Resale Notary Bonds 369 Secretary of State 10.00; Software 200 TM Consulting 17100.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

Bids were opened as follows: Bid#2022-29, Dispatch Radio Console System-no bids were received-Sheriff; Bid#2022-30, Degree Turning Target System, Sheriff-Mike Gibson Manufacturing, Inc.-\$37,150.00 and ATS Targets-\$52,855.56

Motion was made by Shanks and seconded by Wilson approving to go out to rebid Bid#2022-29, Dispatch Radio Console System, Sheriff per Sheriff's recommendation because no bids were received. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Monday, July 11, 2022
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Motion was made by Shanks and seconded by Jones tabling Bid#2022-30, Degree Turning Target System, Sheriff, for further review by Sheriff Kelley. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

There being no other business, motion was made by Shanks and seconded by Jones to adjourn at 10:07 a.m. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Approved this 18th day of July, 2022.

JOHN A. WILSON, DIST#3, CHAIRMAN

SHANE JONES, DIST#1, MEMBER

JASON SHANKS, DIST#2, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
