

Kay County Justice Facilities Authority
Regular Meeting
Friday, July 9, 2021
Kay County Detention Center
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority (JFA) met in a regular session at 2:30 p.m. Friday, July 9, 2021, in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the meeting was posted for public information on June 10, 2021, at the Kay County Detention Center front door, the Sheriff's training room door in Newkirk, OK, and Kay County Website.

Chairman Wes Young called the regular meeting to order.

Wes Young gave the opening prayer.

Roll Call: Trustees: Mark Detten, Present; Jack Godberson, Absent; Steve Kelley, Present; Jim Stieber, Absent; Lee Stout, Present; Wes Young, Present. Others present were as follows: Don Jones, KCDC Director; Kay Hughs, KCDC Administrative Assistant; David Ash, KCDC Programs; Claude Williams, Taxpayers for Transparency; Holly Cline, Secretary/Kay County Deputy Clerk.

Motion was made by Detten and seconded by Stout to approve the minutes of the June 11, 2021 regular meeting. Motion carried. Detten, aye; Kelley, aye; Stout, aye; Young, aye.

Jail Director Report by KCDC Director Don Jones: Jones reported on various maintenance issues. Issues included compressors on AC units, cooler and ice machine, underground sensor for gate, and transport van damages. Hughs provided the monthly packet containing the following reports: Inmate Population Analysis, which Jones reported the head count was currently 283 after transferring 23 inmates. The female count was higher than average. Monthly Food Service Report and Sales Tax Disbursement. Jones noted the monthly income was higher than it had been at \$353,156. Jones also noted that training was being completed and the staff was preparing for upcoming inspection in August. Hughs reviewed the revenue report for April and noted that ICE contracts renewed May 28.

Motion was made by Kelley and seconded by Detten to approve and authorize the chairman to sign the ACCO Property & Liability Payment options after selecting option 1 on the resolution to participate in ACCO-SIG Property and Liability FY22. Motion carried. Detten, aye; Kelley, aye; Stout, aye; Young, aye.

Motion was made by Detten and seconded by Stout to approve payment on the BOK Annual Bond Trustee Fee in the amount of \$2,800.00 for invoice #5123877. Motion carried. Detten, aye; Kelley, aye; Stout, aye; Young, aye.

Detten summarized his contact with Baskin, Hadley accountants regarding monthly financial statements. He indicated that Shelly at Baskin Hadley would look into compiling data to produce a report that would be more cohesive with the jail financials.

Motion was made by Stout and seconded by Detten to approve the June and July 2021 Purchase Orders. Motion carried. Detten, aye; Kelley, aye; Stout, aye; Young, aye.

Motion was made by Detten and seconded by Stout to approve July and August 2021 KCDC bi-weekly employee payroll not exceeding \$88,000 gross salary per pay period. Motion carried. Detten, aye; Kelley, aye; Stout, aye; Young, aye.

There were no unscheduled public appearances.

Motion was made by Kelley and seconded by Detten to adjourn at 3:45 p.m.

Approved this 13th day of August, 2021.

Wes Young, Chairman

Attest:

Tammy Reese, Secretary/Kay County Clerk
County of Kay/State of Oklahoma
Kay County Justice Facilities Authority
(Seal)