

# KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450  
Newkirk, Oklahoma 74647

Wednesday, July 6, 2022

## **Special Meeting**

3:30 p.m.

Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in special session at 3:30 p.m. on Wednesday, July 6, 2022, in the Kay County Administration Building, Commissioners Room, in Newkirk, Oklahoma. Notice of the meeting was posted for public information on July 1, 2022, at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Jason Shanks called the meeting to order. Trustees: John Wilson, Vice-Chairman, present; Shane Jones, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Marilee Thornton, Kay County Court Clerk; Randy Kyler, Mike Snow, Tony Talerico, Ryan McIntosh, KSB Enterprises; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Wilson and seconded by Jones approving special meeting minutes of June 13, 2022. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Shanks moved to PBA Agenda Item No. 5.

Filing cabinets for the District Attorney's office in the courthouse: DA Hermanson explained the need for the filing cabinets and told these cabinets will partially become a wall in the remodel for his office. He said the cabinets will be built with strong steel to be there for the duration of the building, the costs of the cabinets are \$41,045.00. DA Hermanson said when the sales tax proposition was put into place fixtures, furniture and equipment was part of what the citizens voted for including all offices. Trustee Shanks told the DA this item would have to be bid because of the amount. No action was taken.

Trustees moved back to PBA Agenda Item No. 4.

Contingency Allowance Authorization, additional cost for floor leveling and floating procedures on Courthouse Remodel & Addition, Floors 1-3: Randy Kyler, KSB Enterprises, explained the issues with the floor leveling, the ceiling, and the disagreements with the architects on these issues. Mr. Kyler said he doesn't want to delay this process any longer and told he feels confident in moving forward and using contingency funds to do so. He said there is \$246,000 left in contingency and this change will cost \$144,734.00. DA Hermanson said the contingency fee belongs to the PBA, it is money paid by the taxpayers; he said the decision is at the discretion of the PBA Trustees. Mr. Kyler said if we go out for bid it will delay the project at least another three weeks. Court Clerk Thornton said although everyone is anxious to move back to the courthouse, she doesn't want the board to spend extra money just because they are cramped into the DHS building. She said she does not want pipes showing through the ceiling in the basement and she wants this done right for the citizens of Kay County. Shanks said if this is rebid it could actually come in at a higher amount.

Motion was made by Shanks and seconded by Jones approving Contingency Allowance Authorization, additional cost for floor leveling and floating procedures on Courthouse Remodel & Addition, Floors 1-3 (\$144,734.00). Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving Pay Application No. 7, Contractor's (KSB Enterprises) Application for Payment totaling \$228,731.05 period to 6-27-2022 for materials and construction costs for the Kay County Courthouse Remodel & Addition-Phase 2 including authorization for direct payment of certain materials to the vendors in order to receive credit for the Authority's sales tax exemption. The following Requisitions will be submitted for payment: KSB Enterprises-\$133,239.10; Engineered Equipment, Inc.-\$82,263.00; Culligan of Wichita-\$5,424.27; Hunzicker Brothers-\$260.00; Locke Supply Company-\$891.02; Elliott Electrical Supply-\$6,653.66. Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

Clerk Reese reported June 2022 Sales Tax receipts-#131,608.28/Use Tax-\$22,183.53, Total-\$153,791.81; she said the total amount was down around \$5,000 from last month and down approximately \$20,000 from June 2021.

There being no further business, motion was made by Shanks and seconded by Wilson to adjourn (4:00 p.m.). Motion carried: Jones, aye; Wilson, aye; Shanks, aye.

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Approved this 11<sup>th</sup> day of July, 2022.

TRUSTEES  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

\_\_\_\_\_  
JASON SHANKS, CHAIRMAN

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JOHN A. WILSON, VICE-CHAIRMAN

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SHANE JONES, MEMBER

ATTEST:

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TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY  
(SEAL)

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