

Tuesday, July 5, 2022
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Tuesday, July 5, 2022, the meeting was posted for public information on July 1, 2022, at 8:50 a.m. at the Commissioners Room, at the west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman John Wilson called the meeting to order: Commissioners: Shane Jones, Member, present; Jason Shanks, Member, absent. Other's present were as follows: Brian Hermanson, District Attorney (DA); Billie Chrz, First Assistant District Attorney; Christy Kennedy, Kay County Treasurer; Steve Kelley, Kay County Sheriff; Dennis Bonewell, Emergency Management; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman John Wilson led the flag salute.

Motion was made by Wilson and seconded by Jones approving the regular meeting minutes of June 27, 2022. DA Hermanson told newly elected Commissioner Shane Jones he could approve the minutes if he did not have any concerns with them. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving Appointment of Deputy, First Deputy William J. McAllaster and Appointment of Foreman Mike Kelly for Commissioner Shane Jones, Dist#1. Motion carried: Jones, aye; Wilson, aye.

No action was taken appointing a BOCC to the Justice Facilities Authority to fill the vacancy of Commissioner Jack Godberson (Godberson's last day in office is June 30, 2022), effective July 1, 2022.

Motion was made by Wilson and seconded by Jones approving an Interlocal Agreement between the City of Ponca City, Oklahoma, and County of Kay, Oklahoma FY 2022 Edward Byrne Memorial Justice Assistance Grant (JAG). DA Hermanson explained the agreement and stated he approved as to form. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving Alarm System Monitoring Agreement by and between Falco Alarm Company and the Kay County Health Department/Blackwell (temperature monitoring), July 1, 2022-June 30, 2023. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving Alarm System Monitoring Agreement by and between Falco Alarm Company and the Kay County Health Department/Ponca City (fire alarm and temperature monitoring), July 1, 2022-June 30, 2023. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving Service Agreement by and between R. K. Black, Inc. and the Kay County Health Department/Blackwell for July 1, 2022-June 30, 2023. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving Service Agreement by and between R. K. Black, Inc. and the Kay County Health Department/Ponca City for July 1, 2022-June 30, 2023. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving Contract by and between the Kay County Health Department and Leonel Chavez to provide janitorial services, effective the 1st day of July 2022, and terminate on the 30th day of June 2023. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving a Contract by and between Eastern Oklahoma Youth Services & Kay County for Juvenile Detention Services at Pittsburg County Regional Juvenile Detention Center, \$38.97 per child per day. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

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Motion was made by Wilson and seconded by Jones approving Detention Services Agreement by and between CommunityWorks, LLC and the BOCC and Pottawatomie County-\$44.50 a day per child and Cleveland County-\$44.50 a day per child. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving Letter of Agreement for Relocation Work on a natural gas line located at 201 S. Main St., Newkirk. DA Hermanson said Oklahoma Natural Gas needs to move this service/meter over 10', and he added it would be at the cost of the county (\$2,415.00). He said the county would need to pay prior to the relocation. ADA Chrz said since it is an existing service/meter there would be a charge, but there was no charge to the Administration Building when a new service meter was installed. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving Professional Legal Services Contract between BOCC and Kay County Assessor and Tisdal & O'Hara, LLC in regard to certain Wind Farm ad valorem tax issues. DA Hermanson said this company is hired to handle litigation on the wind farms and this was renewing the contract; he said several other counties use this firm as well. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

Restricted smoking areas (outside the Administration Building) and the restrictions allowing non-services animals into the Administration Building: Treasurer Kennedy said she has received complaints from individuals entering the building and having to walk through smoke because of people standing and smoking in entrance of building. The county policy states smoking will not be allowed within twenty-five of any entrance or exit of any building owned or operated by Kay County. Chairman Wilson suggested the county designates a specific smoking area. Clerk Reese stated animals are entering the building that are not service animals. DA Hermanson said the policy allowing only service animals may eventually need to include allowing comfort animals be allowed to enter as well. Chairman Wilson said at this time only service animals should be allowed inside the building.

Motion was made by Wilson and seconded by Jones stating smoking will not be allowed within twenty-five of any entrance or exit of any building owned or operated by Kay County, and only service animals are allowed to enter the building. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving reimbursement claim for Election Board Secretary Salary for the month of June 2022. Motion carried: Jones, aye; Wilson, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said crews have been patching asphalt roads, spraying roads, mowing ditches, boom mowing, putting signs up and repairing signs, blading, and spreading rock on roads district wide.

Commissioner Wilson told crews have been blading roads, mowing ditches, digging shale at the pit, hauling rock and sand to roads, and hauled concrete to "O" Str.

Motion was made by Wilson and seconded by Jones tabling to lay rumble strips on 13th Street in Blackwell north and south of Hubbard Rd., for further review by DA Hermanson. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving Resolution No. 22, 23-17, County Road Machinery & Equipment Revolving Fund Lease Renewal, and Insurance Verification FY-2023. DA Hermanson approved as to form. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones tabling the following Public Service/Pipeline Crossing Line Installations: Kay Electric Cooperative, NW4/NW4 S19 T28N R3E ending NE4/NW4 S30 T28N R3E, N. LA Cann Rd. & East River Rd., Dist#2. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving the following Resolutions to deposit funds: Res#21, 22-236, Highway Dist#3-\$250.00, Certificate of Compliance; Res#21, 22-237, Highway Dist#3-\$6,155.33, PA FEMA DR 4222 PW451 (State share on 13th Str. Project); Res#21, 22-238, Highway Dist#1-\$440.18, sale of culvert pipe, crusher run, & band. Motion carried: Jones, aye; Wilson, aye.

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Motion was made by Wilson and seconded by Jones approving and authorizing Requisitioning Officer (RO), Receiving Agent (RA) and Inventory Clerks (IC) in the General Fund and Cash Accounts for FY 2022-2023 on the following accounts: County Drug/Mental Health Court/Anna McBride Court-RO-Judge Jennifer Brock/DA Brian Hermanson/ADA Billie Chrz, RA-Carmen Roquemore/Valorie Fahs, IC-Valorie Fahs. Motion carried: Jones, aye; Wilson, aye.

Sheriff Steve Kelley requested the BOCC move to Agenda Item #29.

Motion was made by Wilson and seconded by Jones approving and awarding Bid#2022-23, Road Rock (partial re-bid) on 1 ½" Crusher Run, 30-40 wear (price per ton)- to Whitaker Aggregates-\$8.50. Motion carried: Jones, aye; Wilson, aye.

Motion was made by Wilson and seconded by Jones approving and awarding Bid#2022-27, Courthouse Security Cameras & Installation to the lowest bidder American Telephone, Inc.-\$34,345.00, per recommendation of Sheriff Steve Kelley. Motion carried: Jones, aye; Wilson, aye.

Back to Agenda Item #25.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] DA Hermanson said he has been receiving many text messages from local fire departments regarding putting a burn ban back in place for Kay County. DA Hermanson suggested putting this matter on the agenda for next week's meeting.

DA Hermanson left the meeting to attend court.

Motion was made by Wilson and seconded by Jones approving Payroll Verifications for June 2022, Maintenance & Operation Claims, and Blanket Purchase orders. Motion carried: Jones, aye; Wilson, aye.

FY 2021/2022 PURCHASE ORDER:

Assr Rev Fee Stamp 4341 Redlands Office Solutions LLC 16.50; Drug Court Contract Labor 4183 Deleon, Demetrice Deshawn 198.60; 4227 Bookout, Steven 383.16; Court Attendance 4180 Terrell Law Firm PLLC 500.00; Supplies 4177 Staples 165.96; Family Drug Court Staffing 3722 Wilson, Brewer & Munson 500.00; 4174 Wilson, Brewer & Munson 250.00; 4175 Terrell Law Firm PLLC 500.00; 4176 Jowers, Rae 500.00; Supplies 3726 Staples 123.41; General Computer 4080 Staples 569.98; Dispenser 3472 Amazon Capital Services 45.79; Frames 3508 Amazon Capital Services 34.99; Fuel 3950 Fuelman 2851.15; Internet 3849 Verizon Wireless 80.02; 3961 Kay County Detention Center 700.00; Maintenance 3709 Harrell Automotive & Recovery 640.00; 3945 Kelle Repair & Tire Center 1562.62; Mileage 4421 Leaming, Carol L. 93.96; Name plates 4078 Galls 28.73; Premiums 2904 Kay County Free Fair Board 2870.66; Printing 4061 Midwest Printing 2939.10; Signs 4127 Amazon Capital Services 13.99; Supplies 3625 Amazon Capital Services 53.94; 3710 Walmart Capital One 303.66; 4062 Amazon Capital Services 151.73; Uniform Pants 4130 Galls 225.55; Health Service 3640 AT&T 113.60; 3978 Centerpoint Energy 46.55; Shredding 3989 The Meadows Center For Opportunity 103.24; Supplies 3595 Redlands Office Solutions LLC 257.94; 4058 Amazon Capital Services 700.49; Termite Treatment 4381 Parker Pest Control 150.00; Testing 564 Stillwater Medical Center - Blackwell 11.00; 3297 Newkirk Family Health Center 135.00; Translation 3648 Language Line Services 239.93; Travel 1251 Wynn, Tammy 47.94; 1604 Sigrid Krause 124.02; 3662 Frazier, Angela 118.87; Highway null 4340 Powell Electric 1200.00; Asphalt 3260 Evans & Associates 2890.95; Billing 3817 OK Natural Gas 61.34; COPIER LEASE 4066 Galaxie Business 80.14; Fuel 3933 Kelle Oil Company 3294.73; Keys 4252 Enid New Holland 18.11; Maintenance 3819 Standley Corp 48.96; MILEAGE 4144 Wilson, John A. 183.69; Parts 3512 Locke Auto Parts 391.05; 3934 Hats Auto Supply 369.32; 3935 P & K Equipment 563.10; 4303 Locke Auto Parts 120.68; Phone Service 4065 Lingo Communications 137.13; Pipe 4320 Dub Ross Co. Inc. 2746.80; Plumbing 4367 A+Plumbing 4000.00; Repairs 2924 G & B Auto Service Inc 50.00; 4140 Yellowhouse Machinery Co 889.11; 4145 Kelle Oil Company 219.70; 4211 Blackwell Tire Service 150.00; 4213 Kelle Oil Company 160.05; 4378 Kelle Repair & Tire Center 229.97; ROCK 4038 Burbank Materials LLP 651.71; 4261 Dolese Bros. Co 8494.58; 4306 Dolese Bros. Co 2183.50; 4309 Dolese Bros. Co 4248.41; 4325 Dolese Bros. Co 4200.93; supplies 3689 Brandts 137.19; Supplies 3931 Brandts 130.46; Training 4368 Pioneer Technology Center 260.00; Uniforms 4143 Unifirst Holdings Inc 579.45; 4357 Cintas Corporation Loc 251.53; Mental Health Court

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Staffing 4186 Terrell Law Firm PLLC 400.00; Labor 4370 Butler, Kristopher 655.44; Mileage 3944 Roquemore, Carmon Chastine 53.12; Travel 4311 Roquemore, Carmon Chastine 191.06; ML Fee Supplies 2733 Amazon Capital Services 241.16; Resale Batteries 4225 TM Consulting 219.99; COMPUTER 4348 TM Consulting 1689.00; Equipment 4208 American Telephone Inc 69.50; Updates 4231 TM Consulting 45.00; SH Svc Fee Equipment 4337 Carson Manufacturing 1582.00; Labor 3811 OK Correctional Industries 525.00; Transports 3968 O'Brien, John Trevor 126.00

FY 2022/2023 PURCHASE ORDER:

General CSSP 2 Northern Ok Court Services Inc. 2750.00; Rental 207 Postmaster 210.00; storage unit 6 Newkirk Mini-Storage 53.00; Highway Lease 34 Security National Bank 2038.69; 43 Security National Bank 1319.76; Lease Pmt 22 CNB Of Okarche 7276.19; Software 27 Kellpro Computer 3000.00; Utilities 19 City of Blackwell 502.61

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Wilson and seconded by Jones to adjourn at 10:26 a.m. Motion carried: Jones, aye; Wilson, aye.

Approved this 11th day of July, 2022.

JOHN A. WILSON, DIST#3, CHAIRMAN

SHANE JONES, DIST#1, MEMBER

JASON SHANKS, DIST#2, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
