

Monday, June 28, 2021
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, June 28, 2021, the meeting was posted for public information on June 25, 2021, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Jack Godberson, Member, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Marilee Thornton, Kay County Court Clerk; Rhonda Stephens, First Deputy Treasurer; Sean Grigsba, Kay County Undersheriff; Cheryl Howard and Carol Leaming, Election Board; Brenda Medlock, OSU Extension; Dennis Bonewell, Emergency Management; Darlene Engelking, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Jason Shanks led the flag salute.

Motion was made by Wilson and seconded by Shanks approving regular meeting minutes of June 21, 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Shanks approving Memorandum of Agreement by and between Kay County Health Department and the Blackwell Public School (BPS) to provide Behavioral Health Services to the students and/or families of students of BPS. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Contract between the Kay County Health Department and Stillwater Medical Center Authority dba Stillwater Medical Blackwell to provide radiology and phlebotomy services to patients referred by the Kay County Health Department. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Contract between the Kay County Health Department (KCHD) and Newkirk Family Health Center, hereafter referred to as Center to provide radiology and phlebotomy services to patients referred by KCHD. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Shanks approving Alarm System Monitoring Agreement Equipment Schedule for the Kay County Health Department. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Godberson tabling Professional Legal Services Contract to employ Tisdal & O'Hara, PLLC to represent the BOCC and the County Assessor with regard to certain ad valorem tax issues ("Issues") because DA Hermanson felt the language was too broad and didn't describe the services clearly, continuation of contract was another issue, and the payment portion of the contract should be clarified that Kay County would only pay for their part of the involvement. Commissioner Shanks asked Assessor Keen if this attorney was aggressive enough. DA Hermanson felt they did a good job and one of the best in the business. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Shanks approving Detention Transportation Claim for May 2021 in the amount of \$2,045.96. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Godberson told crews bladed and hauled materials to roads district wide, mowed road sides and boom mowed district wide, cleaned out ditches and installed three culverts on North Avenue, and serviced equipment and worked in the shop.

Commissioner Shanks said his crews worked on roads, put in a culvert on 106th Street, mowed, boom mowed, Circle C Paving is starting River Road Project with Sober Brothers hauling rock, and crews worked in the shop.

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Commissioner Wilson told his crews dug shale at the pit and hauled shale to the roads, hauled rock from Pawhuska and rocked some of the FEMA roads, worked on signs, replaced a culvert south of Highway 60 on "O" Street.

Motion was made by Shanks and seconded by Wilson approving Resolution No. 20, 21-169 County Road Machinery and Equipment Revolving Fund Lease Renewal with the Oklahoma Department of Transportation for certain road construction machinery and equipment, and Insurance Verification FY 2022. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving Notice to Proceed and Invoice Affidavit, River Road Double Treatment Chip Seal Pine Avenue to 0.022 miles east of 106th Str., Bid#2021-11, Dist#2. DA Hermanson approved as to form. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions Disposing of Equipment: Res#20, 21-163, Court Clerk, air purifier, junked; Res#20, 21-165, Court Clerk, cash drawer, junked. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions to deposit funds: Res#20, 21-162, Child Abuse Prevention-\$355.92, juror donations; Res#20, 21-164, Hwy. Dist#3-\$750.00, Certificate of Compliance (3); Res#20, 21-166, Hwy. Dist#1-\$750.00, Certificate of Compliance (3); Res#20, 21-167, Hwy. Dist#3-\$17,526.72, BIA Kaw Seven Bridge Project; Res#20, 21-168, Hwy. Dist#1-\$330.00, sale of unprepared galvanized & steel. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving the following Cash Fund Estimate of Needs and Request for Appropriations: Hwy. Dist#2-\$340,258.00, BIA Washunga Bay. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

DA Brian Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Wilson approving Maintenance & Operation Claims, Blanket Purchase Orders and Banket Purchase Orders to be effective on the first working day in July 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

FY 2020/2021 PURCHASE ORDERS:

Assr Rev Fee Repairs 4002 G & B Auto Service Inc 41.00; Drug Court Drug Testing 3479 Avertest LLC 1564.50; Family Drug Court Court Attendance 2814 Jowers, Rae 250.00; 3225 Jowers, Rae 500.00; Court Staffing 3473 Wilson, Brewer & Munson 500.00; 3475 Jowers, Rae 500.00; 3897 Jowers, Rae 500.00; General Awards 2678 Legacy Signs Banners 1204.00; Catering service 2673 Kay County Free Fair Board 2000.00; Contractual Services 3720 Oklahoma State University 16333.33; Depository Vouchers 3880 Midwest Printing 200.74; Janitorial Services 2676 Kay County Free Fair Board 500.00; Judge 2677 Kay County Free Fair Board 1400.00; Photographer 2674 Kay County Free Fair Board 955.00; Premiums 2679 Kay County Free Fair Board 6727.00; Sanitation 2675 Kay County Free Fair Board 260.00; Supplies 3870 Lowes Companies Inc. 425.57; Health Internet 3732 Get Real Cable 50.00; Service 3856 Sparklight 219.89; Travel 207 Sigrid Krause 99.68; Utilities 3855 Ponca City Utility Authority 1747.36; Highway null 4020 Rolling Prairie 310.25; Asphalt 3983 Evans & Associates 6301.77; Blanket/Parts And Repairs 3463 Newkirk Auto Parts 278.91; Concrete 3677 APAC Central Inc 5501.51; COPIER LEASE 3956 Galaxie Business 71.00; DEF 3263 Earnheart Crescent LLC 469.35; Equipment 3996 Hotsy of Oklahoma Inc. 508.11; Hose 4001 The Hydraulic Center 201.87; License 3078 OK Dept of Ag Food & Forestry 150.00; Maintenance 3572 Standley Corp 56.63; Parts 3611 Hats Auto Supply 270.92; 3703 Rolling Prairie 230.30; 3735 Blackwell Auto Supply 1491.40; 3963 Barrys Diesel Service 426.88; 4015 Action Truck Parts 152.65; PHONE SERVICE 3741 Lingo Communications 124.26; Radio 4029 Total Com Inc. 462.55; Rental 3303 K & O Construction 1000.00; Repairs 747 Evans & Associates 340258.00; 3610 G & B Auto Service Inc 200.00; 3920 Birdwell Refrigeration 345.00; 3933 P & K Equipment 3346.80; 3964 Stuteville Chevrolet Buick GMC 1393.25; Rock 3945 Dolese Bros Co 8463.90; Service 3537 OK Natural Gas 27.71;

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Signs 3003 Circuit Engineering District #8 827.00; Supplies 3447 Starr Lumber Co. 81.99; 3559 Brandts 185.71; 3962 Locke Supply 1177.65; 4023 Locke Supply 48.26; 4027 Lowes Companies Inc. 149.97; 4030 Lowes Companies Inc. 96.98; Testing 3126 AMC Urgent Care PlusLLC 60.00; 3136 AMC Urgent Care PlusLLC 60.00; Truck 3969 BRUCKNER'S TRUCK & EQUIPMENT 119116.00; Tubing 3907 C Johnstone LLC 41.00; Uniforms 3868 Cintas Corporation Loc 1261.48; Utilities 3539 Ponca City Utility Authority 436.42; Water 3249 Quality Water Service 34.00; Windshield Repair 4021 Mike Kiser 80.00; Mental Health Testing 3471 Avertest LLC 812.00; Resale Accessories 3327 TM Consulting 85.00; SH Svc Fee Fuel 1749 Fuelman 1518.42

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

Motion was made by Shanks and seconded by Wilson approving and authorizing the following as Requisitioning Officer (RO), Receiving Agent (RA) and Inventory Clerks (IC) in the General Fund and Cash Accounts for FY 2021-2022 as follows: Kay County Clerk-RO-Tammy Reese, Patsy Leyva, RA-Mary Ann Kirkendall, Holly Cline, IC-Mary Ann Kirkendall, Holly Cline; Kay County Excise Board-RO-Tammy Reese, Patsy Leyva, RA-Jennifer Harp, Holly Cline; Kay County Purchasing-RO-Tammy Reese, Patsy Leyva, RA-Holly Cline, Mary Ann Kirkendall, IC- Holly Cline, Mary Ann Kirkendall; Kay County Information Technology-RO-Tammy Reese, Patsy Leyva, RA-Holly Cline, Mary Ann Kirkendall, IC-Holly Cline, Mary Ann Kirkendall; Kay County Clerk Lien Fee Fund-RO-Tammy Reese, Patsy Leyva, RA-Holly Cline, Mary Ann Kirkendall, IC-Holly Cline, Mary Ann Kirkendall; Records Management & Preservation-RO-Tammy Reese, Patsy Leyva, RA-Holly Cline, Mary Ann Kirkendall, IC- Holly Cline, Mary Ann Kirkendall; Visual Inspection Reimbursement Fund-RO-Susan Keen, Janell Leaming, Amber Boyer, RA-Chandice Lawhon, Samantha Lewis, Staci Belair, IC-Samantha Lewis, Amber Boyer; Kay County Visual Inspection-RO-Susan Keen, Janell Leaming, Amber Boyer, RA-Chandice Lawhon, Samantha Lewis, Staci Belair, IC- Samantha Lewis, Amber Boyer; Kay County Assessor- RO-Susan Keen, Janell Leaming, Amber Boyer, RA-Chandice Lawhon, Samantha Lewis, Staci Belair, IC- Samantha Lewis, Amber Boyer; Kay County Free Fair-Jacques Kahle, Scott Overman, RA-Stacie Grossardt, Maribeth Ratliff, IC-Maribeth Ratliff; Kay County Election Board-RO-Carol Leaming, Lacie Holman, RA-Lane Pameticky, IC-Lacie Holman; Kay County OSU Extension Center-RO-Brenda Medlock, RA-Carole Stephens, Maribeth Ratliff, IC-Carole Stephens; Kay County Health-Michelle Mollet, Sarah Patterson, RA-Elizabeth Banister, Laure Pruet, Angela Frazier, IC-Michelle Mollet, Elizabeth Banister, Robin White-Daniels; Use Tax-RO-Commissioners D#1/D#2/D#3, RA-Tammy Reese, Patsy Leyva; Estray Animal-Commissioners D#1/D#2/D#3, RA-Patsy Leyva, Jessica Wathor; County Sales Tax-Jail Debt-RO-Wes Young Jason Shanks, Don Jones, Jack Godberson, RA-Tammy Reese, Kaleen Hughs, Patsy Leyva; Open Dump Reward Fund-RO-Commissioners D#1/D#2/D#3, RA-Jessica Wathor, Tammy Reese, Holly Cline; Kay County Charity Account-Commissioners D#1/D#2/D#3, RA-Tammy Reese, Patsy Leyva; Kay County Insurance/Benefits- Commissioners D#1/D#2/D#3, RA-Patsy Leyva, Holly Cline; Kay County General Government-RO-Commissioners D#1/D#2/D#3, RA-Patsy Leyva, Terri Pameticky, Cody Blair, Crystal Meadows, IC-Tammy Reese, Terri Pameticky, Cody Blair, Crystal Meadows; Kay County Commissioners-RO-Commissioners D#1/D#2/D#3, RA-Tammy Reese, Patsy Leyva, IC-Patsy Leyva; County EMA-RO-Commissioners D#1/D#2/D#3, RA-Dennis Bonewell, Patsy Leyva, IC-Tammy Reese, Patsy Leyva, Dennis Bonewell; Kay County CSSP Fund-RO- Commissioners D#1/D#2/D#3,RA-Tammy Reese, Patsy Leyva; Home Finance Authority-RO Commissioners D#1/D#2/D#3, RA-Tammy Reese, Patsy Leyva, IC-Tammy Reese, Patsy Leyva; CBRI 105C- Commissioners D#1/D#2/D#3, RA-Jill Copelin, Debi Merhoff, Teena Tucker; Abuse Prevention Fund-RO- Commissioners D#1/D#2/D#3, RA-Tammy Reese, Patsy Leyva; Court Clerk Unappropriated-RO-Marilee Thornton, Kim Carlson, RA-Angela Bedore, Kammi Dowler, IC-Christina Collins, Latayne Smith; Kay County District Court-RO-Lee Turner, Marilee Thornton, Kim Carlson, RA-Angela Bedore, Kammi Dowler, IC-Latayne Smith, Christina Collins; Kay County Court Clerk-RO-Marilee Thornton, Kim Carlson, RA-Angela Bedore, Kammi Dowler, IC-Christina Collins, Latayne Smith; Resale-RO-Christy Kennedy, Rhonda Stephens, RA-Leah Stieber, Christie Hudson, IC-Jamie Johnston; Mortgage Certification Fee Fund-RO- Christy Kennedy, Rhonda Stephens, RA-Leah Stieber, Christie Hudson, IC-Christie Hudson; Kay County District Attorney-RO-Brian Hermanson, RA-Julie Vap, Gail Brookshire, IC-Danielle Tavanello, Carla Duroy; Kay County Mental Health Court aka Anna McBride Court-RO-Jennifer Brock, RA-Carmen Roquemore, Josh Feinburg, IC-Josh Feinburg; Kay County Sheriff-RO-Steve Kelley, Sean Grigsba, Jessica Wathor, RA-Jodi Harp, Vickie Schmidt, IC-Bill Grose; Kay County Adult Drug Court-RO-Jennifer Brock, RA-Carmen Roquemore, Josh Feinburg, IC-Josh

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Feinburg; Kay County Family Drug Court- RO-Jennifer Brock, RA-Carmen Roquemore, Josh Feinburg, IC-Josh Feinburg; Kay County Juvenile Shelter-RO-Steve Kelley, Sean Grigsba, Jessica Wathor, RA-Jodi Harp, Vickie Schmidt, IC-Bill Grose; Federal JAG Grant-RO-Steve Kelley, Sean Grigsba, Jessica Wathor, RA-Jodi Harp, Vickie Schmidt, IC-Bill Grose; Sheriff's Grant Fund- RO-Steve Kelley, Sean Grigsba, Jessica Wathor, RA-Jodi Harp, Vickie Schmidt, IC-Bill Grose; Kay County Training Fund- RO-Steve Kelley, Sean Grigsba, Jessica Wathor, RA-Jodi Harp, Vickie Schmidt, IC-Bill Grose; Kay County Service Fee-Courthouse Security Fund- RO-Steve Kelley, Sean Grigsba, Jessica Wathor, RA-Jodi Harp, Vickie Schmidt, IC-Bill Grose; Kay County Service Fee Fund- RO-Steve Kelley, Sean Grigsba, Jessica Wathor, RA-Jodi Harp, Vickie Schmidt, IC-Bill Grose; Courthouse Security Fund- RO-Steve Kelley, Sean Grigsba, Jessica Wathor, RA-Jodi Harp, Vickie Schmidt, IC-Bill Grose; Donations-Sheriff RO-Steve Kelley, Sean Grigsba, Jessica Wathor, RA-Jodi Harp, Vickie Schmidt, IC-Bill Grose; Bond-ST-Jason Shanks, John Wilson, Jack Godberson, RA-Tammy Reese, Patsy Leyva; Kay County District #1-Jack Godberson, William J. McAllaster, Shane Jones, RA-Jill Copelin, Shawn Putnam, IC- Jill Copelin, Shawn Putnam; Kay County District #2-RO-Jason Shanks, Chad Johnston, RA-Debi Merhoff, Rusty Klinger, IC- Debi Merhoff, Rusty Klinger; Kay County District #3-RO-John Wilson, Pete Lively, RA-Teena Tucker, Ivan Reneau, IC-Teena Tucker, Brian Muret; ETR District #1, #2, #3-RO-Jack Godberson, Jason Shanks, John Wilson, RA-Jill Copelin, Debi Merhoff, Teena Tucker, Tammy Reese, Patsy Leyva. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

10:00 a.m. – The following bids were opened:

Bid#2021-29 Shop Building Kit, Dist#2-Lambert Construction Company-\$105,740.00; Strader Building Inc.-\$88,380.00; The Railroad Yard, Inc.-\$79,495.00; Lucas Metal-\$65,075.85

Motion was made by Shanks and seconded by Godberson tabling Bid#2021-29 Shop Building Kit, Dist#2 for further review. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Bid#2021-30 Sale of 2004 416D Cat Backhoe, Dist#2-Axis Welding & Construction, LLC-\$15,000.00; Jake Olsen-\$13,600.00

Motion was made by Shanks and seconded by Godberson approving and accepting the high bid from Axis Welding & Construction, LLC-\$15,000.00 on Bid#2021-30 Sale of 2004 416D Cat Backhoe, Dist#2. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions for FY 2021-2022 (with noted changed on Res#22, 22-16): Res#21, 22-1, Blackwell Journal being designated as the legal newspaper for publishing all legal notices and publications of Kay County; Res#21, 22-2, Renewing All Lease-Purchase Agreements; Res#21, 22-3, Workers' Compensation Premiums; Res#21, 22-4, Tort Liability and Automobile Insurance Premiums; Res#21, 22-5, Insurance Premiums; Res#21, 22-6, Court Fund Salaries; Res#21, 22-7, Overtime Work for City/School Elections; Res#21, 22-8, Building, Zoning, Safety and Health Ordinances; Res#21, 22-9, County Sales Tax, JFA/PBA; Res#21, 22-10, Drug Court Transactions; Res#21, 22-11, Use Tax Funds; Res#21, 22-12, Zoning Ordinances; Res#21, 22-13, County Bridge and Road Funding; Res#21, 22-14, Cigarette Tax; Res#21, 22-15, Kay County Home Finance Authority Transactions; Res#21, 22-16, Telephone quote for purchases \$1,500.00-\$15,000.00 (note changed from \$500-\$1,500). Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving the following Cash Fund Estimate of Needs and Request for Appropriations (Lapsed Balances 2021-2022): Highway-\$2,081,774.59, D#1-\$749,482.99; D#2-\$476,830.83; D#3-\$855,460.77; Highway-\$591,108.51, D#1-\$89,110.79; D#2-\$296,805.22; D#3-\$205,192.50; ETR-\$495,000.00, D#2-\$200,000.00; D#3-\$295,000.00; CBRI 105C-\$934,498.75; Treasurer's Mortgage Certification Fee-\$68,529.95; Treasurer's Resale-\$751,353.04; Visual Assessor Revolving-\$78,095.52; Sheriff Training-\$838.23; County Donation-\$68,139.36; Sheriff Grant-\$8,237.52; Sheriff Service Fee-\$214,606.51; County Clerk Records Management & Preservation Fee-\$193,643.65; County Clerk Lien Fee-\$166,045.02; Use Tax-\$3,979,687.40; Home Finance Authority-\$3,858.30; LEPC Grant-\$5,639.86; JAIBG Trash-\$3,014.94; Open Dump Reward-\$6,485.91; Adult Drug

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Court-\$38,792.40; Family Drug Court-\$18,963.93; Mental Health Court-\$19,635.87; Child Abuse Prevention-\$19,508.24; CSSP-\$1,230.72. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Joint session with the Kay County Excise Board.

DA Hermanson returned to the meeting.

Motion was made by Wilson and seconded by Godberson approving Kay County Applications for Temporary Appropriations for FY2021-2022, approving 50% of last year's final approved budget on Kay County accounts and 100% of the following accounts: Insurance/Benefits, Assessor-Visual Inspection, Kay County Clerk Maintenance, and Kay County Free Fair. Each officer presented their budget and explained their requests on Estimate of Needs for FY 2022. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Financial Statement Resale Property Fund, June 30, 2021: First Deputy Rhonda Stephens told both the BOCC and the Excise Board that Treasurer Kennedy is very conservative. Stephens said when the Resale Fund is over \$500,000 sometimes money is dispersed, but because of uncertainties there would be no funds dispersed at this time.

Motion was made by Shanks and seconded by Godberson approving and accepting the Financial Statement Resale Property Fund, June 30, 2021 from the Kay County Treasurer. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] DA Hermanson told his office has been moved to the DHS Building and will remain there until the courthouse renovation is completed.

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 11:45 a.m. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Approved this 6th day of July, 2021.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
