

Monday, June 27, 2022
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, June 27, 2022, the meeting was posted for public information on June 24, 2022, at 8:50 a.m. at the Commissioners Room, at the west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman John Wilson called the meeting to order (9:40 a.m.). Commissioners: Jack Godberson, Member, absent; Jamie McAllaster, First Deputy Dist#1 Commissioner, present; Jason Shanks, Member, absent until 11 a.m. Other's present were as follows: Brian Hermanson, District Attorney (DA); Christy Kennedy, Kay County Treasurer; Rhonda Stephens, County Treasurer Elect; Janell Leaming, Kay County Assessor; Carol Leaming, Election Board Secretary; Marilee Thornton, Kay County Court Clerk; Steve Kelley, Kay County Sheriff; Dennis Bonewell, Emergency Management; Jill Copelin, Dist#1 Administrative Assistant; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman John Wilson led the flag salute.

Motion was made by McAllaster and seconded by Wilson approving the regular meeting minutes of June 21, 2022. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster tabling appointing a BOCC to the Justice Facilities Authority to fill the vacancy of Commissioner Jack Godberson (Godberson's last day in office is June 30, 2022), effective July 1, 2022.

Motion was made by Wilson and seconded by McAllaster approving Memorandum of Agreement by and between the Kay County Health Department and the Ponca City Public School District to provide Behavioral Health Services to the students and/or families of students of the Ponca City Public Schools, contract period beginning July 1, 2022 and ending June 30, 2023. DA Hermanson approved as to form. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving Memorandum of Agreement by and between the Kay County Health Department and the Blackwell Public School District to provide Behavioral Health Services to the students and/or families of students of the Blackwell Public Schools, contract period beginning July 1, 2022 and ending June 30, 2023. DA Hermanson approved as to form. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving Contract by and between the Kay County Health Department and Newkirk Family Health Center to provide radiology and phlebotomy services to patients referred by the Department, effective the 1st day of July 2022, and terminate on the 30th day of June 2023. DA Hermanson approved as to form. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: McCarty Law Office. DA Hermanson approved as to form. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving Cooperative Extension Services Agreement between the Oklahoma State University acting for and on behalf of its Cooperative Extension Service and The United States Department of Agriculture and the BOCC, for the period of July 1, 2022 through June 30, 2023. DA Hermanson approved as to form. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving Amendment to Agreement dated May 3, 2021 between Pictometry International Corp. and Kay County. DA Hermanson approved as to form. Assessor Leaming said the amendment was on Reveal Orthomosaic-Combined with the quantity amount going from one (1) to 849 with no extra charge on the amendment; she said the flyover will take place early in 2023. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving Contract by and between Western Plains Youth & Family Services, in Kay County for Services at Northwest Oklahoma Regional Juvenile Detention Center and BOCC, \$68.00 per child per day. Sheriff Kelley said it has been a while since they

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have used this particular detention center, but wanted to approve in case other centers are at full capacity and it is needed. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving Resolution No. 21, 22-235 to Execute the Agreement Establishing the Association of County Commissioners of Oklahoma (ACCO) to act as Kay County's self-insured group through ACCO-SIG, and approval of Intent to Participate in ACCO-SIG (property/liability), Option No. 1. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by McAllaster and seconded by Wilson approving Notice Exercising Option to Renew Lease/Lease Purchase Agreement (4) 2017 John Deere 672G Motor Graders, Dist#3, for a period of commencing on July 2, 2022, and terminating on November 10, 2022. Motion carried: McAllaster, aye; Wilson, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
First Deputy McAllaster said crews have been patching asphalt roads, blading roads, mowing ditches, boom mowing, and hauling rock to stock, and to roads.

Commissioner Wilson told crews have been hauling shale and rock to roads, grading roads, working on a culvert on "S" Street and concrete box on "O" Street, mowing roadways, weed eating and repairing signs.

Motion was made by Wilson and seconded by McAllaster tabling to lay rumble strips on 13th Street in Blackwell north and south of Hubbard Rd., for further review by DA Hermanson. Motion carried: McAllaster, aye; Wilson, aye.

No action was taken on Premium Pay to employees with ARPA funding.

Motion was made by Wilson and seconded by McAllaster tabling the following Public Service/Pipeline Crossing Line Installations: Kay Electric Cooperative, NW4/NW4 S19 T28N R3E ending NE4/NW4 S30 T28N R3E, N. LA Cann Rd. & East River Rd., Dist#2. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving the following Public Service/Pipeline Crossing Line Installations: Kay Electric Cooperative, NE4/SE4 S7 T25N R2W ending NW4/SW4 S8 T25N R2W, 140th Str., Dist#3. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving the following Kay County Monthly Reports for May 2022: Health Department. Motion carried: McAllaster, aye; Wilson, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] Sheriff Kelley announced that Pecan Rd. is once again opened.

Chairman Wilson stated the BOCC would come back to Item #21-24 on the agenda and moved to Item #25, 10:00 a.m. bid opening.

10:00 a.m. – Opening of the following bids: Bid#2022-23, Road Rock (partial re-bid) on 1 1/2" Crusher Run, 20-40 wear (price per ton)-Whitaker Aggregates-\$8.50; Bid#2022-27, Courthouse Security Cameras & Installation-Nobel Systems, Inc.-\$66,410.00, American Telephone, Inc.-\$74,143.00, American Telephone, Inc.-\$34,345.00

Motion was made by Wilson and seconded by McAllaster tabling Bid#2022-23, Road Rock (partial re-bid) on 1 1/2" Crusher Run, 20-40 wear (price per ton) for further review. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster tabling Bid#2022-27, Courthouse Security Cameras & Installation, for further review. Motion carried: McAllaster, aye; Wilson, aye.

DA Hermanson asked the BOCC to move to Item #27 on the agenda.

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Motion was made by Wilson and seconded by McAllaster approving the following Resolutions for FY 2022-2023: Res#22, 23-1, Tonkawa News being designated as the legal newspaper for publishing all legal notices and publications of Kay County; Res#22, 23-2, Renewing All Lease-Purchase Agreements; Res#22, 23-3, Workers' Compensation Premiums; Res#22, 23-4, Tort Liability and Automobile Insurance Premiums; Res#22, 23-5, Insurance Premiums; Res#22, 23-6, Court Fund Salaries; Res#22, 23-7, Overtime Work for City/School Elections; Res#22, 23-8, Building, Zoning, Safety and Health Ordinances; Res#22, 23-9, County Sales Tax, JFA/PBA; Res#22, 23-10, Drug Court Transactions; Res#22, 23-11, Use Tax Funds; Res#22, 23-12, Zoning Ordinances; Res#22, 23-13, County Bridge and Road Funding; Res#22, 23-14, Cigarette Tax; Res#22, 23-15, Kay County Home Finance Authority Transactions; Res#22, 23-16, Telephone quote for purchases \$500.00-\$15,000.00. DA Hermanson told Resolutions are put in place each Fiscal Year, and he approved. Motion carried: McAllaster, aye; Wilson, aye.

DA Hermanson left the meeting to attend court.

No payroll claims were presented. No action was taken on Payroll with warrants to be released on June 29, 2022.

No Blanket Purchase Orders were presented. No action taken.

Motion was made by Wilson and seconded by McAllaster approving Maintenance & Operation Claims and Blanket Purchase Orders to be effective on the first working day in July 2022. Motion carried: McAllaster, aye; Wilson, aye.

FY 2021/2022 PURCHASE ORDER:

Assr Rev Fee Supplies 3851 Staples 256.37; CBRI Asphalt 2463 Evans & Associates 213499.23; Overlay 2442 Evans & Associates 334908.90; Drug Court Contract Labor 4182 Chouteau, Danny J. 213.96; General Burial Assistance 4359 Amy Stittsworth Funeral Services 500.00; Registration 3910 John E. Reid & Associates 470.00; Supplies 4342 Redlands Office Solutions LLC 589.00; Tires 4032 Blackwell Tire Service 872.84; Toner 4345 Redlands Office Solutions LLC 770.66; Training 2691 OSU-CTP 40.00; 3924 OSUCTP 65.00; Health Internet 3981 Get Real Cable 50.00; Payroll 3345 Oklahoma State Dept of Health 39358.46; Service 3988 Sparklight 219.16; Supplies 3591 Farha Wholesale Co. 188.16; Travel 470 Elfving, Janelle 26.21; 3670 Laura Pruett 286.88; Utilities 3986 Ponca City Utility Authority 1820.03; Highway Bridge Materials 4319 Sunbelt Equipment & Supply 40577.18; Building 4024 High Point Partners LLC 62661.37; 4025 High Point Partners LLC 1808.63; DEF 4343 Kelle Oil Company 846.00; Dumpster 3814 Davis Sanitation 65.00; Filters 4207 Rolling Prairie 216.40; Fuel 4330 Earnheart Oil Inc 25385.44; MILEAGE 4015 Shanks, Jason R. 112.91; Parts 4323 P & K Equipment 599.45; 4336 P & K Equipment 14.28; Pipe 4313 Dub Ross Co. Inc. 7017.30; Rock 4159 Dolese Bros. Co 8621.86; Service 3633 OK Natural Gas 45.06; 4166 Dish Network 17.08; Shirts 4205 Village Screen Print 106.86; Signs 4206 Circuit Engineering District #8 86.00; Termite Treatment 4040 Ultimate Pest Management LLC 2800.00; Tint 4333 Auto Intintions 800.00; Tires 4344 Direct Discount Tire 6920.00; Uniforms 4039 Cintas Corporation Loc 1345.12; Utilities 3632 Ponca City Utility Authority 479.00; Resale Printing 4060 Midwest Printing 995.62; SH Forf Equipment 2931 H & H Shooting Sports 17842.00; SH Svc Fee Cleaning 3733 Opportunity Center 85.00; Grill guard 3604 Keeler Equipment Sales 750.00; Maintenance 4297 Stuteville Ford Lincoln 194.65; Mileage 4076 Wathor, Jessica C. 131.04; Notary 4317 Secretary of State 20.00; Reimbursement 4286 Watkins, Earl 8.00; Supplies 2211 Farha Wholesale Co. 357.81; Transports 3971 O'Brien, John Trevor 105.00; 4295 Security Transport Services 344.50; windshield 3864 Daves Auto Glass 416.64

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

Motion was made by Wilson and seconded by McAllaster approving and authorizing Requisitioning Officer (RO), Receiving Agent (RA) and Inventory Clerk(s) (IC) in the General Fund and Cash Accounts for FY 2022-2023 as follows: Election Board-RO-Carol Leaming/Lacie Holman, RA-Megan Jones, IC-Lacie Holman; County Sheriff, County Juvenile Shelter, Courthouse Security, Sheriff Service Fee, Sheriff Service Fee Courthouse Security, Sheriff Training, Sheriff's Grant, JAG Grant and Donations Fund-RO-Steve Kelley/Sean Grigsba/Jessica Wathor, RA-Jodi Palmer/Vickie Schmidt, IC-Bill Grose; Assessor, Visual Inspection and Visual Inspection Reimbursement Fund-RO-Janell Leaming/Staci Belair/Amber Boyer, RA-Chandice Lawhon/Samantha Lewis, IC-Samantha Lewis; County Clerk, County Clerk Lien Fee, Clerk

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Preservation, Information Technology, Purchasing- RO-Tammy Reese/Patsy Leyva, RA-Holly Cline/Mary Ann Kirkendall, IC-Holly Cline/Mary Ann Kirkendall; Excise Board-RO-Tammy Reese/Patsy Leyva, RA-Jennifer Harp/Holly Cline; County Health Department-RO-Laura Pruett/Sarah Patterson/Robin White-Daniels, RA-Sabrie Streeter/Angela Frazier, IC-Tami Hicks/Laura Pruett; OSU Extension-RO-Brenda Medlock, RA-Carole Stephens/Maribeth Ratliff, County Treasurer/Resale/Mortgage Certification Fee-RO-Christy Kennedy/Rhonda Stephens, RA-John Shwayat/Leah Stieber/Christie Hudson, IC-Christie Hudson; ARPA/Use Tax/PBA Gross Revenue/County Audit/Charity/Abuse Prevention/CSSP/-RO-Commissioner D#1/D#2/D#3, RA-Tammy Reese/Patsy Leyva; Home Finance Authority-RO- RO-Commissioner D#1/D#2/D#3, RA-Tammy Reese/Patsy Leyva, IC-Tammy Reese/Patsy Leyva; County EMA- RO-Commissioner D#1/D#2/D#3, RA-Dennis Bonewell/Patsy Leyva, IC-Tammy Reese/Patsy Leyva/Dennis Bonewell; County Commissioners- RO-Commissioner D#1/D#2/D#3, RA-Tammy Reese/Patsy Leyva, IC-Patsy Leyva; General Government- RO-Commissioner D#1/D#2/D#3, RA-Patsy Leyva/Terri Pameticky/Cody Blair/Crystal Meadows, IC-Tammy Reese/Terri Pameticky/Cody Blair/Crystal Meadows; Open Dump Reward- RO-Commissioner D#1/D#2/D#3, RA-Jessica Wathor/Tammy Reese/Holly Cline; County Sales Tax-Jail Debt-Wes Young/Jason Shanks/Don Jones, RA-Tammy Reese/Kaleen Hughs/Patsy Leyva, Estray Animal- RO-Commissioner D#1/D#2/D#3, RA-Patsy Leyva/Jessica Wathor; County Insurance/Benefits- RO-Commissioner D#1/D#2/D#3/Tammy Reese, RA-Patsy Leyva/Holly Cline, IC-Patsy Leyva; Court Clerk/Court Clerk Unappropriated-RO-Marilee Thornton/Kim Carlson, RA-Angela Bedore/Kammie Dowler, IC-Christina Collins/Latayne Smith; District Attorney-RO-Brian T. Hermanson, RA-Julie Vapp/Caitlyn Watson, IC-Danielle Tavanello/Carla Duroy; County Dist#1-RO-Shane Jones/William J. McAllaster/Michael Kelly, RA-Jill Copelin/Shawn Putnam-IC- William J. McAllaster; County Dist#2-RO-Jason Shanks/Chad Johnston, RA-Debi Merhoff/Rusty Klinger, IC-Debi Merhoff/Rusty Klinger; County Dist#3-RO-John Wilson/Pete Lively, RA-Teena Tucker/Ivan Reneau, IC-Teena Tucker/Brian Muret; CBRI 105C-RO- Commissioner D#1/D#2/D#3, RA-Jill Copelin/Debi Merhoff/Teena Tucker, ETR- RO-Commissioner D#1/D#2/D#3, RA-Jill Copelin/Debi Merhoff/Teena Tucker/Tammy Reese/Patsy Leyva. Motion carried: McAllaster, aye; Wilson, aye.

Motion was made by Wilson and seconded by McAllaster approving the following Cash Fund Estimate of Needs and Request for Appropriations (Lapsed Balances 2022-2023): Highway-\$221,762.29, D#1-\$52,512.27, D#2-\$117,556.07, \$51,693.95; Highway-\$1,709,842.22, D#1-848,028.84, D#2-202,192.27, D#3-659,621.11; CBRI 105C-\$477,687.27; Child Abuse Prevention-\$24,320.25; Treasurer's Mortgage Certification Fee-\$75,742.85; Treasurer's Resale-\$849,378.68; Visual Assessor Revolving-\$68,161.42; Sheriff Training-\$838.23; County Donation-\$18,478.69; Sheriff Grant-\$8,237.53; Sheriff Service Fee-\$265,990.67; County Clerk Records Management & Preservation Fee-\$208,925.44; County Clerk Lien Fee-\$130,104.67; Use Tax-\$4,644,491.38; Home Finance Authority-\$3,859.49; LEPC Grant-\$8,639.86; JAIBG Trash-\$3,014.94; Open Dump Reward-\$6,791.16; Adult Drug Court-\$53,342.65; Family Drug Court-\$50,660.19; Mental Health Court-\$37,185.22; Child Abuse Prevention-\$24,320.25; CSSP-\$1,230.72; American Rescue Plan Act-\$3,961,219.62: Motion carried: McAllaster, aye; Wilson, aye.

DA Hermanson returned to the meeting.

Member/Commissioner Jason Shanks joined the meeting.

Joint session with the Kay County Excise Board.

Kay County Applications for Temporary Appropriations for FY2022-2023: Each officer presented their estimate of needs to both boards. All officers requested \$100 monthly increase for their employees and for officers, with the exception of the Election Board Secretary; Leaming said she was not seeking an increase for herself; she said she is waiting on new legislation SB1130 to take affect for her salary. Sheriff Kelley requested an additional \$20,000 in his M&O to help cover the increase in gas prices. Brenda Medlock, OSU Extension, requested an increase in Travel Expenses and Capital Outlay. Medlock reminded two employees and a part-time employee are paid by the county, one employee is federally funded and the State pays for two employees. DA Hermanson asked for no increases in budget. (Note: The Estimate of Needs for 2022-2023 was heard, but not approved at this time).

Motion was made by Shanks and seconded by McAllaster approving Kay County Applications for Temporary Appropriations for FY2022-2023, approving 50% of last year's final approved budget on Kay County accounts and 100% of the following accounts: Insurance/Benefits, Assessor-Visual Inspection,

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Kay County Clerk Maintenance, and Kay County Free Fair. Motion carried: McAllaster, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving Financial Statement Resale Property Fund, June 30, 2022. Treasurer Kennedy said the Resale Account is healthy, noting that is a good thing because if something happens the county will be able to handle and not put the cost on the taxpayers. She said because of the move from the courthouse to the new building, more money has been spent from this account. Kennedy said her First Deputy is paid from this account; she said she only uses this account when necessary. Motion carried: McAllaster, aye; Wilson, aye; Shanks, aye.

There being no other business, motion was made by Shanks and seconded by Wilson to adjourn at 11:52 a.m. Motion carried: McAllaster, aye; Wilson, aye; Shanks, aye.

Approved this 5th day of July, 2022.

JOHN A. WILSON, DIST#3, CHAIRMAN

SHANE JONES, DIST#1, MEMBER

JASON SHANKS, DIST#2, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
