

Kay County Justice Facilities Authority  
Regular Meeting  
Friday, May 13, 2022  
Kay County Detention Center  
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority (JFA) met in a regular session at 2:30 p.m. Friday, May 13, 2022, in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the regular meeting was posted for public information on May 12<sup>th</sup>, 2022, at the Kay County Detention Center front door, the Sheriff's training room door in Newkirk, OK and on the Kay County Website.

Chairman Wes Young called the meeting to order.

Wes Young gave the opening prayer.

Roll Call: Trustees: Mark Detten, absent; Natalie Fraser, present; Jack Godberson, absent; Steve Kelley, absent; Jim Stieber, present; Lee Stout, present; Wes Young, present. Others present were as follows: Don Jones, KCDC Director; Kay Hughs, KCDC Administrative Assistant; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Stieber and seconded by Fraser to approve the regular meeting minutes of April 8, 2022. Motion carried: Fraser, aye; Stieber, aye; Stout, aye; Young, aye.

Jail Director Report by KCDC Director Don Jones: Jones gave a jail head count average since 2011-2012. He told the April monthly totals for medical diets, food substitutions, and food cost. Jones said the number of meals prepared for April-26,119, total food expenditures-\$43,406.80, noting the cost per day per inmate-\$4.99. The Sales Tax Disbursement Report Jones gave FY2021-22 thus far-\$3,927,706 compared to FY2020-21-\$3,898,095 for the same period; he said the receipts have been up in each of the cities compared to FY2021. Jones talked about the food cost increase and how it would affect the budget, he gave a menu list and said the menu is on a five-week rotation. Jones said he requested ARPA funding from the Board of County Commissioners (BOCC), and stated the KCDC will receive up to \$582,000. Jones mentioned the ARPA funding would be used to complete door control refurbishing, KCDC electrical power to the emergency generator upgrade, water softener replacement, inmate medical tracking/movement controls, and sewer auger-grinders. He told the ADP was 291 and the high was 327. Jones also mentioned he had two air units that went out when the heat index got so high this week. Kay Hughs gave the February 2022 Revenue Report noting the Total Revenue-\$255,700.61 and the Year-to-Date Total-\$1,734,980.24.

No discussion was made regarding the monthly financial statements provided by Baskin Hadley accountants.

Motion was made by Stieber and seconded by Stout approving April and May 2022, Purchase Orders. Motion carried: Fraser, aye; Stieber, aye; Stout, aye; Young, aye.

Motion was made by Stout and seconded by Stieber approving May and June 2022 KCDC bi-weekly employee payroll not to exceed \$88,000.00 gross salary per pay period. Motion carried: Fraser, aye; Stieber, aye; Stout, aye; Young, aye.

There were no unscheduled public appearances made.

Motion was made by Fraser and seconded by Stieber to adjourn at 3:04 p.m. Motion carried: Fraser, aye; Stieber, aye; Stout, aye; Young, aye.

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Approved this 10<sup>th</sup> day of June, 2022.

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Wes Young, Chairman

Attest:

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Tammy Reese, Secretary/Kay County Clerk  
County of Kay/State of Oklahoma  
Kay County Justice Facilities Authority  
(Seal)

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