

Monday, May 8, 2023  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, May 8, 2023, the meeting was posted for public information on May 5, 2023, at 8:50 a.m. at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Shane Jones called the meeting to order: Commissioners: Jason Shanks, Member, present; Jeff Kreger, Member, present. Others present were as follows: Brian Hermanson, Kay County District Attorney (DA); Dennis Bonewell, Emergency Management; Brenda Medlock, OSU Extension; Betty Hesselbring, Cindy Empting, and Jodie Ray with Oklahoma Home and Community Education (OHCE); Everett Brazil; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shane Jones led the flag salute.

Motion was made by Kreger and seconded by Jones approving the regular meeting minutes of May 1, 2023. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

No report was given by Donna Parker, Oklahoma Court Services, presenting the number of community service hours defendants are working and the projects they are involved in.

Oklahoma Home and Community Education Week (OHCE): Brenda Medlock, OSU Extension, thanked the BOCC for considering the proclamation proclaiming OHCE Week; she said there are six (6) groups in Kay County. Medlock said the OHCE groups are very active with community service, honoring firemen and policemen, and holding educational workshops, and she added, they do a great service for Kay County. Medlock read the proclamation.

Motion was made by Shanks and seconded by Kreger approving a proclamation to proclaim the week of May 7-13, 2023, Oklahoma Home and Community Education Week (OHCE). Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Jones said crews dug out holes on Oakland Ave. and on Riverview Pl. and then filled them with asphalt, rock was hauled to a stockpile from Cedar Vale, hauled sand out of a ditch and off of a road on County Lane. Crews also worked in the shop and worked on building a sand shed at Shop #2.

Commissioner Shanks said crews are blading roads, tearing out walls in the shop, and possibly will go and pick up a new grader.

Commissioner Kreger said crews dug shale at the pit, hauled Sober rock and crusher to the yard, laid shale and rock on roads, graded roads, working on closing out a small project for FEMA, and cleaning out ditches and tree lines and fixing culverts.

Motion was made by Shanks and seconded by Jones approving a Bridge Inspection Invoice and Report of Conference. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Kreger and seconded by Jones approving a Construction Contract by and between Kay County and Paradigm Construction & Engineering, Inc., and Notice to Proceed on the Kay County Embankment and Roadway Construction Project County Road EW-17 (Coleman Road), Bid#2023-18, Dist#3. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving Res#22, 23-123, Notice and Demand to Remove all Utilities in County Right-of-Way, Peckham Rd., Dist#2. DA Hermanson approved as to form. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Kay County Monthly Reports for April 2023: Treasurer. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Motion was made by Kreger and seconded by Shanks approving the following Resolutions to deposit funds: Res#22, 23-121, Hwy. Dist#2-\$317.40, sale of unprepared #2 HMS; Res#22, 23-124, Hwy. Dist#2-\$96.00, sale of unprepared #2 HMS. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Kreger approving the following Resolutions to Dispose of Equipment: Res#22, 23-122, Court Clerk, 18 computers, 4 laptops, 2 label printers, all returned to AOC. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$422,567.40; D#1-\$183,880.80, D#2-\$101,670.60, D#3-\$137,016.00; ARPA 2021-\$29,733.44; Opioid Settlement-\$44,431.94; County Bridge & Road Improvement-\$56,705.12; Treasurer Mortgage Certification-\$470.00; Resale Property-\$26,837.40; Adult Drug Court-\$7,295.50; Family Drug Court-\$6,000.00; Mental Health Court-\$5,316.25; Local Assistance & Tribal Consistency (LATCF)-\$466.72; County Clerk Lien Fee-\$433.00; Bond-ST (PBA)-\$134,324.87; County Clerk Records Management & Preservation-\$8,780.00; Assessor Revolving Fee-\$1,098.81; County Sales Tax-\$357,707.60; Home Finance Trust Authority-\$14.71; Sheriff Service Fee-\$14,902.99; Use Tax-ST-\$84,371.60 (\$61,338.15/\$23,033.45). Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving the following Transfer of Funds: CBRI-\$250,000.00/FEMA Projects-\$89,875.00 Total of \$339,875.00, Hwy. Dist#3 to Coleman Rd. River Embankment Project. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

**New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.**

DA Brian Hermanson left the meeting to attend court.

Motion was made by Jones and seconded by Kreger approving Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

**FY 2022/2023 PURCHASE ORDER:**

ARPA 2021 Hauling 3657 Sober Brothers 11090.53; Rock 3337 Burbank Materials LLP 11070.49; 3656 Burbank Materials LLP 11057.01; Drug Court Contract Labor 3530 Butler, Kristopher 120.84; Contractual Services 3819 Herren, Brian 85.05; Labor 3808 Bouton, Lonna Anne 203.28; Receipt books 3598 Merrifield Office Supply 347.00; General Binder 3709 Merrifield Office Supply 495.00; Cleaning 2902 Opportunity Center 51.00; Cremation 3906 Trout Funeral Home 500.00; FUEL 3234 Fuelman 2091.19; Internet 3517 Verizon Wireless 80.02; Juvenile Detention 1992 CommunityWorks 2581.00; 2910 OK Juvenile Justice SVCS 4160.00; Maintenance 2856 Oklahoma State University 503.11; 3774 Standley Corp 266.59; Maintenance Agree. 3516 R.K. Black Inc 1398.54; Name plates 3570 Midwest Printing 51.50; Notary 3750 Secretary of State 40.00; Notary Bonds 3871 Secretary of State 10.00; Rental 1818 Carys Sanitation 165.00; Software 2918 Transunion Risk 150.00; storage unit 3862 Newkirk Mini-Storage 53.00; supplies 2924 Farha Wholesale Co. 176.54; Travel 3363 Medlock, Brenda 798.61; Utilities 3178 City of Newkirk 4025.74; Vehicle Maintenance 3235 Burkes Auto Body & Restoration 1432.74; Water 2150 Quality Water Service 217.75; 2731 Quality Water Service 18.50; 2736 Quality Water Service 521.75; 3061 Quality Water Service 469.00; 3066 Quality Water Service 357.25; Website 2193 Civic Plus 2060.00; Health Copier 3133 R.K. Black Inc 76.63; Lawn Care 1603 E & E Mowing & Lawncare LLC 250.00; Maintenance Agree. 3134 R.K. Black Inc 177.84; Service 3298 Chavez, Leonel 1800.00; Supplies 70 Lowes Companies Inc. 170.96; 2576 Locke Supply 105.88; 3089 Farha Wholesale Co. 68.26; 3332 Amazon Capital Services 482.75; Training 2494 Envirohome Inc. 1975.00; Travel 3142 Linder, Deanna 498.72; 3143 Frazier, Angela 205.41; Utilities 3837 Ponca City Utility Authority 1545.54; Vaccines 3672 Sanofi Pasteur Inc 177.78; Highway null 3223 Circuit Engineering District #8 36.40; ASPHALT 3661 Evans & Associates 1257.15; Filters 3761 Buckners Truck Sales 211.92; 3762 Enid New Holland 56.21; FUEL 3314 Kelle Oil Company 819.60; Internet 3682 KanOkla Networks 60.00; Lease 3752 Security National Bank 1319.76; 3756 SNB NA 1599.53; 3757 SNB NA 3455.16; Lease Pmt 3685 Okla Dept. Of Transportation 1641.03; 3686 Okla Dept. Of Transportation 2512.69; LEASE PURCHASE 3701 OK Dept. of Transportation 9675.37; Lumber 3694 WATKINS SAWMILL 345.00; 3697 Lowes Companies Inc. 248.96; 3753 Starr Lumber Co. 75.91; 3864 Lowes Companies Inc. 53.08; Maintenance 3692 Standley Corp

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149.94; Parts 3368 Blackwell Auto Supply 1096.26; 3490 Southwest Truck Parts 91.54; 3618 MHC Kenworth 7767.44; Phone 3777 Chisholm Broadband 89.99; Rental 3759 Warren Cat 2190.00; Repairs 3056 Blackwell Tire Service 60.00; 3487 Brandts 267.31; 3678 Brandts 295.68; 3824 Fastenal Company 61.14; Service 3098 OK Natural Gas 41.55; 3653 BRCE EQUIPMENT SERVICES, LLC 1087.50; 3749 Computer Solutions Unlimited 85.00; Shirts 3596 Village Screen Print 442.02; Sign 3439 Circuit Engineering District #8 22.00; Signs 3594 Circuit Engineering District #8 1440.00; Supplies 3663 Consolidated Electrical Distributors Inc 2306.15; Telephone 3482 Nextiva Inc 93.30; Tools 3751 Starr Lumber Co. 32.47; 3763 Brandts 1921.49; Travel 3706 Jones, Shane D. 600.77; Water 3094 Rural Water District #3 68.41; 3478 City of Newkirk 30.00; Mental Health Labor 3809 Butler, Kristopher 323.64; Testing 3080 Averhealth 2906.25; ML Fee Lodging 3465 Best Western Atoka Inn & Suites 98.00; SH Svc Fee Parts 3256 Bumper To Bumper 52.70; travel 3640 Watkins, Earl 6.00; Water 2898 Quality Water Service 113.75; Use-ST Fly-over 3557 Pictometry International Corp 76554.00

Details' concerning the above-listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine the same during regular office hours.

There being no other business, motion was made by Jones and seconded by Kreger to adjourn at 9:55 a.m. Motion carried: Kreger, aye; Jones, aye; Shanks, aye.

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Approved this 15<sup>th</sup> day of May 2023.

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SHANE JONES, DIST#1, MEMBER

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JASON SHANKS, DIST#2, MEMBER

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JEFF KREGER, DIST#3, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA  
SECRETARY, BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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