

Monday, May 2, 2022
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, May 2, 2022, the meeting was posted for public information on April 29, 2022, at 8:50 a.m. at the Commissioners Room, on the west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman John Wilson called the meeting to order. Commissioners: Jack Godberson, Member, present; Jason Shanks, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Janell Leaming, Kay County Assessor; Christy Kennedy, Kay County Treasurer; Don Jones, Kay County Detention Center Director; Brenda Medlock and Liz Nicholson, OSU Extension; Karen Overman, Betty Glasgow, Andy Campbell, and Deann Decker, OHCE; Dennis Bonewell, Emergency Management; Cody Blair, County Employee; Scott Kempenich, Newkirk Public Schools Superintendent/Newkirk Main Street; Alyssa McCleery and Kelle Cross, Newkirk Main Street; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman John Wilson led the flag salute.

Motion was made by Godberson and seconded by Shanks approving the regular meeting minutes of April 25, 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Gift Agreement between Newkirk Main Street and Kay County, the Kay County Amphitheatre Usage Agreement, storage & restroom facilities and landscaping concerns: DA Hermanson discussed some on the items that were removed from the agreement. One item removed was Donee being responsible for monitoring and handling reservations for the amphitheater. Scott Kempenich said the dedication of the amphitheater went great with a large number of attendees. He then mentioned he would like to have a permanent structure in place to house the sound equipment and restrooms. This brought up location, water, sewer, funding, and other factors that need to be considered. Chairman Wilson said he and Brenda Medlock, OSU Extension, looked at location possibilities and suggested putting the structure directly behind the amphitheater where he would be hidden from the front view. Wilson also mentioned removal of trees due to tree growth and future rooting problems. Kelle Cross, Newkirk Main Street, said before the trees were planted, they had a landscaping expert to help them decide on the best location. Discussion moved back to location of the permanent structure and Commissioner Shanks suggested using ARPA funding to build this structure. Shanks asked DA Hermanson if the money could be used for that reason and DA Hermanson said it could.

Motion was made by Shanks and seconded by Godberson tabling Gift Agreement between Newkirk Main Street and Kay County, the Kay County Amphitheatre Usage Agreement, storage & restroom facilities and landscaping concerns. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Fogg Field Services. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving to authorize the BOCC Chairman to sign a liquor license for the Cowboy Ball fundraiser event. Sheriff Kelley requested this item for Peach Tree Landing fundraiser; he said this a one-time liquor license to allow them to sell alcohol at the event. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the Commissioners Proclamation proclaiming the week of May 1-7, 2022 as the Oklahoma Home and Community Education Week. Ms. Medlock read the Proclamation with several of the OHCE ladies in attendance. Ms. Medlock invited everyone in attendance to the reception held in the OSU Extension Multipurpose Room; she said refreshments would be served. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving a reimbursement claim for Election Board Secretary Salary for the month of April 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Installing new equipment for internet purposes on May 5, 2022: Clerk Reese said Shannon Mallory, OSU Extension asked for this to be put on the agenda as a reminder to all offices; she said all offices would have to shutdown computers during this installation. BOCC questioned. Ms. Medlock stated since moving into the new building their internet has been extremely slow and One-Net was coming to take care of the issues. Dennis Bonewell, EMS, also expressed the same concerns. No action was taken.

Monday, May 2, 2022
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Motion was made by Shanks and seconded by Godberson tabling quotes to install a new restroom for the EMS building (quotes for not presented). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving distributing ARPA funds to the Kay County Detention Center (KCDC) for jail infrastructure equipment replacement (Total changed from agenda with detailed explanation from Director Don Jones of the KCDC from \$570,000.00-\$582,000.00), itemized as follows: The complete door control refurbishing/up-grade to 64-bit, emergency release, lighting control inmate intercoms, CCTV, security electronics system, not to exceed – (Jones asked for this to change from \$320,000.00-\$332,000.00); Connect the entire facilities electrical power service to the emergency generator power/upgrade transfer switch - \$77,000.00; Facility potable water softener replacement (currently not working to capacity to meet our needs) - \$53,000.00; Inmate medical tracking/movement controls, location, watch calls tracking, help mitigate infection(s) control. Facial recognition confirms environmental service compliance/validation is secure cloud-based technology, quarantine housing timelines managed, medication management, HIPPA complaint - \$80,000.00; Sewer augers-grinders, overhaul/refurbish on site (four) at \$10,000.00 each - \$40,000.00. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Shanks said the county should probably handle this under the county bidding procedures and so the county can track the money. Jones thanked the BOCC.

Motion was made by Shanks and seconded by Godberson approving distributing \$1 million of ARPA funds (2nd half of the funds, when received) to each of the Highway Districts for the purpose of general highway maintenance. Shanks stated he is using the entire amount to purchase rock. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson said crews have been helping with demolition at the courthouse, put rip rap on Coleman, Prospect, and Brake Rd., boom mowed, hauled rock and bladed roads district wide, cut tree off on south Bear Creek Rd., and cleaned culvert pipes on "U" & "R" Str., White Eagle and Oakland Rd.

Commissioner Shanks said his crews are blading and mowing all roads district wide and working in the shop.

Commissioner Wilson told crews have been hauling shale, sand and rocks to roads, fixing signs, grading roads, trimming trees in the right-of-way's, taking out trees at Bridge#178, helping with demolition at the courthouse, and hauling sand from Dolese.

Motion was made by Godberson and seconded by Wilson approving to go for six months bids for commonly used items on the following items for period of July 1, 2022 to December 31, 2022: Asphalt, Bridge Materials, Grader Blades, Concrete, Road Rock, Culvert Pipe, Office Supplies, Janitorial Supplies. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson tabling request for permission to conduct a geophysical survey on said property: Newkirk TWP 23-28-2E 19' strip off south side NW4 1.15 acres & Newkirk TWP 27-28-2E PT TR#1 descr. as beg. NE/C NE4 TH S. 442.3' W 136.4' as TR POB TH W 330.35' S 140' E 330.35' N 140' to POB 11.09 acres & Newkirk TWP 23-28-2E 26' strip across N edge SW4 0.39 acres. DA Hermanson asked what the other land owners around this area were doing and said the county would probably want to the same; he asked for this item to be tabled for further review. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Quotes to install a restroom for the EMS building: Adams Plumbing-\$19,821.75; Stolhand Plumbing, Heating & Air Conditioning-\$10,970.00-These bids were not equivalent in what they quoted, and because we only received two quotes, BOCC is tabling.

Motion was made by Shanks and seconded by Wilson approving the following Public Service Pipeline/Crossing Line Installations: SNR-NOK, SW4/NW4 S20 T25N R1E ending SE4/NE4 S19 T25N R1E, "Q" Str., D#1; Kay Electric Cooperative, NE4/NE4 S30 T26N R2W ending NW4/NE4 S29 T26N R2W, W. Highland Ave., D#3. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Monday, May 2, 2022
Newkirk, Oklahoma

Motion was made by Shanks and seconded by Godberson approving the following Resolutions to deposit funds: Res#21, 22-211, Hwy. Dist#1-\$250.00, Certificate of Compliance; Res#21, 22-212, Hwy. Dist#1-\$119.00, sale of crusher run; Res#21, 22-213, Hwy. Dist#2-\$2,500.00, sale of unprepared plat & structural steel; Res#21, 22-214, Hwy. Dist#3-\$250.00, Certificate of Compliance; Res#21, 22-215, Hwy. Dist#1-\$2,500.00, Public Service Pipeline/Crossing Line Installation. Shanks questioned Dist#2 sale of unprepared plat and structural steel because of two commissioners' election. DA Hermanson authorized this action because it is the deposit of funds not the sell. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

DA Hermanson left the meeting to attend court.

Motion was made by Shanks and seconded by Godberson approving and awarding Bid#2022-17 Labor to Erect Shop Building, Dist#2 – to the low bidder HRI Roofing & Post Frame-\$39,886.00 and approving/awarding Bid#2022-18 Labor and Material for Concrete Pad Shop Building, Dist#2 to Highpoint Partners, LLC-\$64,470.00 (only bid received). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Godberson approving to recess to attend the OSU Extension Reception (10:06 a.m.). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Godberson and seconded by Wilson approving to return to the regular BOCC meeting (10:23 a.m.). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Godberson approving Payroll Verifications for April 2022, Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

FY 2021/2022 PURCHASE ORDER:

ARPA 2021 Glass 2737 Chuck Hoddy Glass Co. 8455.00; Assr Rev Fee Service 3621 Locke Auto Parts 93.10; Supplies 3520 Staples 143.77; Drug Court Labor 3434 Bookout, Steven 714.84; 3435 Deleon, Demetrice Deshawn 202.00; 3437 Goff, II, Ricci Lee 75.60; General Clipboards 3637 Amazon Capital Services 155.80; Contractual Services 3329 Oklahoma State University 16333.33; CSSP 2399 Northern Ok Court Services Inc. 2750.00; Installation 3016 American Telephone 2468.14; Internet 3030 Verizon Wireless 80.02; Lodging 2937 Sheraton Hotel 330.00; Maintenance 3229 Burkes Auto Body & Restoration 40.00; 3243 Kelle Repair & Tire Center 1980.71; Storage 3328 Newkirk Mini-Storage 68.00; Travel 3327 Nicholson, Elizabeth 524.14; 3445 Mallory, Shannon 520.88; 3530 Medlock, Brenda 462.63; Health Internet 3341 Get Real Cable 50.00; Phone 3050 AT&T 103.48; Service 3332 AT&T 113.40; 3336 Centerpoint Energy 162.91; 3349 Sparklight 219.39; Utilities 3346 Ponca City Utility Authority 1384.65; Highway null 3557 Action Truck Parts 440.98; Billing 3115 OK Natural Gas 508.81; Bolts 3792 Starr Lumber Co. 14.38; COPIER LEASE 3372 Galaxie Business 88.28; Filters 3605 KRETCHMAR 53.01; Fuel 3694 Cross Oil 31462.28; FUEL 3386 Kelle Oil Company 3245.58; Lease 3795 Caterpillar Financial Services Corp 2727.00; 3796 SNB NA 3455.16; 3797 SNB NA 1599.53; 3798 Welch State Bank 2136.55; Maintenance 3116 Standley Corp 53.44; 3619 Standley Corp 147.00; Mileage 3205 Shanks, Jason R. 93.60; Parts 2864 Action Truck Parts 264.81; 3302 Locke Auto Parts 263.30; 3784 Buckners Truck Sales 433.30; Rental 3783 Keeler Equipment Sales 75.00; Repairs 3743 Mike Kiser 200.00; ROCK 3261 Dolese Bros. Co 3598.71; Sand 3498 Dolese Bros. Co 6999.68; Shale 3534 Mike Redding 562.75; Testing 3305 Alcohol & Drug Testing Inc 155.80; 3310 Alcohol & Drug Testing Inc 204.80; Training 3570 Pioneer Technology Center 40.00; Uniforms 3373 Unifirst Holdings Inc 502.20; Resale COMPUTER 3315 TM Consulting 1292.85; SH Svc Fee Computer 3532 Walmart Capital One 1248.69; Maintenance 3221 McDonald Computer Services LLC 610.00; Mileage 3616 Wathor, Jessica C. 124.02; Registration 3613 Oklahoma Tax Commission 37.50; Supplies 1947 Farha Wholesale Co. 362.36; 2877 Redlands Office Solutions LLC 185.69; 3232 Staples 299.98; Tint 3612 Fisher Window Tinting 310.00; Transports 3607 O'Brien, John Trevor 108.00; 3622 O'Brien, John Trevor 147.00; 3623 Feinburg, Josh 120.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Wilson and seconded by Godberson to adjourn at 10:34 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Approved this 9th day of May, 2022.

JOHN A. WILSON, CHAIRMAN, D#3

JACK GODBERSON, MEMBER, D#1

JASON SHANKS, MEMBER, D#2

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
