

Monday, March 7, 2022
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, March 7, 2022, the meeting was posted for public information on March 3, 2022, at 3:15 p.m. at the Commissioners Room, on the west entrance in the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Jack Godberson, Member, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Brenda Medlock, Shannon Mallory, OSU Extension; Skylar Mathews, Sue Ann Palmer, and Lonnie Doyle, Kaw Nation; Dennis Bonewell, Emergency Management; Donnie Head, Circuit Engineering District No. 8; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Jason Shanks led the flag salute.

Motion was made by Wilson and seconded by Godberson approving the regular meeting minutes of February 28, 2022. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Wilson and seconded by Godberson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Cushman & Wakefield. DA Hermanson approved as to form. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Godberson approving an Application for Financial Assistance and Affidavit of Financial Inability to Pay. Shanks said he visited with the funeral director at Grace Memorial Chapel and the daughter of the deceased, and after talking with both of them he feels the assistance is needed. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Godberson tabling the matter regarding the size of the fire lanes in front of the Kay County Administration Building, and the needed parking spaces for those doing business. Shanks said he has been in touch with the Fire Department on this matter. He said moving the fire lanes to Maple Street will not work because of the school buses. Reese said having the fire lanes in front of the Kay County Administration Building will not work because it doesn't allow parking for the citizens to easily access the building; she suggested moving them to 9th Street. Discussion continued about where to move the fire lanes and stay in compliance with the Fire Department's orders. Shanks said he will revisit with them about this matter and discuss other possible locations. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Godberson approving Kay County Fire Departments' request to initiate a county-wide outdoor burn ban, Res#21, 22-176, effective March 7 through March 21, 2022. Godberson asked Sheriff Kelley what the fine was if someone burned; Sheriff Kelley said it is a criminal act, not just a fine. Shanks said if certain regulations regarding burning are followed, then people are allowed to burn. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Wilson approving Juvenile Detention Center Claim for January 2022 in the amount of \$1,522.74. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Wilson approving going out for bid on a 70' x 80' shop building, Dist#2. Shanks said he was changing the bid from a metal shop to a wooden shop with cathedral ceilings. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Godberson said crews graded and hauled material to roads district wide, took equipment to Elk City Auction, boom mowed, worked in shop and worked on wash bay pit.

Commissioner Shanks said his crews pulled ditches on Dry and Canteen Rds., and bladed.

Commissioner Wilson told crews hauled rock from Dolese, boom mowed, sanded roads, finished Bridge#69 with temporary pipes on Adobe Rd., temporarily fixed a BIA bridge, backfilled FEMA Sloo Bridge to get it opened.

Motion was made by Wilson and seconded by Godberson approving Agreement No. 363049 Lease with Purchase Option for Road Machinery or Equipment, 2022 Western Star Model 4700 10-Wheel Dump Truck, and ODOT Claim Form, Dist#3. Wilson said after signing the paperwork today he will be able to

Monday, March 7, 2022
Newkirk, Oklahoma

get his equipment; he noted it has been over a year long process. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Wilson approving Bridge Inspection Invoice 436376 for bridge inspection on 22 bridges, in the amount of \$5,443.00 (corrected from agenda that read \$247.41). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Wilson approving Sales Agreement for the purchase off the State Contract for one (1) new Caterpillar Model 289D3 Skid Steer Loaders/Compact Track Loaders for Courthouse property in the amount of \$100,745.00. Shanks said this is to be paid for by ARPA funds (General Government). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Godberson approving ARPA Form for Fiscal Recovery Funds Expenditure Documentation for tempered glass dividers for the Assessor, County Clerk and Treasurer in the amount of \$8,755.00. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions Disposing of Equipment/Declaration of Surplus: Res#21, 22-167, Treasurer-office equipment transferred to Kildare Schools; Res#21, 22-168, Treasurer-table, switch and router, junked; Res#21, 22-169, Hwy. Dist#2-road sand spreader, sold for scrap iron; Res#21, 22-170, Hwy. Dist#2-2500-gallon water tank trailer, sold on Purple Wave; Res#21, 22-171, Assessor-wooden plat file and file cabinet, junked; Res#21, 22-174, Hwy. Dist#2-snow plow, 2 fuel tanks, 2 trucks, pickup, to be sold on Purple Wave auction site; Res#21, 22-175, Hwy. Dist#2-gas tank to be sold on Purple Wave Auction site. Shanks noted these were new items on Purple Wave (on his two Resolutions). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Wilson approving/acknowledging County Treasurer's Summary of Collections February 2022 Monthly Report. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Wilson rescinding the previous motion approving/acknowledging County Treasurer's Summary of Collections February 2022 Monthly Report, because the report was not submitted for approval. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Wilson and seconded by Godberson approving the following Kay County Monthly Reports for January 2022: Court Clerk. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Godberson and seconded by Wilson approving the following to deposit funds: Res#21, 22-166A (corrected from agenda that read Res#21, 22-166), Hwy. Dist#2-\$3,125.00, sale of equipment at auction; Res#21, 22-172, Hwy. Dist#1-\$12,760.00, sale of steel culvert; Res#21, 22-173, Hwy. Dist#1-\$250.00, Certificate of Compliance. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Wilson and seconded by Godberson approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$436,028.60; D#1-\$127,972.70, D#2-\$188,346.20, D#3-\$119,709.70; ARPA 2021-\$107.51; County Bridge & Road Improvement-\$38,982.32; Treasurer Mortgage Certification-\$615.00; Resale Property-\$12,819.74; Adult Drug Court-\$3,108.50; Family Drug Court-\$6,000.00; Mental Health Court-\$4,259.00; County Clerk Lien Fee-\$2,188.00; Bond-ST (PBA)-\$143,477.67 County Clerk Records Management & Preservation-\$7,780.00; Assessor Revolving Fee-\$5,857.02; m. County Sales Tax-\$382,081.56; n. Home Finance Trust Authority-\$0.10; FED JAG Grant-\$3,818.75; Sheriff Service Fee-\$49,187.14; Use Tax-ST-\$100,104.24 (\$71,685.28/\$26,918.96) Reimbursement for Pictometry-\$1,500.00. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Motion was made by Shanks and seconded by Godberson approving the following Transfer of Funds: Assessor Maintenance & Operation (M&O)-\$175.00 to Treasurer M&O. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Motion was made by Shanks and seconded by Wilson to reject all bids on Bid#2022-11 Shop Building Kit, Dist#2. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Monday, March 7, 2022
Newkirk, Oklahoma

Motion was made by Shanks and seconded by Godberson approving to accept the only bid submitted and award the bid to Highpoint Partners, LLC in the amount of \$14,000.00 on Bid#2022-12 Labor to remove and replace half-tank on State Line Rd., Dist#2 (opened in BOCC meeting 2-28-22). Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

DA Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Wilson approving Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

FY 2021/2022 PURCHASE ORDER:

Assr Rev Fee Chairs 1405 OK Correctional Industries 4370.13; Reimbursement 3130 Leaming, Janell M. 75.00; Supplies 2944 Amazon Capital Services 77.15; 3003 Amazon Capital Services 190.67; Upholstery 1383 OK Correctional Industries 354.40; Donations Equipment 2478 Push Pedal Pull 5828.67; Drug Court Attorney Fees 2785 Terrell, Fera 375.00; Contract Labor 2773 Goff, II, Ricci Lee 35.00; 2774 Deleon, Demetrice Deshawn 35.00; Family Drug Court Attorney Fees 2421 Jowers, Rae 250.00; Court Staffing 2776 Wilson, Brewer & Munson 500.00; 2777 Terrell, Fera 500.00; 2779 Jowers, Rae 500.00; General Detention 2218 Craig Co. Detention Center 2750.00; 2479 OK Juvenile Justice SVCS 2520.00; Fuel 2202 Fuelman 1093.41; 2203 Fuelman 1627.20; Internet 2431 Verizon Wireless 80.02; Maintenance 2313 Standley Corp 88.07; 2484 Kelle Repair & Tire Center 1904.64; 2629 R.K. Black Inc 580.98; Permits 127 Postmaster 265.00; Phone 1703 AT&T 1598.40; 1704 AT&T 49.40; 1710 AT&T 1590.46; 2307 AT&T 48.58; Software 2504 Transunion Risk 151.40; Storage 2820 Newkirk Mini-Storage 53.00; Travel 2309 Nicholson, Elizabeth 462.14; 2311 Medlock, Brenda 166.67; 2645 Mallory, Shannon 411.84; 2646 Nicholson, Elizabeth 870.59; 2647 Ratliff, Maribeth 64.76; Health Service 2679 Sparklight 219.13; 3057 Get Real Cable 50.00; Service call 2934 American Telephone Inc 360.00; Travel 2354 Mollet, Michelle 223.70; 2355 Oldfield, Amy 25.27; Highway Blades 2191 Wear Parts & Equipmentt 9408.00; Internet 2860 KanOkla Networks 60.00; 3091 Chisholm Broadband 68.00; MILEAGE 3019 Wilson, John A. 28.08; Parts 2298 Hats Auto Supply 368.44; 2476 Action Truck Parts 247.40; 2716 Owen Auto Supply 1337.97; 2721 Blackwell Auto Supply 1077.54; Reimbursement 3103 Wilson, John A. 13.29; Repairs 2024 Yellowhouse Machinery Co 689.16; 2720 Blackwell Tire Service 70.00; 2935 Wrights Machine Shop 50.00; 2989 Barrys Diesel Service 4600.00; Service 2384 OK Natural Gas 77.49; 2704 Dish Network 17.08; SHALE 17 Mike Redding 977.75; supplies 2543 Lowes Companies Inc. 186.24; Truck 1847 Premier Truck Group OKC 33675.49; Uniforms 2719 Unifirst Holdings Inc 433.85; 2798 Cintas Corporation Loc 1239.24; Water 2381 Rural Water District #3 60.44; Mental Health Court Staffing 2783 Terrell, Fera 225.00; Supplies 2862 HAC Inc 46.21; ML Fee Furniture 3005 Reese, Tammy J. 716.50; Reimbursement 2609 Reese, Tammy J. 867.31; Resale Backup tapes 2559 TM Consulting 163.98; Copier 701 Galaxie Business 5230.50; Maintenance 3124 Galaxie Business 120.00; Reimbursement 2984 Kennedy, Christine L. 101.45; SH Forf Surveillance 2929 I2C Technologies Ltd 2597.00; SH Svc Fee Cleaning 2196 Opportunity Center 85.00; Fire Extinguishers 2983 Pioneer Fire And Safety 220.00; Fuel 2204 Fuelman 1545.99; GPS 441 LiveView GPS Inc 251.40; Internet 2509 Kay County Detention Center 700.00; Maintenance 2221 McDonald Computer Services LLC 400.00; Supplies 784 Farha Wholesale Co. 505.18; 2208 Staples 91.98; 2210 Redlands Office Solutions LLC 576.83; Transports 2231 O'Brien, John Trevor 165.00; Water 2200 Quality Water Service 67.75; 2485 Quality Water Service 75.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

10:00 a.m. - Opening of Bid#2022-13, 44th Street Pavement Rehabilitation Project, Dist#3: Wilson said he was not going to open the received bids. Donnie Head, CED#8, said the dowel rod baskets were not included in the pay quantities of the bid packet so therefore cannot move forward with the opening of the bids. Head said he and Wilson visited with DA Hermanson and Billie Chrz prior to this meeting and DA Hermanson recommended not opening the bids because of the dowel rod baskets not being included in bid packet. DA Hermanson also told them Wilson would not be able to rebid this item because of the time frame involved with Wilson filing for reelection.

There being no other business, motion was made by Shanks and seconded by Wilson to adjourn at 10:04 a.m. Motion carried: Shanks, aye; Godberson, aye; Wilson, aye.

Monday, March 7, 2022
Newkirk, Oklahoma

Approved this 14th day of March, 2022.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS
(SEAL)
