

# KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450  
Newkirk, Oklahoma 74647

Monday, March 6, 2023  
**Special Meeting**  
8:45 a.m.  
Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in a special session at 8:45 a.m. on Monday, March 6, 2023, in the Kay County Administration Building, Commissioners Room, in Newkirk, Oklahoma. Notice of the meeting was posted for public information on March 3, 2023, at the Commissioners Room, west entrance of the Kay County Administration Building in Newkirk, Oklahoma, and on the Kay County Website.

Chairman Jason Shanks called the meeting to order. Trustees: Shane Jones, Vice-Chairman, present. Others present were as follows: Brian Hermanson, Kay County District Attorney; Steve Kelley, Kay County Sheriff; Teena Tucker, First Deputy Dist#3; Paul Stokesberry, Kaw Nation; Daniel Hesson, Kaw Nation Emergency Management; Donna Parker, Oklahoma Court Services; Shannon Leatherman, Braman; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Motion was made by Jones and seconded by Shanks approving the special meeting minutes of February 21, 2023. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Jones and seconded by Shanks approving to send a statement to Kay County showing how much was paid on the HVAC system through the bond money (this was done by a billing error). The county will make a payment to the bond series using ARPA funding (\$1,798,832.19). Chairman Shanks said there was a communication error between him and KSB Enterprises regarding how the HVAC system should be billed. Shanks said the HVAC should have been separately but instead it was included in the several of the Applications for Payment billings. Motion carried: Jones, aye; Shanks, aye.

Motion was made by Shanks and seconded by Jones approving to Pay Application No. 16, Contractor's (KSB Enterprises) Application for Payment totaling \$230,946.94 period to 2-28-2023 for materials and construction costs for the Kay County Courthouse Remodel & Addition-Phase 2 including authorization for direct payment of certain materials to the vendors in order to receive credit for the Authority's sales tax exemption. The following Requisitions will be submitted for payment: KSB Enterprises-\$184,652.12; Cisco Supply, LTD-\$45.00; Advanced Architectural Stone-\$7,273.00; Scovil & Sides Hardware Co.-\$12,505.00; Locke Supply Company-\$4,072.10; Consolidated Electrical Distributors (CED)-\$173.60; Elliott Electric Supply-\$22,226.12. Motion carried: Jones, aye; Shanks, aye.

There being no further business, a motion was made by Shanks and seconded by Jones to adjourn (8:55 a.m.). Motion carried: Jones, aye; Shanks, aye.

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Approved this 20<sup>th</sup> day of March 2023.

TRUSTEES  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

\_\_\_\_\_  
JASON SHANKS, CHAIRMAN

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SHANE JONES, VICE-CHAIRMAN

\_\_\_\_\_  
MEMBER

ATTEST:

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TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK  
KAY COUNTY PUBLIC BUILDINGS AUTHORITY  
(SEAL)

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