

Tuesday, January 19, 2021
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Tuesday, January 19, 2021, the meeting was posted for public information on January 15, 2021, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: John A. Wilson, Member, present; Jack Godberson, Member, present. Others present were as follows: Brian Hermanson, District Attorney (DA); Dennis Bonewell, Emergency Management Director; Donna Parker, Oklahoma Court Services; Chris Sieman, AirMedCare Network; Darlene Engelking, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk.

Chairman Shanks led the flag salute.

Motion was made by Wilson and seconded by Shanks approving regular meeting minutes of January 11, 2021. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving to enter into a special meeting of the Public Buildings Authority. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving to re-enter into the regular meeting of the BOCC (9:11 a.m.). Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working and the projects they are involved in: Ms. Parker reported for December 2020 as follows: New community service clients-6, regular community service clients turned in for the month of 44, sanction community service hours completed-60, total hours completed-693.86, and community service offender completions were 12. Completed events: Northern Oklahoma Opportunity Center, Wheatheart Nutrition, Northern Oklahoma Youth Services, Newkirk Main Street Authority, Northern Oklahoma Humane Society, City of Kaw City and Newkirk Fire Department where clients assisted with cleaning, stocking, picking up limbs and trash, cleaning kennels, feeding animals, and setting up for Christmas activities. Upcoming events clients will be going to Northern Oklahoma Humane Society, Habitat Restore, New Life Trails, Blackwell Fire Department and Friendship Feast.

Chris Sieman, AirMedCare Network, was here to answer questions regarding the benefits of the Group Plan. No action was taken.

Motion was made by Godberson and seconded by Wilson approving an Application for Financial Assistance and Affidavit of Financial Inability to Pay. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving appointing Anthony Killscrow to the Justice Facilities Authority board for a three-year term. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving and acknowledging County Treasurer's Summary of Collections December 2020 Monthly Report. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: JRG Appraisals, LLC; Holmes & Yates Law; John B. Hayes Real Estate & Auction, Inc.; M4 Enterprises, LLC. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving HVAC Preventative Maintenance to service boiler's, pump's and hot water expansion tank at the courthouse for the period of July 1, 2020 through June 30, 2021, invoicing and making an annual payment. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:

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Commissioner Godberson told crews bladed roads district wide, hauled material to Souigny Rd., chipped limbs on Tower and North Ave., cleaned ditches on Oakland between "R" and "S" Str., put culvert in on Hubbard Rd., cut out bad spots and back filled in on Riverview Rd., cut up scrap iron at yard and boom mowed.

Commissioner Shanks said crews are working to blade all the roads, putting in pipes northeast of Newkirk, and hauling sand from the river. Shanks said CED#8 closed a bridge on Enterprise Rd., between Home Rd. and the State Line; he said these were dead miles.

Commissioner Wilson told his crews dug shale at the pit, hauled and laid shale at FEMA sites, graded roads, repaired a culvert on 92nd Str. and took out trees and repaired culvert on 76th, and getting a truck put back together after putting in a new engine.

Motion was made by Godberson and seconded by Shanks approving Circuit Engineering District (CED) Auction Policies; this policy implements procedures to be in place when counties dispose of surplus equipment to be sold at auctions. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Godberson approving the following Agreements, Dist#3: Agreement by and between Dennis Dean Johns Estate and BOCC to remove shale from NW4 S6 T28 R1W; Agreement by and between Mike Redding and BOCC to remove shale from NE4 S9 T26 R2W. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving to purchase a 2019 John Deere Model 644K Front End Loader from Yellowhouse Machinery, Contract No. 032119-JDC, Dist#1. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving and awarding the following bid (opened in BOCC meeting 12-28-2020): Bid#2021-9 (January 2021-December 31, 2021) Election Ballots, Election Board to Mid-West Printing Co. per recommendation of the Election Board Secretary. Ms. Howard stated the quality of ballots and customer service have proven to be more than satisfactory for packing for each election. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

No action was taken on Public Service/Pipeline Crossing Line Installations as none were presented.

Motion was made by Wilson and seconded by Shanks approving the following Kay County Monthly Reports for December 2020: Court Clerk; Health Department. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions to declaring surplus and disposing of equipment: Res#20, 21-79, Hwy. Dist#1, 1989 International Truck, 1992 John Deere Loader, 2008 Chevrolet Pickup, 2015 John Deere Rotary Cutter, all four (4) pieces of equipment will be sold at the Elk City Auction; Res#20, 21-81, Hwy. Dist#1, 2015 TS6 Panasonic Digital Camera, camera was lost off of the back of a pickup. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Wilson and seconded by Godberson approving the following Resolutions to deposit funds: Res#20, 21-77, Hwy. Dist#3-\$198,273.00, BIA Kaw Seven Bridge Project; Res#20, 21-78, Hwy. Dist#3-\$49,334.00, Reimbursement from ODOT for road repairs; Res#20, 21-80, Hwy. Dist#1-\$166.00, sale of culvert pipe and crusher run. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded by Wilson approving the following Cash Fund Estimate of Needs and Request for Appropriations (lapse balances from FY 2019/2020): Treasurer's Resale-\$1,182.63; Treasurer's Mtg. Cert.-\$225.00. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Motion was made by Shanks and seconded Wilson approving the following Transfer of Appropriations: Visual Inspection Part-Time-\$2,400.00 to Professional Services. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

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Motion was made by Godberson and seconded by Wilson approving Payroll with warrants to be released on January 21, 2021, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

FY 2020/2021 PURCHASE ORDERS:

Health Phone 4004 AT&T 364.82; Travel 50 Raby, Jeremy 22.40; 2020-2021 Assr Rev Fee Supplies 2120 Redlands Office Solutions LLC 1161.74; General Accessories 2085 Carson Manufacturing 785.50; Billing 298 Clearwater Enterprises LLC 828.36; Boxes 2330 Redlands Office Solutions LLC 27.84; Camera 1373 Watchguard Video 410.00; Contractual Services 1955 Oklahoma State University 16333.33; Detention 1734 CommunityWorks 1845.00; 1737 Craig Co. Detention Center 1225.00; Expenses 1739 Card Service Center 28.60; Fuel 2032 Fuelman 955.00; Ink Cartridge 2170 Redlands Office Solutions LLC 162.63; Maintenance 771 Harrell Automotive & Recovery 1070.00; 1370 TASC 9500.00; Phone 1981 Fusion 299.06; Registration 2003 CODA 125.00; Supplies 2413 Staples 105.35; Health Payroll 2197 Oklahoma State Dept of Health 42647.56; Phone 2122 AT&T 404.05; 2124 AT&T 394.33; Printer 2117 Redlands Office Solutions LLC 750.00; Shredding 1927 The Meadows Center For Opportunity 45.00; Supplies 576 Walmart Community BRC 53.12; 1150 McKesson MMSGs 380.45; 1155 Walmart Community BRC 132.35; 1947 Redlands Office Solutions LLC 937.78; 1948 Farha Wholesale Co. 363.04; 2118 Cimarron Medical Services 237.00; Testing 579 Newkirk Family Health Center 270.00; Translation 1812 Language Line Services 415.33; Travel 1027 Elfving, Janelle 77.63; Utilities 1810 City of Blackwell 364.17; Highway Billing 1616 Kay Electric Cooperative 272.00; Blades 2261 Warren Power And Machinery 3357.80; DEF 2329 Cross Oil 495.00; Diesel 2396 Shepherd Oil Co. 10924.51; Dumpster 1615 Davis Sanitation 65.00; Labor 2021 Evans & Associates 9000.00; Lease 2387 RCB Bank 3096.08; 2388 SNB NA 4113.38; 2389 SNB NA 857.19; 2390 Welch State Bank 2136.55; Lease Pmt 2130 OK Dept. of Transportation 1416.85; 2131 OK Dept. of Transportation 2512.69; Parts 2106 Brandts 142.87; 2406 Action Truck Parts 270.50; Posts 2403 Circuit Engineering District #8 140.00; Rental 2401 Vinings Rental & Supply 112.00; Repairs 2191 MHC Kenworth 4494.92; REPAIRS 2181 Yellowhouse Machinery Co 895.66; Rock 2198 Burbank Materials LLP 4651.90; Safety meeting 2107 Pioneer Technology Center 40.00; Service 1808 Rolling Prairie 29.60; Signs 2194 Circuit Engineering District #8 58.00; 2344 Circuit Engineering District #8 1022.00; 2405 Circuit Engineering District #8 19.00; Supplies 2188 Cintas Corporation 52.35; Training 1274 Pioneer Technology Center 40.00; Jail Debt-ST Collections 2429 Kay County JFA #124183 316452.17; ML Fee Camera 2084 Kellpro Computer 69.00; PBA Collections 2428 Kay County PBA Gross Revenue, Acct#7303000186 166181.52; Resale E check fees 1957 CSG Forte Payments, INC. 985.00; SH Svc Fee Certification 1804 OK Board Of Tests For Alcohol 108.00; Masks 2244 Bankers Credit Card Services 462.48; OLETS 1751 Dept. of Public Safety 350.00; PPE 2246 Farha Wholesale Co. 922.36; Steel Stanchions 2236 Bankers Credit Card Services 674.60

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 10:10 a.m. Motion carried: Shanks, aye; Wilson, aye; Godberson, aye.

Approved this 25th day of January, 2021.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

JOHN A. WILSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
