

Tuesday, January 18, 2022  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Tuesday, January 18, 2022, the meeting was posted for public information on January 14, 2022, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman Jason Shanks called the meeting to order. Commissioners: Member Jack Godberson, present; John A. Wilson, Member, present. Other's present were as follows: Brian Hermanson, District Attorney (DA); Janell Leaming, Kay County Assessor; Steve Kelley, Kay County Sheriff; Brenda Medlock, OSU Extension Agent; Tammy Reese, Secretary/Kay County Clerk.

Chairman Jason Shanks led the flag salute.

Motion was made by Godberson and seconded by Shanks approving the regular meeting minutes of January 10, 2022. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Second Deputy appointment for Kay Assessor: Assessor Janell Leaming explained that Amber Boyer held the Second Deputy title before Leaming was appointed. Leaming said she wanted Boyer to keep that title and stated she would like to add an additional "second deputy". Commissioner Godberson said he felt this needed to be brought up at budget time and was not in favor of doing it at this time. Assessor Leaming said this position is not paid from the general fund but rather her Visual Inspection account, 85% from the schools and 10% from the county. Leaming said there is funding available from that account and she is not requesting or needing additional funding for this title. Leaming also stated she was reducing the number of employees in the office by one, and was not planning on filling the spot.

Motion was made by Shanks and seconded by Wilson approving Appointment of Amber Boyer as Second Deputy. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Appointment of Samantha Lewis as Second Deputy noting she would be paid from the Visual Inspection account. Motion carried: Godberson, nay; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Tom Burg; Doerner, Saunders, Daniel & Anderson, LLP; OK Sun Power, LLC. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving and acknowledging on County Treasurer's Summary of Collections December 2021 Monthly Report. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Interlocal Cooperation Agreement between the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control (OBN) and each state and/or local law enforcement agency, Kay County Sheriff's Department: DA Hermanson said he was okay with as to form, but questioned the under duration/automatic renewal. He said he tried to contact Donnie Anderson, Director of OBN, but has not made contact as of yet to see if the agreement could be renewed each year. Sheriff Kelley said he discussed this with Anderson and was told it would be renewed each year. Kelley said this is a three-year grant. Both Sheriff Kelley and DA Hermanson talked about the advantages for Kay County of having this task force in place. DA Hermanson said he has already had 5 cases this year, the charge was aggravated trafficking and the drugs involved in those 5 cases were methamphetamine and fentanyl.

Motion was made by Shanks and seconded by Godberson approving Interlocal Cooperation Agreement between the Oklahoma State Bureau of Narcotics and Dangerous Drugs Control (OBN) and each state and/or local law enforcement agency, Kay County Sheriff's Department, to use collaborative partnerships, training, and data-driven enforcement activities to aggressively target, disrupt, and dismantle methamphetamine trafficking organizations with agreement being renewed each year. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson said crews cleaned a ditch on Pleasantview Rd. and "T" Str., boom mowed, bladed and hauled materials district wide, built a loading dock for the jail, and opened up LA Cann Bridge#242A on Friday, January 14, 2022.

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Commissioner Shanks said Evans & Associates started the River Rd. Project at Pine Str. by replacing rock with asphalt. He told Highpoint Partners began work on a low water crossing at Traders Bend. Shanks said crews continue to blade, haul rock from Whittaker, and hauling sand to the west of Dist#2.

Commissioner Wilson told crews hauled rock from Dolese and laid it on FEMA spots, cleaned ditches, mowed road sides, dug shale at the pit, graded roads, cleaned up bridge sites and hauled off scrap iron, and helped clean out courthouse fixtures. Wilson said Bridge#69 is closed between "P" & "Q" Str. on Adobe Rd., and told Highpoint Partners poured a bridge on 108<sup>th</sup> and Home Rd.

Motion was made by Shanks and seconded by Wilson approving Title Page on Bridge#93A, Dist#2. Shanks said this bridge is on Coleman Rd. east of Ranch Drive and Adobe Rd. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving going out for bid on a 70' x 80' shop building, Dist#2. Shanks said this for the red iron; he told he went out for bid for this back in July but the bids came in too high and now he was making another attempt. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Public Service/Pipeline Crossing Installations: Oklahoma Natural Gas Co., SW4 S34 T25N R2E ending SW4 S34 T25N R2E, White Eagle Dr., Dist#1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson approving the following Kay County Monthly Reports for December 2021: Election Board, Court Clerk, Health Department. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions for Disposing of Equipment: Res#21, 22-130, Election Board, laminate top for card file, junked; Res#21, 22-131, Election Board, door blinds, junked; Res#21, 22-132, Election Board, window blinds, junked; Res#21, 22-133, Election Board, Toshiba digital copier, junked; Res#21, 22-134, Election Board, Laser Jet printer, junked; Res#21, 22-135, Election Board, desk and counter tops in front office, junked; Res#21, 22-136, Treasurer, Dell computer & monitor, junked; Res#21, 22-137, Treasurer, Monroe calculator, junked. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions to deposit funds: Res#21, 22-138, Hwy. Dist#1-\$463.50, sale of unprepared metal and galvanized mix; Res#21, 22-139, Open Dump Reward-\$100.00, December 2021 monthly fees for Newkirk; Res#21, 22-140, Hwy. Dist#2-\$500.00, 2-Certificate of Compliance. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] DA Hermanson said Kay County took the lead on the Opioid Litigation in Oklahoma that was filed several months ago; he talked about a Resolution that has been passed/approved in 43 states but not in Oklahoma. DA Hermanson told the BOCC that cities around the state are wanting to meet with the Attorney General in an attempt to change his mind and to reconsider his decision on the Resolution.

DA Hermanson then discussed the recent outbreak with COVID. This brought up the topic of time-off and guidelines with employees. BOCC asked Brenda Medlock about the guidelines OSU has in place regarding COVID and Medlock explained. Commissioner Wilson said ARPA funding was available. DA Hermanson said he would look into employee COVID time-off for the BOCC.

Sheriff Kelley told the BOCC he hired Mark Delaney as a new courthouse deputy beginning February 1, 2022.

DA Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Wilson approving Payroll with warrants to be released on January 21, 2022, Maintenance & Operation Claims, Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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**FY 2021/2022 PURCHASE ORDER:**

Assr Rev Fee Toner 2414 Redlands Office Solutions LLC 297.32; Bond- ST Collections 2535 Kay County PBA Gross Revenue, Acct#7303000186 131173.89; Drug Court Labor 2419 Chouteau, Danny J. 679.80; Office rent 2387 Chu-ona Plaza 234.00; Phone & Internet Service 2392 Sparklight 100.00; Testing 2534 Averhealth 1488.00; Water 2063 Quality Water Service 46.75; Family Drug Court Court Staffing 2058 Terrell, Fera 250.00; 2059 Wilson, Brewer & Munson 250.00; Office rent 2389 Chu-ona Plaza 234.00; Phone & Internet Service 2391 Sparklight 100.00; Testing 2057 Averhealth 32.00; General Contractual Services 2312 Oklahoma State University 16333.33; Detention 1938 CommunityWorks 1190.00; Equipment 2454 Redlands Office Solutions LLC 108.07; Expenses 1942 Card Service Center 36.80; Fees 1738 Tisdal & O'Hara PLLC 775.00; Files 2456 Redlands Office Solutions LLC 109.95; Forms 2443 Midwest Printing 97.05; Fuel 1956 Fuelman 986.13; Ink 2461 Pitney Bowes Inc 161.48; Internet 1742 Verizon Wireless 69.36; Natural Gas Service 1709 OK Natural Gas 596.18; Repairs 982 Stolhand Heating & Air 1385.95; Services 1503 County Budgeting Services LLC 625.00; Storage 1784 Newkirk MiniStorage 166.00; Supplies 424 Walmart Community BRC 178.15; 2378 Redlands Office Solutions LLC 235.56; Health Janitorial 2006 Chavez, Leonel 1800.00; Maintenance 1968 Summit Fire & Security 780.00; Phone 1997 AT&T 238.50; Supplies 2043 Amazon Capital Services 1724.75; Translation 2005 Language Line Services 90.00; Travel 205 Brownfield, Mistina 235.20; 461 Wehunt, Amy 247.52; 1601 Oldfield, Amy 24.19; Utilities 2002 City of Blackwell 293.25; Highway null 2516 Southern Tire Mart 2095.40; Billing 2086 Kay Electric Cooperative 289.00; Blanket/Parts And Repairs 2361 Lowes Companies Inc. 68.36; Dumpster 2087 Davis Sanitation 65.00; Gas 2455 Lampton Welding 35.00; Internet 1782 Chisholm Broadband 58.00; Lease 2459 OK Dept. of Transportation 5189.67; 2464 Welch State Bank 2136.55; 2465 SNB NA 4113.38; 2466 SNB NA 1599.53; 2467 SNB NA 3455.16; 2468 Caterpillar Financial Services Corp 2727.00; 2470 Security National Bank 2038.69; 2471 Security National Bank 1319.76; Lease Pmt 2166 Okla Dept. Of Transportation 2512.69; 2469 CNB Of Okarche 7276.19; LEASE PURCHASE 2380 OK Dept. of Transportation 5597.93; Parts 2071 Action Truck Parts 444.06; 2299 Daniels Ready Mix 1862.00; 2329 John Deere Credit 826.23; 2444 JACKS OUTDOOR POWER EQUIP 78.34; Phone bill 2370 Nextiva Inc 88.04; Propane 2153 Lowes Companies Inc. 60.79; Repairs 1468 G & B Auto Service Inc 170.00; Rock 2015 Whitaker Aggregates Inc 16889.54; 2123 Burbank Materials LLP 4595.38; ROCK 1818 Burbank Materials LLP 4674.62; Signs 1513 Circuit Engineering District #8 682.50; supplies 2022 S & K Direct Steel LLC 308.90; Supplies 1747 Brandts 120.84; Tire Rims 2081 Keeler Equipment Sales 1485.00; Tool Box 2171 Capital One Trade Credit 1186.23; Trailer 2129 Keeler Equipment Sales 3970.41; Jail Debt-ST Collections 2536 Kay County JFA #124183 349316.53; Mental Health Contract Labor 2477 Bookout, Steven 239.76; Labor 2428 Scott, Misti 599.87; Office rent 2388 Chu-ona Plaza 234.00; Phone & Internet Service 2390 Sparklight 100.00; Testing 2068 Averhealth 1554.50; Resale Fees 2080 CSG Forte Payments, INC. 1065.00; SH Svc Fee Detention 1524 Craig Co. Detention Center 1975.00; Fees 780 Dept. of Public Safety 420.00; Internet 1533 AT&T Mobility 1364.22; 2223 Kay County Detention Center 700.00; Subscription 2395 McDonald Computer Services LLC 1400.00; Supplies 790 Lowes Companies Inc. 26.59; Transports 1934 Chouteau, Danny J. 171.00; Use-ST Collections 2537 Kay County PBA Gross Revenue, Acct#7303000186 21639.77

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Godberson and seconded by Shanks to adjourn at 10:00 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Approved this 24<sup>th</sup> day of January, 2022.

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JASON SHANKS, CHAIRMAN

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JACK GODBERSON, MEMBER

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JOHN A. WILSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY, BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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