

**NOTICE OF REGULAR MEETING OF THE TRUSTEES  
OF THE KAY COUNTY JUSTICE FACILITIES AUTHORITY**

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Pursuant to the Oklahoma Open Meeting Act (Title 25 O.S. 2001, Section 301-314), notice is hereby given that the Trustees of the Kay County Justice Facilities Authority will hold a regular meeting as follows:

DATE: Friday, April 8, 2022  
TIME: 2:30 p.m.  
PLACE: Kay County Detention Center  
Sheriff's Training Room  
1101 W. Dry Rd.  
Newkirk, Oklahoma

**AGENDA**

1. Call the meeting to order.
2. Opening Prayer.
3. Roll Call.
4. Introduction and welcome of new Trustee Natalie Fraser (term ending December 31, 2023), and administering of oath of office by County Clerk.
5. Consideration, discussion and possible action to approve/disapprove the minutes of the February 11, 2022 and March 11, 2022 regular meeting(s).
6. Jail Director Report by Don Jones.
  - a) Inmate population statistics
  - b) Sales tax data
  - c) Facility maintenance and issues
  - d) Staffing and personnel
  - e) Inmate medical
  - f) Prisoner transports/ court
  - g) Revenue report
7. Consideration, discussion and possible action to approve payment on the following purchase orders/requisitions submitted for payments:
  - a. BOK Annual Bond Trustee Fee \$2,800.00. Invoice#5130624.
8. Consideration, discussion and possible action to approve/disapprove transfer of \$500,000.00 from Sales Tax AccountXXX4183 to Sales Tax Salaries Account XXX5719 for Detention Center Salaries.
9. Review and discussion of the monthly financial statements provided by Baskin Hadley accountants.
10. Consideration, discussion and possible action to approve February, March and April 2022, Purchase Orders.
11. Consideration, discussion and possible action to approve March, April and May 2022 KCDC bi-weekly employee payroll not exceed 88,000.00 gross salary per pay period.
12. Unscheduled public appearances.
13. Adjournment.

Kay County Justice Facilities Authority  
NAME OF PERSON FILING THIS NOTICE:

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Kaleen Hughs, Kay County Detention Center/Admin  
And/or Don Jones, Director

**PUBLIC NOTICE**

Posted this 7th day of April, 2022, at the Kay County Detention Center front door, and the door of the Sheriff's Training Room located at 1101 W. Dry Road, Newkirk, OK.