

NOTICE OF REGULAR MEETING OF THE TRUSTEES OF THE KAY COUNTY JUSTICE FACILITIES AUTHORITY

Pursuant to the Oklahoma Open Meeting Act (Title 25 O.S. 2001, Section 301-314), notice is hereby given that the Trustees of the Kay County Justice Facilities Authority will hold a regular meeting as follows:

DATE: Friday, February 10, 2023
TIME: 2:30 p.m.
PLACE: Kay County Detention Center
Sheriff's Training Room
1101 W. Dry Rd.
Newkirk, Oklahoma

AGENDA

1. Call the meeting to order.
2. Roll Call.
3. Moment of silence in remembrance of Wes Young to honor him.
4. Consideration, discussion and possible action to approve/disapprove the minutes of the December 9, 2022, and January 13, 2023 regular meeting(s).
5. Jail Director Report by Don Jones.
 - a) Inmate population statistics
 - b) Sales tax data
 - c) Facility maintenance and issues
 - d) Staffing and personnel
 - e) Inmate medical
 - f) Prisoner transports/ court
 - g) Equipment repair and replacement under ARPA funding through Kay County Commission
 - h) Revenue report
6. Consideration, discussion and possible action to elect officers of the KCJFA for the remainder of fiscal year 2022-2023:
 - a. Chairman
 - b. Vice Chairman
7. Consideration and discussion to approve the new Chairman-Vice Chairman authorization to sign transfer of funds and vendor payment checks,
8. Consideration discussion to approve, in case of emergency, and no meeting available to be conducted, the Chairman, Vice Chairman, or County Commissioner Trustee, to sign check to transfer funds from primary sales tax account xxx4183 to salaries xxx5719 or M/O account xxx5741.
9. Consideration, discussion and possible action to approve the renewal of contracts with Baskin Hadley & Associates, and authorize the chairman to sign, as follows:
 - a. Payroll services per provisions of contract at \$650 per month for the fiscal year 2022-2023. The new rate will not apply until the month it is approved by the trustees.
 - b. Accounting services per the provisions of the contract at \$19,500 for the fiscal year 2022-2023
10. Consideration, discussion and possible action to approve the payment of \$2,484.00 to Baskin Hadley & Associates for the Kay County Justice Facility Authority surety bond payment for the years ending December 31, 2022 and December 31, 2023.
11. Consideration, discussion and possible action to approve/disapprove transfer of \$500,000.00 from Sales Tax AccountXXX4183 to Sales Tax Salaries Account XXX5719 for Detention Center Salaries.
12. Consideration, discussion and possible action to approve December 2022, January and February 2023, Purchase Orders.
13. Consideration, discussion and possible action to approve December 2022 and January, February and March 2023, KCDC bi-weekly employee payroll not exceed 88,000.00 gross salary per pay period.
14. Unscheduled public appearances.
15. Adjournment.

Kay County Justice Facilities Authority
NAME OF PERSON FILING THIS NOTICE:

Kaleen Hughs, Kay County Detention Center/Admin. And/or Don Jones, Director