

Tuesday, November 13, 2018
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Tuesday, November 13, 2018, in the Commissioners Court of the Kay County Courthouse in Newkirk, Oklahoma. Notice of the meeting was posted for public information on November 9, 2018, at 8:50 a.m. at the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Chairman Shanks called the meeting to order. Those present were as follows: Jack Godberson, Member; Paul Skidmore, Member; David Wilkie, Assistant District Attorney (ADA); Steve Kelley, Kay County Sheriff; Christy Kennedy, Kay County Treasurer; Michael Garcia and Charlie Berry, Courthouse Security Deputies; Dennis Bonewell, Emergency Management; Lyman Urban, Blackwell; John Wilson, Commissioner Elect; Sharon Rowen, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Jason Shanks led the Flag Salute.

Motion was made by Shanks and seconded by Godberson approving regular meeting minutes of November 5, 2018. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Request from Lyman Urban to remove rock (south of Hubbard Rd. on "P" Street): Mr. Urban said he would like the rock removed because it is in a flood plain zone and it is increasing the water level on top of the road. Commissioner Skidmore said he replaced the bridge to help with this problem and over the years the rock has washed away; he also noted he is putting in culverts to help with this issue. Skidmore thanked Mr. Urban and told him he would take his suggestions into consideration. Mr. Urban asked Skidmore why he didn't put the culvert pipe in before putting on the rock; he said Skidmore increased the road level causing it not to be ground level with the ditches on both sides of the road and said it was causing a safety hazard. Skidmore said he would complete the project he started.

No action was taken to remove rock (south of Hubbard Rd. on "P" Street) per Lyman Urban's request.

Motion was made by Skidmore and seconded by Godberson to approve Lease Agreement/Participating Addendum Western States Contracting Alliance and National Association of State Procurement Officials Mail Room Equipment, Services and Support, for the Kay County Health Department, to obtain the additional pages to contract. ADA Wilkie said this has been reviewed and okayed. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Thunder Ranch Wind Farm Litigation: ADA Wilkie told this matter has been settled.

Motion was made by Skidmore and seconded by Shanks appointing Commissioner Jack Godberson to serve on the Justice Facilities Authority Board. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: D#1 Commissioner Godberson stated crews were blading and hauling material to roads district wide, mowing ditches, and installed new culvert on Adobe Rd., cleaned ditches and culverts on Pecan, Furguson and Prentice Rds., and putting up new signs and reflectors.

Commissioner Shanks stated crews were filling bad spots on the roads with sand, moving snow on Peckham and River Rd. and working in the shop.

Commissioner Skidmore told his crews were digging shale, loading Diemer trucks, hauling sand and shale, putting rock on "P" Str., 140th and Earth Rd., patching holes and washouts, and working on trucks in the shop.

Motion was made by Shanks and seconded by Godberson approving to rescind awarding quote to Evans and Associates on crack seal and mastic seal from Highway 11 to Adobe Rd. on 29th Street to Dist#3 (quote awarded in BOCC meeting 11-5-18) because Evans & Associates did not have this type of

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material. Skidmore said he spoke with both the Auditor's office and District Attorney's office and was told he was fine to rescind and award to the next lowest bidder. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Competitive quotes to crack seal and mastic seal from Highway 11 to Adobe Rd. on 29th Street: Commissioner Skidmore said these were the quotes received: Circle C Paving-\$31,625; APM-\$31,925; Tri-State-\$41,500.

Motion was made by Skidmore and seconded by Shanks approving the lowest quote to Circle C-\$31,625.00 for crack seal and mastic seal from Highway 11 to Adobe Rd. on 29th Street, Dist#3. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Shanks and seconded by Skidmore approving to rescind awarding quote to Evans & Associate on crack seal and mastic seal between 29th and 44th Street on West Furguson, Dist#3 (quote awarded in BOCC meeting 11-5-18) because Evans & Associates did not have this type of material. Skidmore said he spoke with both the Auditor's office and District Attorney's office and was told he was fine to rescind and award to the next lowest bidder. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Competitive quotes to crack seal and mastic seal between 29th and 44th Street on West Furguson, Dist#3: Commissioner Skidmore stated these were the quotes received: Circle C Paving-\$38,625.00; APM-\$39,525; Tri-State-\$49,500.

Motion was made by Skidmore and seconded by Shanks approving and awarding the quote to Circle C-\$38,625.00 to crack seal and mastic seal between 29th and 44th Street on West Furguson, Dist#3: Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Competitive quotes for a concrete pad for an oil tank, D#3: Hembree & Hodgson Construction, LLC-\$650.00; River Ridge Construction-\$1,200.00; Garland Construction-&750.00.

Motion was made by Shanks and seconded by Skidmore approving awarding the lowest quote to Hembree & Hodgson Construction, LLC-\$650.00 for labor and concrete pad for an oil tank, D#3. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Competitive quotes for building a low water crossing, D#3: Hembree & Hodgson Construction, LLC-\$35,500.00; River Ridge Construction-\$42,994.70; Du-It Right-No Bid.

Motion was made by Skidmore and seconded by Shanks approving awarding the lowest quote to Hembree & Hodgson Construction, LLC-\$35,500.00 to build a low water crossing, Dist#3. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Shanks and seconded by Skidmore approving Public Service/Pipeline Crossing Line Installation correcting and noting it is for boring on the following: Cowley Gas Systems, NE4/NE4 S13 T29N R1E ending NE4/SW4 S13 T29N R1E, D#2. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Godberson and seconded by Skidmore approving the following Kay County Monthly Reports for October 2018: Assessor; Election Board; County Clerk. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Shanks and seconded by Godberson approving the following Resolutions to Dispose of Equipment: Res#18, 19-76, Highway Dist#1, surplus 1997 Ford Pickup. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

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Motion was made by Godberson and seconded by Shanks approving the following Resolutions to Deposit Funds: Res#18, 19-75, Highway Dist#1-\$33.00, difference in culvert pipe. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$313,366.53, D#1-\$87,511.10; D#2-\$138,707.83; D#3-\$87,147.60; Highway-CBRIF-\$41,464.67; Mortgage Certification Fee-\$490.00; Resale Property-\$23,167.13; Child Abuse Prevention-\$530.70; Drug Court-\$8,420.00; County Clerk Lien Fee-\$877.00; Public Building Authority (PBA)-\$1,408.84; PBA KCD#3-\$7.47; PBA Pioneer Technology Center-\$5.50; PBA Ponca City Schools-\$15.76; PBA Tonkawa Schools-\$5.81; County Clerk Records Management & Preservation-\$3,225.00; Assessor Revolving Fee-\$408.72; Jail - Sales Tax-\$304,627.03; Home Finance Trust Authority-\$1.87; Sheriff Service Fee-\$29,156.24; Use Tax-\$35,173.57 . Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving the following Transfer of Appropriations: OSU Extension Maintenance & Operation (M&O)-\$2,500.00 to Capital Outlay; Sheriff Service-\$900.00 to Sheriff Service Personal Service. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

New Business [As per 1991 O.S. 25 § 311.A.9 - 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.]
Commissioner Godberson noted one of his employees who has worked for the county for 21 years had a heart attack and had to have a triple bypass surgery. Lyman Urban asked for no more improvements to be made until Mr. John Wilson takes office. ADA Wilkie said the item had already been addressed and could not be brought back up for discussion.

ADA David Wilkie left to attend court.

Motion was made by Skidmore and seconded by Godberson approving Payroll with warrants to be released on November 20, 2018, Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

FY 2018/2019 PURCHASE ORDERS:

Assr Rev Fee Repairs 1756 Network Solutions 65.00; Drug Court null 1241 Call2 Test 171.60; Supplies 1264 Redwood Reditest Screening Devices 815.60; General null 1245 Mallory, Shannon 456.67; 1247 AT&T 70.87; Delivery 1793 Jammin Moving 600.00; Glue 1740 Briggs Hardware 8.94; Internet 1197 US Cellular 1556.82; Juvenile Detention 524 Communityworks 420.00; Maintenance 1018 Standley Corp 40.15; 1384 R.K. Black Inc 54.32; Meals 1714 Keen, Susan 27.85; 1715 Lewis, Samantha G. 47.33; Registration 387 OSU/CLGT 125.00; Service 1700 Smethers, Sean 50.00; Software 1124 Transunion Risk 75.10; Telephone 1572 AT&T 61.26; Toner 1757 Merrifield Office Supply 256.08; Water 1041 Quality Water Service 44.43; Health Lawn Care 1269 Turf Surfers Inc. 320.00; Maintenance 1097 R.K. Black Inc 179.93; 1098 R.K. Black Inc 151.41; Payroll 808 Oklahoma State Dept of Health 24167.12; Services 1355 Parish, Charlotte 650.00; Shredding 1271 The Meadows Center For Opportunity 180.00; Supplies 1268 Southwest Business Products 958.95; 1272 Merrifield Office Supply 315.34; 1273 Farha Wholesale Co. 407.76; 1275 Walmart Community BRC 80.35; Testing 1267 Newkirk Family Health Center 90.00; Travel 1346 Beaston, Amanda 11.28; 1356 Oldfield, Amy 151.06; 1357 Parish, Charlotte 32.85; 1358 Wehunt, Amy 64.11; 1360 Mollet, Michelle 94.00; 1362 Harley, Wanda 23.12; 1364 Forman, Tammy 57.90; 1365 June Fetters 165.82; Highway Billing 1059 Kay Electric Cooperative 258.00; Fuel 1738 Cross Oil 2689.22; Hauling 1419 Diemer Construction Co. 17940.00; Lease 1472 Deere Credit Inc 1381.36; 1709 OK Dept. of Transportation 4095.40; Mileage 1711 Godberson, Jack 136.25; Parts 1492 Southwest Truck Parts 299.89; 1493 Newkirk Auto Parts 286.23; 1720 Southwest Truck Parts 292.53; Repairs 1046 Rolling Prairie 65.10; Rock 1485 APAC-Central Inc 6960.38; 1518 ACG Materials 3107.81; 1753 ACG Materials 1340.63; Supplies 736 Lampton Welding 241.10; 1129 Lowes Companies Inc. 7.49; 1376 Cintas Corporation 80.93; 1736 Cintas Corporation 132.80; Telephone 1708 Birch Communications 102.06; Tolls 1262 PikePass 7.75; SH Svc Fee Accessories 1116 911 Custom 123.00; Bulbs 1538 Galaxie Business 162.50; Chair 1112 Southwest Business Products 316.92; Fuel 1206 Fuelman 2058.22; Maintenance 1190

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McDonald Computer Services LLC 989.84; Parts 1221 Bumper To Bumper 856.62; Repairs 1539
McDonald Computer Services LLC 399.99

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Shanks and seconded by Skidmore to adjourn, 10:30 a.m. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Approved this 19th day of November, 2018.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

PAUL SKIDMORE, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
