

Monday, August 20, 2018  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, August 20, 2018, in the Commissioners Court of the Kay County Courthouse in Newkirk, Oklahoma. Notice of the meeting was posted for public information on August 17, 2018, at 8:50 a.m. at the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Chairman Shanks called the meeting to order. Those present were as follows: Jack Godbersen, Member; Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Christy Kennedy, Kay County Treasurer; Dennis Bonewell, Emergency Management; Donna Parker and Morgan Miller, Oklahoma Court Services; John Wilson, Braman; Carson Creed, Blackwell; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet). Absent: Paul Skidmore, Member.

Chairman Jason Shanks led the Flag Salute.

Motion was made by Godbersen and seconded by Shanks approving to enter into a special meeting of the Public Building Authority (9:02 a.m.). Motion carried: Shanks, aye; Godbersen, aye.

Motion was made by Godbersen and seconded by Shanks approving to re-enter into the regular meeting of the BOCC (9:05 a.m.). Motion carried: Shanks, aye; Godbersen, aye.

Motion was made by Shanks and seconded by Godbersen approving final approval of Commissioner's sale of County Owned Property. Treasurer Kennedy told there is only two more properties to sell. Motion carried: Shanks, aye; Godbersen, aye.

Motion was made by Godbersen and seconded by Shanks approving regular meeting minutes of August 13, 2018. Motion carried: Shanks, aye; Godbersen, aye.

Report given by Donna Parker, Oklahoma Court Services (OCS), presenting the number of community service hour's defendants are working and the projects they are involved in: Donna Parker reported new community service clients-18, regular community service clients turned in for the month-60, sanction community service hours completed-100, total hours completed-726.81 and community service offender completion-12. She told about completed events and told clients assisted with mowing, cutting brush, cleaning and delivering meals at the following locations: Camp McFadden, Blackwell Youth Center, Pioneer Woman, Ponca City Humane Society, Friendship Feast, Habitat for Humanity, Wheatheart Nutrition, Ponca City Disc Golf, Ponca Tribe Injury Prevention, Joy of Recovery and New Hope Christian Fellowship. Ms. Parker mentioned the following upcoming events: Habitat for Humanity, Pioneer Woman Museum, Charlie Adams Day, My Favorite Things, Lake Ponca, Camp McFadden, Friendship Feast, Albright United Methodist Church, Wheatheart Nutrition and Ponca City Disc Golf. Ms. Parker introduced her daughter Morgan Miller and told she would helping at OCS.

Motion was made by Godbersen and seconded by Shanks approving acknowledgement on County Treasurer's Summary of Collections July 2018 Monthly Report. Motion carried: Shanks, aye; Godbersen, aye.

Motion was made by Godbersen and seconded by Shanks approving Resolution No. 18, 19-36 and Funding Agreement for STP-236d(059)CI (Ranch Drive), Dist#1. Motion carried: Shanks, aye; Godbersen, aye.

Motion was made by Godbersen and seconded by Shanks approving Pinnacle Consulting Management Group, Inc. for Right of Way Acquisition for Bitter Creek Project for selection of a Firm, Dist#2. Chairman Shanks told he went through ODOT's procurement process of selection to do this project. Motion carried: Shanks, aye; Godbersen, aye.

No discussion was made on CBRI County Five Year Plan.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godbersen stated crews were blading and hauling material to roads district wide, mowing and cleaning ditches, boom mowing, picking up road trash and trimming trees.

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Commissioner Shanks noted his crews were rocking two miles of "S" Street and Shanks said road was in bad shape, mowing, boom mowing intersections and he stated weather permitting crews will begin blading.

Interlocal Cooperative Agreement with Contiguous Counties FY 2018-2019: DA Hermanson stated every year we face this same situation where the agreement is missing two items. DA Hermanson said according to the statutes the agreement needs a termination date and needs language clarifying the financial responsibilities regarding equipment. He told the BOCC it was up to them whether or not they wanted to approve this Resolution but told his stance on the matter. The BOCC asked Clerk Reese to look up last year's resolution to see what transpired and stated they would come back to this item.

Motion was made by Godberson and seconded by Shanks approving License Renewal Agreement with the Corp of Engineers. Chairman Shanks stated this license is to remove approximately 146,000 cubic feet of sand from the Arkansas River. Motion carried: Shanks, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Kay County Monthly Reports for July 2018: Court Clerk. Motion carried: Shanks, aye; Godberson, aye.

Motion was made by Shanks and seconded by Godberson approving the following Public Service/Pipeline Crossing Line Installations: Kay Electric Cooperative, NE4/SE4 S26 T28N R1E ending NW4/SW4 S25 T28N R1E, D#2. Motion carried: Shanks, aye; Godberson, aye.

Motion was made by Shanks and seconded by Godberson approving the following Resolutions to Dispose of Equipment: Res#18, 19-34, Highway, D#1, Office Jet 7610 Printer, surplus. Motion carried: Shanks, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions to deposit funds: Res#18, 19-35, Highway, D#1-\$3,855.00, Ponca Tribe of Oklahoma, Asphalt "S" Street Project. Motion carried: Shanks, aye; Godberson, aye.

Motion was made by Godberson and seconded by Shanks approving the following Transfer of Appropriations: Highway, D#3 Maintenance & Operations-\$3,000.00 to Travel. Motion carried: Shanks, aye; Godberson, aye.

**New Business [As per 1991 O.S. 25 § 311.A.9 - 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.]** None.

DA Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Shanks approving Payroll with warrants to be released on August 30, 2018, Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Shanks, aye; Godberson, aye.

**FY 2017/2018 PURCHASE ORDERS:**

General Linen Service 3162 Cintas Corporation Loc 275.51; Health Utility Bill 3246 City of Blackwell 428.55

**FY 2018/2019 PURCHASE ORDERS:**

Drug Court null 351 Redwood Toxicology Laboratory 1440.00; Books 644 Merrifield Office Supply 266.00; Class 229 Bridgeway Inc. 260.00; Scheduling 230 Call2 Test 171.60; General Accessories 709 Mobile Radio 149.70; Carpet 251 Decorative Dimensions, JKN Inc 7744.53; Contractual Services 459 Oklahoma State University 6808.00; Fuel 483 Fuelman Of Oklahoma 1624.18; Maintenance 170 TASC 8750.00; 485 Galaxie Business 119.00; OLETS 76 Dept. of Public Safety 350.00; 518 Dept. of Public Safety 350.00; Out Of County Expense 66 Card Service Center 374.33; Rental 73 Carys Sanitation 82.50; Repairs 710 Safelite Auto Glass 497.98; Storage 299 Gregg Storage Warehouse 521.00; Supplies 4 Briggs Hardware 159.85; Water 110 Quality Water Service 144.45; 111 Quality Water Service 37.40; Health Gas bill 211 OK Natural Gas 111.61; Janitorial 748 ANCO Services 2085.00; Maintenance 199 R.K. Black Inc 101.97; 200 R.K. Black Inc 56.37; 201 R.K. Black Inc 49.44; 202 R.K. Black Inc 68.94; Phone 437 AT&T 298.38;

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Repairs 332 Stolhand Heating & Air 334.49; 664 Stolhand Heating & Air 111.60; 746 Marvel's Handyman Service 180.00; Supplies 44 Walmart Community BRC 117.36; 705 Family Discount Pharmacy 20.00; Translation 210 Language Line Services 100.60; Travel 222 Frankenburger, Wendy 84.60; 444 Frankenburger, Wendy 126.90; Highway Billing 151 Dish 23.60; 657 Dish 23.60; Blades 744 P & K Equipment 137.91; Concrete 544 APAC-Oklahoma Inc. 4025.00; Floor Care 719 Floor Care Specialist 349.00; Lease 568 OK Dept. of Transportation 4095.40; 723 Welch State Bank 2136.55; 724 SNB NA 857.19; Lease payment 725 Caterpillar Financial Services Corp 3846.88; 726 RCB Bank 3096.08; 727 SNB NA 4113.38; Lodging 14 Embassy Suites - Norman 188.00; Meals 714 Muret, Brian 5.28; Mileage 559 McAllaster, William J. 136.25; 722 Shanks, Jason R. 130.80; Parts 90 Owen Auto Supply 1106.71; 91 P & K Equipment 13.90; 99 Blackwell Auto Supply 21.55; 102 G & B Auto Service Inc 481.52; 234 Newkirk Auto Parts 208.04; 238 Kelle Oil Company 78.00; 405 Locke Auto Parts 208.20; 536 Custom Hydraulics LLC 163.57; 623 Southwest Truck Parts 296.81; Parts & Service 104 Action Truck Parts 770.80; Phone 398 AT&T 413.41; Repairs 98 Blackwell Tire Service 47.00; 711 Keeler Equipment Sales 498.88; Rock 176 Sober Brothers 2999.64; 375 APAC-Oklahoma Inc. 14142.50; Sheeting 431 Sunbelt Equipment & Supply 1188.00; Supplies 687 Cintas Corporation 163.95; Telephone 567 Birch Communication 102.14; Tires 647 Direct Discount Tire 1250.32; 743 Take Ten Tire 865.60; Training 558 Pioneer Technology Center 380.00; ML Fee Water 112 Quality Water Service 68.65; PBA Contractual Services 465 Choate, Calie Jo 1400.00; Resale E check fees 195 Forte 37.00; SH Svc Fee Transports 58 Creppel, Charles Dale 282.00; 61 Locke, Wade S. 72.00; 527 Garcia, Angela 228.00; 528 Garcia, John 381.00; 529 Payne, Derek Randall 87.00; 651 Main, Cody James 126.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

BOCC returned to Item #14 regarding Interlocal Cooperative Agreement: Clerk Reese pulled the agreement filed in 2017 to find that Grant County did not sign the agreement with items added by DA Hermanson and Kay County did not sign agreement presented by Grant County.

Motion was made by Godberson and seconded by Shanks not to sign the Interlocal Cooperative Agreement with Contiguous Counties FY 2018-2019 submitted by Grant County because District Attorney's disagree on language. Motion carried: Shanks, aye; Godberson, aye.

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn, 10:18 a.m. Motion carried: Shanks, aye; Godberson, aye.

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Approved this 27th day of August, 2018.

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JASON SHANKS, CHAIRMAN

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JACK GODBERSON, MEMBER

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PAUL SKIDMORE, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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