

Monday, August 10, 2020  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, August 10, 2020, the meeting was posted for public information on August 7, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Christy Kennedy, Kay County Treasurer; Rhonda Stephens, Deputy Kay County Treasurer; Steve Kelley, Kay County Sheriff; Brenda Medlock, OSU Extension Educator FCS/4-H, CED; David Cummings, Baumert, Cummings & Hiatt Attorneys-At-Law; Paul Kyler, KSB Enterprises, LLC; Jaelin Kent, Kaw Nation; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Wilson led the flag salute.

Motion was made by Godberson and seconded by Wilson approving to recess the BOCC meeting to Courtroom B. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks to reconvene the regular meeting of the BOCC (9:10 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving regular meeting minutes of August 3, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving to enter into a special meeting of the Public Buildings Authority (9:09 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving to re-enter into the regular meeting of the BOCC (9:18 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving NODA Reap Affidavit of Completion for Kildare Fire Department, purchase of pumper truck. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson tabling, to obtain more quotes, Contract for Labor by and between Calie Jo Choate and BOCC for Department of Human Services Building, monthly cleaning July 1, 2020 thru December 31, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Amended OSU Extension office Temporary Appropriations/Estimate of Needs for FY 2021. OSU Extension Educator Brenda Medlock explained she made an error in her Estimate of Needs for FY 2021 calculations by forgetting to include a  $\frac{3}{4}$  time employee's salary, an increase of \$8,193.00. This action is approving the increase in OSU Extension Estimate of Needs in Personal Services for FY 2021-\$196,000.00 and Estimate of Needs for FY 2021 Total Budget of \$231,000.00. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

First Deputy Treasurer Rhonda Stephens presented the following county deeds that sold to the BOCC: Lots 7-8, Block 16, Lynchville Addition, Ponca City-\$100.00; Lots 13-14, Block 10, Baptist College, Blackwell-\$1.00; Lots 24-25, Block 4, Day Addition, Blackwell-\$1.00; S40' Lots 1-3 S40' of E2 Lot 4, Block 7, Peckham Addition, Blackwell-\$1.00; Lots 15-16, Block 19, Donahoe Addition, Ponca City-\$1.00; Blackwell-Tracts 22-27-1W TR#20 Desc as beg 1120' N & 301.8' W of Ctr of Sec 22 N 195.8' W75' S195.8' E75' t POB-\$1.00; Lots 11-2 & Lots 15-18, Block 14, Myers College, Blackwell-\$1.00; W50' of Lots 25-28, Block 11, Ikerd Terrace, Blackwell-\$1.00; Lots 49-52, Less E10' Adj said Lots, Block 15, Ikerd Terrace, Blackwell-\$1.00; W40' & E10' Vac Alley Adj Lot 1-2, Block 11, Edwards Addition, Ponca City-\$1.00; W43' of Lot 3, Block 10, Marland Addition, Ponca City-\$1.00; N52' Lots 23-24, Block 79, Original Town, Blackwell-\$1.00; Lots 9-10, Block 4, Waites Addition, Blackwell-\$1.00; Lots 4-7, Block 19, Original Town, Blackwell-\$1.00; Lot 2, Block 6, Trapp Addition, Blackwell-\$1.00. Ms. Stephens said 15 of the 18 properties sold.

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Motion was made by Shanks and seconded by Godberson approving all documents relating to county owned properties that sold during the special commissioner's sale on August 4, 2020 (above paragraph). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Maintenance Renewal Agreement/Invoice for maintenance services on the Verdin Clock for FY 2020-2021. DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving an Interlocal Agreement between the City of Ponca City and Kay County on a FY 2020 Edward Byrne Memorial Justice Assistance Grant (JAG). DA Hermanson told this grant is split between the Ponca City Police Department and the Kay County Sheriff Department; he said the Sheriff Department will receive \$3,648.75 and Ponca City Police Department will receive \$10,946.25. DA Hermanson said the grant is earmarked as to how it can be spent. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving holiday dates the Kay County offices will be closed for 2021 calendar year. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving regular meeting dates of the BOCC for 2021 calendar year. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Payroll dates warrants are to be released for 2021 calendar year. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson told his crews bladed roads and hauled materials district wide, repaired road signs, boom mowed, mowed ditches, sprayed roadways and put-up high-water signs.

Commissioner Shanks said crews were mowing, boom mowing and blading roads. He said crews were finishing job on Bridge #54, the last project on BIA 6 Bridge contract. Shanks reported Gate Road, Bender to Gate, would be closed for approximately three (3) weeks.

Commissioner Wilson reported his crews have been digging and screening shale at the pit, hauling and laying shale on FEMA sites, grading roads, repairing signs, mowing right-of-way's, putting up high water signs, replacing a culvert that washed out on Brake Rd., repairing a culvert on 108<sup>th</sup>, cleaning out trees from culvert on Peckham Rd., and noted he has two (2) trucks in the shop being worked on.

Motion was made by Shanks and seconded by Godberson approving corrections made to Resolution No. 20, 21-22 and Public Service/Pipeline Crossing Line Installation (Truevine) approved in BOCC meeting 7-27-2020, both should be applied to District No. 2. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

No action was taken on the County Road Machinery and Equipment Revolving Fund Program, to begin the process of purchasing equipment through this program for FY-2021.

Motion was made by Godberson and seconded by Shanks approving the following Public Service/Pipeline Crossing Line Installation: OG&E, NE4/NE4 S7 T25N R2E ending NW4/NW4 S8 T25N R2E, crossing "W" Str., Dist#1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Kay County Monthly Reports for July 2020: Treasurer; County Clerk. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Motion was made by Godberson and seconded by Shanks approving the following Resolutions to deposit funds: Res#20, 21-25, Highway Dist#2-\$93,547.51, BIA 6 Bridges Project; Res#20, 21-26, Highway Dist#2-\$1,752.49, remaining amount for BIA 6 Bridges Project; Res#20, 21-27, Highway Dist#2-\$10,343.50, BIA Maintenance Agreement, FY 2019-2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Cash Fund Estimate of Needs and Request for Appropriation: Highway-\$372,006.49; Dist#1-\$87,539.26; Dist#2-\$178,257.37; Dist#3-\$106,209.86; Highway-CBRIF-\$15,133.89; Treasurer Mortgage Certification Fee-\$645.00; Resale Property-\$24,037.12; Adult Drug Court-\$8,682.94; Family Drug Court-\$6,000.00; Mental Health Court-\$8,257.00; County Clerk Lien Fee-\$625.00; Public Buildings Authority (PBA)-\$144,652.15; DHS-\$1,408.84; County Sales Tax-\$124,525.74; Use Tax-\$18,717.57; County Clerk Records Management & Preservation-\$8,270.00; Assessor Revolving Fee-\$592.26; Jail County Sales Tax-\$331,623.66; Kay County Home Finance Authority-\$0.09; Sheriff Service Fee-\$23,564.09; Use Tax-\$49,844.97. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Transfer of Funds/Transfer of Appropriations: Mental Health-\$2,625.00 to Drug Court; Highway Dist#2 Capital Outlay-\$1,752.49 to BIA 6 Bridges Project. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. OSU Extension Educator Brenda Medlock told certain stipulations have been put into a contract regarding the Kay County Free Fair and the fair board would be the deciding factor. DA Hermanson asked if the fair would be a full fair. Medlock said the City of Blackwell is only leasing parts of the fair allowing space for a few food vendors and the live stock area.

Medlock asked the BOCC about the memorial tree and Commissioner Shanks said he was trying to gather information from Keathly's concerning transplanting the tree.

Shanks briefly stepped out of the meeting and then returned.

Motion was made by Shanks and seconded by Godberson approving Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

**FY 2019/2020 PURCHASE ORDERS:**

General Software 3717 Transunion Risk 150.00; Water 3708 Quality Water Service 94.95; Health REPAIRS 3618 Stolhand Heating & Air 90.00; Highway Labor 2567 High Point Partners LLC 92150.00; Water 3842 Rural Water District #3 93.14; SH Svc Fee Maintenance 3697 Take Ten Tire 1519.36

**FY 2020/2021 PURCHASE ORDERS:**

Drug Court Court Attendance 336 Terrell, Fera 500.00; Internet 451 Sparklight 82.00; Rent 450 Chu-ona Plaza 234.00; Supplies 467 Staples 72.47; Testing 429 Avertest LLC 1135.50; 430 Avertest LLC 1677.00; Family Drug Court Court Attendance 331 Terrell, Fera 500.00; Office Supplies 647 Staples Credit Plan 138.90; Rent 553 Chu-ona Plaza 234.00; General Detention 1 OK Juvenile Justice SVCS 880.00; Fuel 6 Fuelman 1005.85; Internet 10 US Cellular 907.35; Maintenance 2 Take Ten Tire 2152.51; 16 Harrell Automotive & Recovery 2936.00; Maintenance Agree. 101 Standley Corp 40.15; Software 17 Transunion Risk 150.30; Software Licenses 32 Interact Public Safety Systems 2765.05; Subscription 675 Tonkawa News 30.00; Supplies 14 Redlands Office Solutions LLC 33.85; Utilities 255 City of Newkirk 4936.35; Health Janitorial 379 Chavez, Leonel 1400.00; Lawn Care 53 Turf Surfers Inc. 1200.00; Monitoring 214 Falco Alarm Co. 213.00; Supplies 52 Walmart Community BRC 148.23; 56 McKesson MMSGs 116.40; 57 Lowes Companies Inc. 210.94; 58 Farha Wholesale Co. 925.23; Travel 208 Mollet, Michelle 160.54; Highway null 656 Godberson, Jack 78.78; Cable 530 Action Truck Parts 66.64; Filters 531 Yellowhouse Machinery Co 512.10; Fuel 510 Cross Oil 10178.10; Grader 569 CNB Of Okarche 7276.19; 571 Okla Dept. Of Transportation 2512.69; Internet 556 Chisholm Broadband 58.00; 673 KanOkla Networks 40.00; Labor 463 High Point Partners LLC 1397.51; Lease payment 570 Okla Dept. Of Transportation 1416.85; Parts 120 Blackwell Auto Supply 421.01; 125 P & K Equipment 17.94; Repairs 127 Kelle Oil Company 52.50; 128 Blackwell Tire Service 105.00; 167 Harlands Diesel 782.28; 385 Harlands Diesel 1512.35; Rock 371 Sober Brothers 1612.86; Supplies 114 Starr Lumber Co. 55.63; 119 Owen Auto Supply 1017.72; Telephone 560 Nextiva Inc 90.98; Uniforms 117 Unifirst Holdings Inc 950.97; Mental Health null 648 Rick Johnson 75.00; Court Attendance 333 Terrell, Fera 300.00; Gloves 411 DASH Medical Gloves 77.90;

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Internet 554 Sparklight 82.00; Office Supplies 650 Staples Credit Plan 148.95; Rent 555 Chu-ona Plaza 234.00; Testing 337 Avertest LLC 210.00; Resale Fees 398 Kay County Treasurer 110.00; SH Svc Fee Fuel 35 Fuelman 970.52; Maintenance 38 Burkes Auto Body & Restoration 660.00; OLETS 655 Dept. of Public Safety 1050.00; Supplies 37 Farha Wholesale Co. 667.64

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 10:29 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Approved this 17th day of August, 2020.

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JOHN A. WILSON, CHAIRMAN

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JASON SHANKS, MEMBER

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JACK GODBERSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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