

Monday, July 13, 2020  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, July 13, 2020, the meeting was posted for public information on July 10, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Christy Kennedy, Kay County Treasurer; Rhonda Stephens, First Deputy Treasurer; Brenda Medlock, OSU Extension County Director; Randy Kyler, KSB Construction; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Wilson led the flag salute.

Motion was made by Shanks and seconded by Godberson approving regular meeting minutes of July 6, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving to enter into a special meeting of the Public Buildings Authority (9:01 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving to re-enter into the regular meeting of the BOCC (9:27 a.m.). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Donna Parker was not present to give the number of community service hour's defendants are working and the projects they are involved in.

Motion was made by Shanks and seconded by Godberson approving invoice for REAP Reimbursement Form in the amount of \$20,900 for Kildare Fire Department REAP Grant #KA20-2. Shanks told this was the invoice so the county could be reimbursed. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving, upon recommendation by Sheriff Kelley, Juvenile Detention Services Agreement by and between Oklahoma Juvenile Justice Services, Inc. and the BOCC, \$40.00 per day per child. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving/acknowledging the County Treasurer's Summary of Collections June 2020 Monthly Report and Fiscal Year Summary ending the month of June 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving/acknowledging Kay County Treasurer Statutory Report for February 28, 2020, where the auditors performed several financial procedures. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving/acknowledging the County Treasurer's fiscal year-end financial reports and Resolutions. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving and designating County Clerk Reese to compile the Schedule of Expenditures of Federal Awards (SEFA) Report by grant for FY 2019-2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:  
Commissioner Godberson told his crews bladed roads district wide, removed edge (lip) off road on North Ave. and hauled off dirt and picked up a tandem dump truck in Wichita.

Commissioner Shanks said crews were picking up trees off Silverdale Lane Rd. and waiting for roads to dry so crews can start blading and hauling rock.

Commissioner Wilson reported his crews digging and screening shale at the pit, hauled and laid shale on FEMA sites, graded roads and mowed right-of-way's, fixed culverts on 29<sup>th</sup> Str. and one on 13<sup>th</sup>, patched asphalt on Braman/Bender Rds., cleared trees off the roadway and worked on equipment in the shop.

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Lease Purchase Agreements, Dist#2: DA Hermanson questioned why the agreements were not fully completed and noted there was not a final payment or renewal options listed. Commissioner Shanks said there would be no final payment to record because it's a lease; he said we are leasing per month for five years and stated we have never renewed. Shanks said he spoke with the auditor's regarding this and was told not to renew with the bank. DA Hermanson said if this was approved with the auditor's he would not take issue with the matter. Shanks said he would confirm with the auditors before moving forward.

Motion was made by Shanks and seconded by Godberson tabling the following Lease Purchase Agreements, Dist#2: Caterpillar 140M3 Motor Grader S#N9D00416; Warren Cat 140M3 Motor Grader S#N9D00736; Warren Cat 140M3 Motor Grader S#N9D00752; Warren Cat 140M3 Motor Grader S#N9D00753; Warren Cat 140M3 Motor Grader S#N9D01536; MCH Kenworth T800 Kenworth Truck Tractor S#420654; MCH Kenworth T800 Kenworth Truck Tractor S#420655; John Deere 6110M Tractor with Loader S#858742. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Kay County Monthly Reports for June 2020: Treasurer; Assessor; County Clerk. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions for FY 2020-2021: Res#20, 21-12 Mental Health Court-Void (moved to Res#20, 21-10); Res#20, 21-13 Monthly rent of DHS Building to Public Building Authority-Void (moved to Res#20, 21-9). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Godberson approving the following Public Service/Pipeline Crossing Line Installation: Kay Electric Cooperative, NE4/NE4 S21 T28N R1W ending NW4/NW4 S20 T28N R1W, Earth Rd., Dist#3. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving and awarding Leonel Chavez for the Ponca City location only at \$1,800.00 per month on the following bid (opened in BOCC meeting 6-29-2020): Bid#2020-26 Janitorial Services for the Health Department (Ponca City/Blackwell). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Contract by and between Kay County Health Department and Leonel Chavez to provide janitorial services at 433 Fairview in Ponca City. DA Hermanson noted to the BOCC on the (Non-Collusion Certification) said these services were not competitively bid, this was changed because it was bid (Bid#2020-26) see above. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. None.

Motion was made by Godberson and seconded by Wilson approving the following Cash Fund Estimate of Needs and Request for Appropriation: Highway-\$560,440.85; Dist#1-\$178,657.08; Dist#2-\$76,223.94; Dist#3-\$305,559.83; Highway-CBRIF-\$22,557.92; Treasurer Mortgage Certification Fee-\$540.00; Resale Property-\$35,448.08; Adult Drug Court-\$6,437.00; Mental Health Court-\$273.00; County Clerk Lien Fee-\$320.25; Public Buildings Authority (PBA)-\$140,950.78; DHS-\$1,408.84; County Sales Tax-\$116,325.49; Use Tax-\$23,216.45; County Clerk Records Management & Preservation-\$6,510.00; Assessor Revolving Fee-\$687.00; Jail Sales Tax-\$309,782.17; Sheriff Service Fee-\$29,014.14; Sheriff Jag Grant-\$3,972.00; Use Tax-\$61,825.50; Home Finance Trust Authority-\$0.06. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Payroll Verifications for the month of June 2020, Maintenance & Operation Claims, and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

**FY 2019/2020 PURCHASE ORDERS:**

Drug Court Court Attendance 3828 Terrell, Fera 250.00; Internet 3799 Holmes Yates & Johnson 125.00; Supplies 3827 Staples 96.96; Water 3654 Quality Water Service 8.50; Family Drug Court Court Attendance 3795 Jowers, Rae 500.00; 3796 Terrell Law Firm PLLC 500.00; Rent 3794 Chu-ona Plaza 234.00; Supplies 3977 Staples 145.88; Transportation 3975 United Community Action 16.00; General Anti-virus 4007 McDonald Computer Services LLC

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310.00; Badges 2430 COPS Products LLC 196.98; Billing 3026 City of Newkirk 4034.01; Chairs 3915 Endura 3160.00; Dues 350 OEMA 35.00; Election expenses 4069 Kay County Election Board 686.28; Fees 3544 Tisdal & O'Hara PLLC 100.00; Fuel 2651 Earnheart Oil Inc 413.76; 3711 Fuelman 1127.94; 3713 Fuelman 879.29; Insurance 4059 Myers Agency 1000.00; Internet 3714 US Cellular 906.25; 3873 Verizon Wireless 40.01; Janitorial Supplies 3885 Brandts 183.20; Lawn Care 3581 Ultimate Pest Management LLC 778.00; Lease 341 Quadient Leasing USA Inc 1125.00; Maintenance 3716 Harrell Automotive & Recovery 275.00; Mileage 4056 Holman, Lacie E. 39.68; 4057 Learning, Carol L. 55.20; Office Supplies 3959 Redlands Office Solutions LLC 507.46; Phone 3244 AT&T 36.84; 3452 AT&T 37.39; 3586 Touchtone Communications 32.04; Registration 2680 Ponca City Chamber of Commerce 10.00; Repairs 4029 Ray Allen Professional K-9 Equipment 84.98; 4066 Stuteville Ford Lincoln 434.13; Service 3881 AT&T 1144.81; Shredding 729 Top Secret Document Destruction Svcs 42.00; Supplies 1956 Brandts 177.22; 3089 Staples 56.98; 3425 Redlands Office Solutions LLC 62.82; 3776 Venture Foods 403.50; 3933 Cintas Corporation 246.76; 4060 Farha Wholesale Co. 611.70; Toner 4116 Redlands Office Solutions LLC 1329.00; Travel 3242 Nicholson, Elizabeth 88.21; Health Travel 3784 Mollet, Michelle 180.55; 3785 Oldfield, Amy 35.54; Highway Rock 3662 APAC-Central Inc 3911.11; 3886 Sober Brothers 1515.36; 3995 Dolese Bros. Co 3228.58; Shale 3893 Mike Redding 999.75; Shale (Native Material) 3944 Mike Redding 436.75; Mental Health Court Attendance 3789 Holmes Yates & Johnson 75.00; 3790 Terrell Law Firm PLLC 150.00; Rent 3792 Chu-ona Plaza 234.00; Testing 3824 Avertest LLC 280.00; Uniforms 3976 COPS Products LLC 326.13; PBA Lawn Care 3401 Ultimate Pest Management LLC 155.00; Pest Control 2625 Ultimate Pest Management LLC 44.00; 2898 Ultimate Pest Management LLC 44.00; 2900 Ultimate Pest Management LLC 44.00; 2901 Ultimate Pest Management LLC 44.00; Resale Fees 3868 Forte 56.00; SH Svc Fee Detention 3696 OK Juvenile Justice SVCS 440.00; 3703 CommunityWorks 1431.00; 3704 Western Plains Youth & Family 3480.00; Maintenance 3141 Harrell Automotive & Recovery 1490.00; 3370 Take Ten Tire 1275.03; Parts 3698 Bumper To Bumper 25.85

**FY 2020/2021 PURCHASE ORDERS:**

Drug Court Internet 329 Sparklight 82.00; Rent 327 Chu-ona Plaza 234.00; Family Drug Court Internet 324 Sparklight 82.00; Rent 325 Chu-ona Plaza 234.00; General Internet 27 Kay County Detention Center 700.00; Maintenance Agree. 83 R.K. Black Inc 100.36; Notary Renewal 191 Secretary of State 20.00; Postage 195 Postmaster 23.25; Rent 93 Postmaster 150.00; Rental 61 Newkirk Mini-Storage 600.00; 104 Newkirk Mini-Storage 151.00; Storage 63 Newkirk Mini-Storage 53.00; 233 Newkirk Mini-Storage 480.00; 234 Newkirk Mini-Storage 166.00; Highway DEF 149 Earnheart Crescent LLC 491.70; Filters 126 Safety Kleen 165.57; Internet 164 Chisholm Broadband 68.00; 170 Chisholm Broadband 58.00; Lease 107 SNB NA 1704.06; 108 CNB Of Okarche 7276.19; 109 OK Dept. of Transportation 1416.85; 110 OK Dept. of Transportation 2512.69; 112 Security National Bank 2038.69; 113 Deere Credit Inc 1381.36; 134 CNB Of Okarche 7276.19; 180 OK Dept. of Transportation 2575.00; 181 OK Dept. of Transportation 2575.00; LEASE PURCHASE 159 OK Dept. of Transportation 6490.60; Maintenance Agree. 136 Syntech 1175.00; Parts 320 Hats Auto Supply 155.34; Registration 169 OK Corporation Commission 25.00; Rental 160 Vinings Rental & Supply 101.00; Repairs 141 G & B Auto Service Inc 153.40; 319 G & B Auto Service Inc 153.40; Service 353 Rolling Prairie 79.45; Software 162 Kellpro Computer 2529.00; Software Licenses 106 Kellpro Computer 1872.80; 179 Kellpro Computer 1872.80; supplies 151 Farha Wholesale Co. 23.90; Telephone 158 Lingo Communications 110.87; 175 Nextiva Inc 90.98; Truck 349 Purple Wave Inc 47891.25; Mental Health Internet 328 Sparklight 82.00; Rent 326 Chu-ona Plaza 234.00; Resale Software Licenses 105 TM Consulting 15924.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 10:40 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Approved this 20th day of July, 2020.

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JOHN A. WILSON, CHAIRMAN

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JASON SHANKS, MEMBER

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JACK GODBERSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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