

Monday, July 6, 2020  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, July 6, 2020, the meeting was posted for public information on July 2, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Brenda Medlock, OSU Extension County Director & Liz Nicholson, OSU Extension County Educator 4-H; Dennis Bonewell, Emergency Management Director; Jessica Windham, Ponca City News; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Wilson led the flag salute.

Motion was made by Shanks and seconded by Godberson approving regular meeting minutes of June 29, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

OSU Extension reporting on programming and events: Brenda Medlock said she would like to monthly be on the agenda to let the BOCC know events the OSU Extension is involved in. She told due to the Coronavirus many meetings have been delivered to Kay County Residents through Videos, Facebook posts and online Zoom meetings. Medlock stated they have started meeting in person all the while being cautious by taking temperatures, wearing masks and social distancing. 4-H Educator Liz Nicholson told about bread workshop that was held and Medlock told she taught a co-parenting course for divorced/separated parents. Medlock said the Fair Board would meet soon and make a decision on whether or not to have the Kay County Free Fair that is held in September.

Motion was made by Shanks and seconded by Godberson approving Agreement by and between the Kay County Health Department-Ponca City and FALCO Alarm Company of Stillwater, to provide alarm system monitoring services, FY 2020-2021. DA Hermanson said the alarm system is for the building and the refrigeration; he approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Agreement by and between the Kay County Health Department-Blackwell and FALCO Alarm Company of Stillwater, to provide alarm system monitoring services, FY 2020-2021. DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving a Service Agreement by and between the Kay County Health Department and R.K. Black, Inc., to provide maintenance on copier equipment, FY 2020-2021, with changes made deleting the auto renewal language in the contract at the recommendation of DA Hermanson. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving/acknowledging Kay County Treasurer Statutory Report for February 28, 2020, where the auditors performed several financial procedures. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving/acknowledging the County Treasurer's Summary of Collections June 2020 Monthly Report. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson rescinding approval/acknowledgment of the County Treasurer's Summary of Collections June 2020 Monthly Report because the wrong report was listed on the agenda. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

No action was taken.

Motion was made by Godberson and seconded by Shanks approving County Officers & Deputies Association of Oklahoma annual membership dues FY2020-2021 in the amount of \$1,027.00. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving/authorizing Requisitioning Officer (RO), Receiving Agent (RA) and Inventory Clerks (IC) in the General Fund and Cash Accounts for FY 2020-2021: Adult Drug Court RO-Jennifer Brock/RA-Carmon Roquemore, Heather Roquemore, Josh

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Feinburg/IC-Heather Roquemore; Family Drug Court RO-Jennifer Brock/RA-Carmon Roquemore, Josh Feinburg/IC-Carmon Roquemore; Mental Health Court RO-Jennifer Brock, Steve Kelley/RA-Carmon Roquemore, Josh Feinburg/IC-Carmon Roquemore; Kay County Free Fair RO-Jacques Kahle, Scott Overman/RA-Stacie Grossardt, Maribeth Ratliff/IC-Maribeth Ratliff. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson told his crews bladed and hauled materials to roads district wide, mowed, put in culverts on "R" Str. and Enterprise Rd., patched asphalt roads, asphalted over culvert on Tower Rd., and cleaned a ditch on "T" Str.

Commissioner Shanks said crews were doing fence work on a NRCS Project this week and will blade and haul rock.

Commissioner Wilson reported his crews digging and screening shale at the pit, hauled and laid shale on FEMA sites, graded roads and mowed right-of-way's, fixed culverts on Gate Rd. for FEMA and patched asphalt on 44<sup>th</sup> and Bender.

Motion was made by Shanks and seconded by Godberson approving a Construction Contract by and between Kay County and Evans & Associates Construction Co., Inc. on River Road Hot In-Place Recycle Pine Avenue to 106<sup>th</sup> Lane Project including Notice to Proceed (Bid#2020-24 River Road Pavement Repair, Dist#2). DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Resolutions for FY 2020-2021: Res#20, 21-9, County Sales Tax, JFA/PBA and PBA Transactions, amended to include direction on BIA Incarceration Fees; Res#20, 21-10, Adult Drug Court, Family Drug Court, Mental Health Court, amended to consolidate these accounts; Res#20, 21-18, Kay County District Attorney, fund no longer exists – void; d.Res#20, 21-20, BIA Incarceration Fees- void (moved to Res#20, 21-9); e.Res#20, 21-21, Family Drug Court-void (moved to Res#20, 21-10). Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving/awarding Bid#2020-19 Road Rock (on six-month bid) as follows: **NOTE: EACH SIX-MONTH BID IS LINE-ITEMIZED LISTING SEVERAL DIFFERENT PRODUCTS PER BID NUMBER. THE LOWEST BIDDER (unless noted) IS SELECTED PER LINE ITEM, FOR THAT REASON, MORE THAN ONE VENDOR WILL BE AWARDED TO EACH BID NUMBER.** APAC-Central, Inc., Dolese Bros Co., ACG Materials, Burbank Materials, LLP, Bowers Trucking, Diemer Construction Co., Sober Brothers, Inc. Note: On 1½ crusher run the lowest bid from ACG Materials was selected and the only other bid from Burbank Materials was selected; the lowest bidder will primarily be used but because of vendors unknown availability BOCC selected the only other bid as well. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson tabling Bid#2020-26 Janitorial Services for the Health Department (Ponca City/Blackwell) per Michelle Mollett, Kay County Health Department via telephone call. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Transfer of Appropriations: Sheriff Service Fee Maintenance & Operation-\$2,000.00 to Capital Outlay. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. None.

Motion was made by Wilson and seconded by Shanks approving Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

**FY 2019/2020 PURCHASE ORDERS:**

General Advertising 3899 Elite Advertising 899.27; Election help 4055 Voegelé, Kari A. 250.00; Envelopes 3644 Redlands Office Solutions LLC 2457.12; Fuel 3932 Fuelman 894.17; Jacket 4006 Village Screen Print 163.49; Maintenance Agree. 3624 Standley Corp 40.15; Travel 3254 Medlock, Brenda 81.13; 3625 Mallory, Shannon 130.24; Health Janitorial 3680 Schieber, Jannette 2085.00; Lawn Care 3820 Turf Surfers Inc. 850.00; Supplies 3283 McKesson MMSGs 192.10; 3819 Walmart Community BRC 220.42; 3821 Redlands Office Solutions LLC 714.49; 3822 Lowes Companies Inc. 98.33; Travel 467 Elfving, Janell

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285.82; 2929 Brownfield, Misttina 117.51; 2933 Oldfield, Amy 24.84; 2934 Raby, Jeremy 77.95; 3266 Oldfield, Amy 14.03; 3267 Laura Pruett 51.52; 3778 Ailey, Michelle 81.65; 3780 June Fetters 350.98; Highway null 3471 OK Natural Gas 20.56; 3472 Rural Water District No. 1 78.01; Blanket/Parts And Repairs 3602 G & B Auto Service Inc 135.00; Concrete 4011 PC Concrete 432.00; Gas bill 3595 OK Natural Gas 88.41; Inspections 3660 Pioneer Fire And Safety 288.00; Machine Work 3620 Moonlight Machine LLC 80.00; Maintenance 3311 Standley Corp 40.07; Parts 814 Southwest Truck Parts 31.74; 2388 Atwoods Distributing 43.38; 3818 Blackwell Auto Supply 1238.72; 3829 Newkirk Auto Parts 176.55; 3831 Southwest Truck Parts 178.94; 3968 Action Truck Parts 199.11; 3970 Hats Auto Supply 152.95; 3974 Locke Auto Parts 201.08; 4009 Warren Power And Machinery 2362.32; 4051 The Hydraulic Center 330.00; Repairs 3354 G & B Auto Service Inc 90.00; 3815 Kelle Oil Company 493.01; 3817 Blackwell Tire Service 175.00; 3923 G & B Auto Service Inc 195.00; 3924 Kelle Oil Company 194.50; 4045 G & B Auto Service Inc 494.00; 4062 Kelle Oil Company 43.00; 4064 Summit Truck Group 351.34; Satellite service 3841 Dish 17.05; Supplies 2958 Lowes Companies Inc. 41.76; 3907 Brandts 94.28; 3922 Brandts 59.99; Tires 4050 Direct Discount Tire 371.54; Uniforms 3814 Unifirst Holdings Inc 1404.30; 3830 Cintas Corporation Loc 1437.04

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Wilson and seconded by Shanks to adjourn at 10:14 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Approved this 13th day of July, 2020.

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JOHN A. WILSON, CHAIRMAN

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JASON SHANKS, MEMBER

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JACK GODBERSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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