

Monday, July 2, 2018  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, July 2, 2018, in the Commissioners Court of the Kay County Courthouse in Newkirk, Oklahoma. Notice of the meeting was posted for public information on June 29, 2018, at 8:50 a.m. at the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Member Paul Skidmore called the meeting to order. Those present were as follows: Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Christy Kennedy, Kay County Treasurer; Carson Creed, Blackwell; John Wilson, Braman; Marvin Swopes, Citizen; Dorvin Constant, Citizen; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet). Absent: Jason Shanks, Chairman.

Member Paul Skidmore led the Flag Salute.

Motion was made by Godberson and seconded by Skidmore approving regular meeting minutes of June 25, 2018. Motion carried: Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving to release county owned property and deed to City of Newkirk, Lots 17-23, Block 28, east Newkirk Addition. Treasurer Kennedy explained this is property that did not sell at Resale and it was now owned by the county and it would be the county's responsibility to mow and maintain. She said the City of Newkirk wanted the property; she told they have done the same in the past for Ponca City, Blackwell, etc. Godberson asked if they would get the property at no cost and Kennedy answered yes, if the BOCC approves deeding it to the City of Newkirk. Motion carried: Godberson, aye; Skidmore, aye.

Motion was made by Godberson and seconded by Skidmore approving on Contracts between FALCO Alarm Company of Stillwater and the Kay County Health Department's Alarm System Monitoring Agreements. Location Type: Commercial/Temp for Ponca City and Blackwell offices and Commercial/Fire-Ponca City office. DA Hermanson approved as to form. Motion carried: Godberson, aye; Skidmore, aye.

No action was taken on Service Agreement/Business Associate Agreement by and between the Kay County Health Department and R.K. Black, Inc., to have access to and/or to create Protected Health Information for the Blackwell and the Ponca City locations.

Motion was made by Skidmore and seconded by Godberson approving Participating Addendum with Kay County Health Department and Western States Contracting Alliance and National Association of State Procurement Officials (NASPO) for mail room equipment, services and support administered by the State of Arizona. Motion carried: Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving Memorandum of Agreement by and between the Kay County Health Department and Ponca City Public School District to provide Behavioral Health Services to the students and/or families of students. Motion carried: Godberson, aye; Skidmore, aye.

Motion was made by Godberson and seconded by Skidmore approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Moore Water Treatment; Tom Burg. Motion carried: Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving Contract with Kay County for support services for the Mapping and Information Management System (MIMS) through the Kay County Assessor's office, FY 2018-19. Motion carried: Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving Software Lease & Maintenance Agreement entered into by and between Kay County Treasurer and TM Consulting, FY 2018-19. Motion carried: Godberson, aye; Skidmore, aye.

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Motion was made by Godbersson and seconded by Skidmore approving Reimbursement Claim for Election Board Secretary Salary for the month of June 2018. Motion carried: Godbersson, aye; Skidmore, aye.

Motion was made by Godbersson and seconded by Skidmore approving and designating County Clerk Tammy Reese as the county official to compile the Schedule of Expenditures of Federal Awards (SEFA) Report by grant for FY 2017-2018. Motion carried: Godbersson, aye; Skidmore, aye.

Quotes for janitorial services for the DHS building: Calie Choate-\$1,000 a month inside and \$400 outside; Jack & Trudy Bagg-No Quote; JMS-No Quote.

Motion was made by Godbersson and seconded by Skidmore approving Calie Choate-\$1,000 a month inside and \$400 outside Total-\$1,400.00 a month for janitorial services for the DHS building. Motion carried: Godbersson, aye; Skidmore, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No.8 Road and Bridge Projects: Commissioner Godbersson said crews were blading, hauling materials and mowing ditches district wide. Crews are also installing culvert on Tower Rd., pulling and trimming trees, cleaning ditches, boom mowing on several roads. He also noted crews are mowing around Lake Ponca today in preparation for the 4<sup>th</sup> of July fireworks display.

Commissioner Skidmore said his crews have been weed eating, spraying ditches and bridges. He stated crews finished hauling dirt from "P" Street to roads, work continues on road signs, grading roads and hauling sand and shale; he noted crews put in a culvert on 29<sup>th</sup> south of Highway 60.

Motion was made by Skidmore and seconded by Godbersson approving Association of County Commissioners of Oklahoma (ACCO) annual dues for FY2019-\$4,250.00. Motion carried: Godbersson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godbersson approving to void Res#18, 19-8, Resale Fund Salaries. Treasurer Kennedy said a new procedure is in place and the Resolution is no longer needed. Motion carried: Godbersson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godbersson approving Application for Financial Assistance and Affidavit of Financial Inability to Pay. Motion carried: Godbersson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godbersson approving to go out for bid to tear down the old shop building at 1814 W. Dewey and to put it back up at new shop location, Dist#3. Motion carried: Godbersson, aye; Skidmore, aye.

Quotes for a 48" severe duty bucket, Dist#3: Warren Cat-\$12,356.99 (holds 1.74 cubic yard); Yellowhouse-\$7,606.00 (holds 1.5 cubic yards); Kirby Smith-\$11,450.00 (holds 1.87 cubic yards). Commissioner Skidmore told the reason he is not going to accept the lowest quote is because the lowest cost holds the smallest amount and over time the 1.87 severe duty bucket will produce more material and be more efficient of time and less wear on equipment compared to the 1.5 cubic yard.

Motion was made by Skidmore and seconded by Godbersson approving and accepting Kirby Smith-\$11,450.00 (holds 1.87 cubic yards) for the 48" severe duty bucket, Dist#3. Motion carried: Godbersson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godbersson approving Equipment Lease Renewal State FY2019/Res#18, 19-22 and Insurance Verification on equipment Kay County is leasing through the County Road Machinery and Equipment Revolving Fund, FY 2019. Motion carried: Godbersson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godbersson approving and authorizing Requisitioning Officer (RO), Receiving Agent (RA) and Inventory Clerks (IC) in the General Fund and Cash Accounts for FY 2018-2019 as follows: County Health 1216-3-5000 RO-Lisa Cundiff, Kelli Rader, Tami Hicks RA-Amanda Beaston, Michelle Mollet IC-Michelle; Kay County Free Fair 0001-4-4700 RO-Amber Frieouf, Jake

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Kahle RO-Stacie Grossardt, Maribeth Ratliff IC-Maribeth Ratliff; Sheriff 0001-2-0400, Juvenile Shelter 0001-2-1800, Service Fee 1226-2-0400, Service Fee Courthouse Security 1226-2-2500, Training Fund 1227-2-0400 and Sheriff Commissary Fund 1223-2-0400 RO-Steve Kelley, Sean Grigsba, Jessica Wathor RA-Jodi Palmer, Vickie Schmidt IC-Bill Grose. Motion carried: Godberson, aye; Skidmore, aye.

New Business [As per 1991 O.S. 25 § 311.A.9 - 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.]  
Commissioner Skidmore said he has been receiving many calls regarding Hubbard Rd. and wanted to report he is waiting on the guard rails to be installed.

Commissioner Skidmore and DA Hermanson stepped out of the meeting. Both returned and DA Hermanson left the meeting to attend court.

Motion was made by Skidmore and seconded by Godberson approving Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Godberson, aye; Skidmore, aye.

**FY 2017/2018 PURCHASE ORDERS:**

2017-2018 Assr Rev Fee 33, Southwest Business Products, 27.50, Stamp; General 2385, Justin Tucker Plumbing, 255.00, Repairs; 2386, Justin Tucker Plumbing, 1225.14, Repairs; 2387, Hilton Garden Inn - Midtown Tulsa, 372.00, Lodging; 2388, Standley Corp, 40.15, Maintenance; 2389, City of Newkirk, 5638.73, Utility Bill; 2390, Sac & Fox Juvenile Detention, 443.31, Juvenile Detention; 2391, OK Natural Gas, 113.39, Billing; 2392, AT&T, 36.75, Internet; 2393, Medlock, Brenda, 191.81, Travel; 2394, Quality Water Service, 121.50, Water; 2395, AT&T, 82.03, Telephone; 2396, AT&T Mobility, 528.42, Internet; 2397, Galaxie Business, 130.39, Maintenance; 2398, Dept. of Public Safety, 350.00, OLETS ; 2399, Carys Sanitation, 82.50, Rental; 2400, Southwest Business Products, 3811.36, Supplies; 2401, Tri-Tech Forensics, 103.54, Vests; 2402, Galls, 718.55, Equipment; 2403, AT&T U Verse, 75.93, Internet; 2404, AT&T, 55.69, Internet; 2405, Merrifield Office Supply, 826.90, Supplies; 2406, Southwest Business Products, 869.64, Supplies; 2407, COD Wholesale, 527.00, Supplies; 2408, Safelite Auto Glass, 347.94, windshield ; 2409, Myers Agency, 1000.00, Insurance; 2410, Leach Paper Co., 1011.84, Supplies; 2411, Staples, 34.98, Mouse; 2412, Ray Allen Professional K-9 Equipment, 90.58, Gear; 2413, Secretary of State, 10.00, Notary Bonds; 2414, Stuart, Nicolas H., 206.31, Meals; 2415, Southwest Business Products, 355.34, Supplies; 2416, Reyes, Valerie Brooke, 19.90, Meals; Health 432, Parker Pest Control, 145.00, Pest Control; 433, Parker Pest Control, 150.00, Pest Control; 434, Centerpoint Energy, 34.86, Billing; 435, Ponca City Utility Authority, 1689.22, Utility Bill; 436, AT&T Mobility, 152.55, Phone; 437, AT&T, 375.30, Phone; 438, Taylor Technologies, 67.99, Test kits; 439, Martin, Mike, 453.00, Maintenance; Highway 1870, Circuit Engineering District #8, 298.16, Engineering; 1871, Lowes Companies Inc., 62.22, Parts; 1872, Ultimate Pest Management LLC, 58.00, Pest Control; 1873, Briggs Hardware, 185.31, Parts; 1874, APAC-Central Inc, 6913.41, Rock; 1875, Rolling Prairie, 27.00, Filter Service; 1876, OK Natural Gas, 20.81, Billing; 1877, G & B Auto Service Inc, 192.00, Parts; 1878, AMC Urgent Care PlusLLC, 122.00, Screenings; 1879, Circuit Engineering District #8, 704.00, Markers; 1880, AT&T, 276.67, Telephone; 1881, Quality Water Service, 35.75, Water; 1882, Ponca City Utility Authority, 542.37, Billing; 1883, OK Natural Gas, 39.51, Billing; 1884, Action Truck Parts, 498.24, Repairs; 1885, Rolling Prairie, 242.25, Parts; 1886, G & B Auto Service Inc, 243.00, Repairs; 1887, MJH Fabrication, 10250.00, Fabrication; 1888, Dish Network, 14.89, Service; 1889, Centerpoint Energy, 32.75, Billing; 1890, ACG Materials, 3113.44, Rock; 1891, Dish, 17.03, Satellite service; 1892, Locke Auto Parts, 229.55, Parts; 1893, Unifirst Holdings Inc, 797.15, Uniforms ; 1894, Village Screen Print, 141.12, Shirts; 1895, Locke Auto Parts, 85.99, Parts; 1896, Cintas Corporation Loc, 829.97, Uniforms ; 1897, Kelle Oil Company, 322.00, Parts; 1898, Sober Brothers, 1594.56, Rock; 1899, Kelle Oil Company, 11300.00, Diesel; 1900, Evans & Associates, 5801.70, Asphalt; 1901, Evans & Associates, 197.55, Asphalt; 1902, Warren Cat, 4107.60, Blades; 1903, Cintas Corporation Loc, 449.53, Uniforms ; 1904, Newkirk Auto Parts, 3.29, Parts; 1905, Southwest Truck Parts, 121.82, Parts; 1906, ACG Materials, 3103.31, Rock; 1907, Warren Power And Machinery, 843.84, Parts; 1908, Kelle Oil Company, 481.92, Diesel additive; 1909, Highway 60 Tire & Service Inc, 150.00, Repairs; 1910, Circuit Engineering District #8, 46.20, Signs; 1911, J & P Supply, 96.94, Supplies; 1912, Brandts, 58.47, Parts; 1913, Take Ten Tire, 1660.00, Tires; 1914, Alcohol & Drug Testing Inc, 27.80, Testing; 1915, Alcohol & Drug Testing Inc, 233.80, Testing; 1916, Yellowhouse Machinery Co, 135.39, Parts; 1917, Alcohol & Drug Testing Inc, 145.80, Testing; Resale 129, CT News, Newkirk Herald Journal, 1696.75, Publication; 130, TM Consulting, 5772.28, Printers; 131, TM Consulting, 522.50, Installation; 132, TM Consulting, 636.65,

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Antivirus; SH Svc Fee 436, McDonald Computer Services LLC, 139.98, Maintenance; 437, Carys Sanitation, 82.50, Rental; 438, Staples, 864.20, Supplies; 439, Take Ten Tire, 2063.30, Maintenance; 440, Fuelman, 1543.29, Fuel; 441, Wright, Matthew Dean, 63.00, Juvenile Transports; 442, Sanchez Cueto, Mario R., 69.00, Transports; 443, City Of Wakita, 50.00, Lockers

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Skidmore and seconded by Godberson to adjourn, 10:09 a.m. Motion carried: Godberson, aye; Skidmore, aye.

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Approved this 9th day of July, 2018.

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JASON SHANKS, CHAIRMAN

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JACK GODBERSON, MEMBER

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PAUL SKIDMORE, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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