

Monday, June 29, 2020
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, June 29, 2020, the meeting was posted for public information on June 26, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Marilee Thornton, Kay County Court Clerk; Susan Keen, Kay County Assessor; Steve Kelley, Kay County Sheriff; Christy Kennedy, Kay County Treasurer; Rhonda Stephens, First Deputy to the Kay County Treasurer; Brenda Medlock, OSU Extension Agent & Liz Nicholson, OSU Extension; Skyler Matthews, Kaw Nation; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Wilson led the flag salute.

Motion was made by Shanks and seconded by Godberson approving regular meeting minutes of June 22, 2020, and special meeting minutes of June 25, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Contract between the Kay County Health Department and Stillwater Medical Center Authority dba Stillwater Medical Blackwell to provide radiology and phlebotomy services to patients. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving Platinum Service Agreement to maintain, examine, etc. Thyssenkrupp Elevator, FY 2021. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Smith & Oakes. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Professional Legal Services Contract by and between the BOCC/County Assessor and Tisdal & O'Hara, PLLC, for legal council in regards to certain ad valorem tax issues. DA Hermanson told this contract is dealing with wind farms and told the county is involved in several law suits. He stated two wind farms are in litigation and likely will go the Supreme Court all the while money is being held in escrow and not being distributed to schools, county, etc. DA Hermanson said the county has won all the battles so far. He explained that the county is being charged by the number of turbines in Kay County and the cost is being split with the other counties that are also involved. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving KellPro Software and Service of Agreement by and between KellPro, Inc. and Kay County Clerk for FY 2021. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Contract between Eastern Oklahoma Youth Services and Kay County for Juvenile Detention Services at Pittsburg County Regional Juvenile Detention Center, \$38.97 per child per day. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving reimbursement claim for Election Board Secretary Salary for the month of June 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Godberson told his crews bladed and hauled materials to roads district wide, mowed, mowed, sprayed district wide, filled in ditch washouts on Brake Rd. and Ranch Dr. and placed speed limit signs on North Str.

Commissioner Shanks said crews have been blading, finished hauling rock to Core Rd. east of town, finished last Wednesday NRCS job on Silverdale Lane, hoping to finish "Q" Str. by the end of the week, and he reported High Point is still working on Bridge #54.

Commissioner Wilson reported his crews digging and screening shale at the pit, hauled and laid shale on FEMA sites, graded roads and mowed right-of-way's.

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Motion was made by Godberson and seconded by Shanks approving following Public Service/Pipeline Crossing Line Installations from OneOK Gas Transportation, LLC: NW4/NW4 S10 T25N R2E ending NE4/NE4 S9 T25N R2E, crossing South Union Str., D#1; b.NE4/NW4 S9 T25N R2E ending SE4/SW4 S4 T25N R2E, crossing West Oakland Ave. & S. Waverly St. at intersection at an angle, D#1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Resolutions to deposit funds: Res#19, 20-168, Hwy. Dist#1-\$19,892.83, BIA Kay County Maintenance Agreement FY 19/20, #A15A00017; Res#19, 20-169, Hwy. Dist#1-\$1,000.00, (2) Public Service/Pipeline Crossing Line Installations from OneOK Gas Transportation, LLC; Res#19, 20-170, Hwy. Dist#3-\$597.12, sale of culvert; Res#19, 20-171, Hwy. Dist#3-\$95,535.53, FEMA PW 662 Proj#117907 Gate, Home, Indian & Judo Rd. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Transfer of Appropriations/Transfer of Funds: County Clerk Part-Time-\$3,000.00/Maintenance & Operations-\$1,843.50 to Capital Outlay-\$4,843.50; FEMA Acct Dist#1-\$113,750.00 to CBRI Acct#1103-6-6000-2005. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. None.

Motion was made by Wilson and seconded by Godberson approving Maintenance & Operation Claims and Blanket Purchase Orders to be effective on the first working day in July 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

FY 2019/2020 PURCHASE ORDERS:

Assr Rev Fee Maps 2564 Pioneer Technology Center 25.00; Supplies 3609 Staples 76.61; Toner 4016 Redlands Office Solutions LLC 492.97; CBRI Culvert 3605 DO-U-Right Construction, LLC 9034.00; Donations Gear 3333 Botach Tactical 6032.00; Drug Court Body armor 3637 Safe Life Defense 444.60; Rent 3800 Chu-ona Plaza 234.00; Tape 4063 Staples 22.90; ETR Surveying 2601 Circuit Engineering District #8 8038.02; General Detention 3368 Western Plains Youth & Family 3654.00; Ink Cartridge 4002 Pitney Bowes Inc 96.88; Labor 3960 McDonald Computer Services LLC 40.00; Locks 3661 Juniors Lock & Alarms 296.25; Maintenance 3850 Stuteville Chevrolet Buick GMC 92.68; Mileage 3979 Balzer, Neva 13.80; 3980 Carroll, Angelia 17.25; 3981 Oard, Marjorie 29.90; 3982 Lockwood, John 13.80; 3983 Sutton, Charlotte 14.95; 3984 Smith, Suzanne K. 14.95; 3985 Caskey, Nancy 23.00; 3986 Williams, Kathryn 14.95; 3987 Lunn, Larry 29.90; 3988 Beard, Teresa 18.40; 3989 Shinn, Janice 13.80; 3990 Turvey, Orla Ann 29.90; 3991 Kahle, Carolyn E. 18.40; 3992 Dark, Kay 9.20; 3993 Mowdy, Tonya 10.35; 4017 Sells, Maurita 19.55; 4018 Barber, Lenata 23.00; 4019 Kincaid, Karen 29.90; 4020 Sackett, Mary Christine 23.00; 4021 Graham, Jacquelyn 20.70; 4022 Urban, Joyce 17.25; 4023 Ott, Carolyn 17.25; 4024 Muegge, Amy 23.00; 4025 McCurry, Vera 21.85; 4026 Burtsfield, Carol 19.55; 4027 Frazier, Kay M. 16.10; 4028 Willison, Richard 19.55; 4030 Testerman, Dollie 14.95; 4031 Mulson, Margaret 23.00; 4032 Butler, Janet 11.50; 4033 Martin, Kimberle Kay 18.40; 4034 Mullins, Carol 23.00; 4035 Bernita, Wathor 14.95; 4037 Lyall, Guy 17.25; 4038 Holman, Lacie E. 62.10; 4039 Leaming, Carol L. 49.45; 4040 Urban, Evelyn 20.70; OLETS 3385 Dept. of Public Safety 700.00; Rental 3387 Carys Sanitation 82.50; Repairs 4067 JP Plumbing 121.61; Signs 2916 Kay County Free Fair Board 1059.24; Supplies 4000 Redlands Office Solutions LLC 260.57; 4015 Redlands Office Solutions LLC 211.33; 4036 Redlands Office Solutions LLC 132.98; 4052 Redlands Office Solutions LLC 166.36; Tasers 3962 Axon Enterprises, INC 117.50; Health Billing 3441 OK Natural Gas 107.74; Certification 3891 Safe Kids 95.00; Gas bill 3954 Centerpoint Energy 38.94; Lease 3942 Pitney Bowes Global Financial Service LLC 144.93; Payroll 3495 Oklahoma State Department Of Health 34927.19; 3496 Oklahoma State Department Of Health 37481.41; 3964 Oklahoma State Department Of Health 28576.72; 3999 Oklahoma State Dept of Health 52851.79; Pest Control 3271 Parker Pest Control 145.00; 3880 Parker Pest Control 150.00; Phone 3729 AT&T Mobility 103.01; 4004 AT&T 364.82; 4108 AT&T 408.34; Repairs 4005 Stolhand Heating & Air 156.60; Utilities 3955 Ponca City Utility Authority 1745.89; Highway null 3473 Ponca City Utility Authority 475.44; Asphalt 3914 Evans & Associates 3443.12; 3946 Evans & Associates 1385.00; Blanket/Parts And Repairs 3603 Newkirk Auto Center 268.42; Diesel 3889 Kelle Oil Company 6132.51; 3945 Earnheart Oil Inc 8946.98; Freon 4048 Harlands Diesel 117.19; Injectors 3860 Owen Auto Supply 3236.64; Medical Treatment 3913 AMC Urgent Care PlusLLC 376.00; Mileage 4013 Shanks, Jason R. 132.25; Oil 3938 Cross Oil 1714.30; Parts 3722 Locke Auto Parts 295.02; 3866 P & K Equipment 2134.34; 3908 Hats Auto Supply 195.90; 3971 John Deere Financial 407.27; 3998 John Deere Financial 336.64; 4010 Summit Truck Group 2229.94; 4049 Action Truck Parts 489.29; Phone 3810 Lingo Communications 127.59; Repairs 3685 Harlands Diesel 4285.17; 3731 Bruce Davis Alignment 59.00; 3803 Harlands Diesel 6446.37; 3833 Take Ten Tire 116.86; 3896 Harlands Diesel 105.00; 3903 Petroleum Marketers Equipment Co. 773.49; 4008

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Kelle Oil Company 193.90; Rock 3663 APAC-Central Inc 3614.97; 3674 APAC-Central Inc 3489.37; 3887 Dolese Bros. Co 3595.26; Service 3304 OK Natural Gas 40.38; Testing 3775 AMC Urgent Care PlusLLC 82.00; Tire 3951 Kelle Oil Company 583.00; Truck 4047 Summit Truck Group 73000.00; Uniforms 3855 Cintas Corporation Loc 1185.65; Utilities 3978 City of Blackwell 506.89; Mtg Cert Service 3940 Consulting & Field Services LLC 75.00; Toner 4053 Redlands Office Solutions LLC 695.92; PBA Janitorial 3015 Choate, Calie Jo 1400.00; Transfer 4068 Kay County Public Building Authority 1253.84; SH Grant Tasers 3961 Axon Enterprises, INC 1134.00; SH Svc Fee Computer 3898 Staples 799.98; Repairs 3701 Burkes Auto Body & Restoration 445.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

10:00 a.m. Bids were opened as follows:

Bid#2020-19 Road Rock: Diemer Construction Co., LLC; Bowers Trucking, Inc.; Sober Brothers, Inc.; Dolese Bros. Co.; Burbank Materials, LLP; Apac-Central, Inc.; ACG Materials

Bid#2020-26 Janitorial Services for the Health Department (Ponca City/Blackwell): Leonel Chavez

Motion was made by Wilson and seconded by Shanks to table Bid#2020-19 Road Rock to be tabulated and table Bid#2020-26 Janitorial Services for the Health Department (Ponca City/Blackwell) for further review. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving/authorizing the following Requisitioning Officer (RO), Receiving Agent (RA) and Inventory Clerks (IC) in the General Fund and Cash Accounts for FY 2020-2021: Hwy. Dist#1 RO-Jack Godberson, William McAllaster, Shane Jones/RA-Jill Copelin, Shawn Putman/IC- Jill Copelin, Shawn Putman; Hwy. Dist#2 RO-Jason Shanks, Clifford Locke, Chad Johnson/RA & IC-Debi Merhoff, Rusty Klinger; Hwy. Dist#3 RO-John Wilson, Pete Lively/RA-Teena Tucker, Ivan Reneau/IC-Brian Muret, Gerry Ingram; Election Board RO-Cheryl Howard, Carol Leaming/RA & IC-Lacie Holman; County Assessor, Assessor Visual Inspection, & Visual Inspection Reimbursement Fund RO-Susan Keen, Janell Leaming, Amber Boyer/RA-Chandice Lawhon, Samantha Lewis, Amber Boyer/IC-Samantha Lewis, Amber Boyer; County Treasurer RO-Christy Kennedy, Rhonda Stephens/RA-Christie Hudson, Leah Stieber/IC- Christie Hudson; Treasurer Resale RO- Christy Kennedy, Rhonda Stephens/RA-Christie Hudson, Leah Stieber/IC-Jamie Johnston; Treasurer Mortgage Certification Fee Fund RO- Christy Kennedy, Rhonda Stephens/RA-Christie Hudson, Leah Stieber/IC- Christie Hudson; County Clerk, County Clerk Purchasing, County Clerk Information Technology, County Clerk Records Management & Preservation, County Clerk Lien Fee RO-Tammy Reese, Patsy Leyva/RA-Holly Cline, Mary Ann Kirkendall/IC-Holly Cline, Mary Ann Kirkendall; County OSU Extension Center RO-Brenda Medlock, Liz Nicholson/RA-Carole Stephens, Maribeth Ratliff/IC-Carole Stephens; County District Attorney RO-Brian T. Hermanson/RA-Julie Vap, Gail Brookshire/IC-Danielle Tavanello, Carla Duroy; County Health RO-Michelle Mollet, Jaala Wallin, Keli Rader/RA-Michelle Ailey, Liz Banister/IC-Michelle Mollet; Kay County Juvenile Shelter, Kay County Sheriff, Courthouse Security Fund, Kay County Service Fee Fund, Kay County Service Fee-Courthouse Security Fund, Kay County Training Fund, and Sheriff's Grant Fund RO-Steve Kelley, Sean Grigsba, Jessica Wathor/RA-Vickie Schmidt, Jodi Palmer/IC-Bill Grose. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Resolutions for FY 2020-2021: Res#20, 21-1, Newkirk Herald Journal being designated as the legal newspaper for publishing all legal notices and publications of Kay County; Res#20, 21-2, Renewing All Lease-Purchase Agreements; Res#20, 21-3, Workers' Compensation Premiums; Res#20, 21-4, Tort Liability and Automobile Insurance Premiums; Res#20, 21-5, Insurance Premiums; Res#20, 21-6, Court Fund Salaries; Res#20, 21-7, Overtime Work for City/School Elections; Res#20, 21-8, Building, Zoning, Safety and Health Ordinances; Res#20, 21-9, County Sales Tax, JFA/PBA and PBA Transactions; Res#20, 21-10, Drug Court Transactions; Res#20, 21-11, Use Tax Funds; Res#20, 21-12, Telephone service and usage; Res#20, 21-13, Monthly rent of DHS Building to Public Building Authority; Res#20, 21-14, County Bridge and Road Funding; Res#20, 21-15, Cigarette Tax; Res#20, 21-16, Purchases \$500.00-\$15,000.00; Res#20, 21-17, Kay County Home Finance Authority Transactions; Res#20, 21-18, Kay County District Attorney; Res#20, 21-19, County Zoning Ordinances; Res#20, 21-20, BIA Incarceration Fees; Res#20, 21-21, Family Drug Court. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Cash Fund Estimate of Needs and Request for Appropriations (Lapsed Balances 2019-2020): Highway-\$1,469,072.96, D#1-

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\$605,850.80; D#2-\$426,177.62; D#3-\$437,044.54; Highway-\$303,657.39, D#1-\$27,540.29, D#3-\$276,117.10; ETR-\$434,930.00, D#2-\$139,930.00; D#3-\$295,000.00; CBRI 105C-\$812,487.00; Treasurer's Mortgage Certification Fee-\$67,894.09; Treasurer's Resale-\$590,961.70; Visual Assessor Revolving-\$77,398.87; Sheriff Training-\$838.23; County Donation-\$68,139.36; Sheriff Grant-\$4,265.52; Sheriff Service Fee-\$219,077.87; County Clerk Preservation-\$149,958.27; County Clerk Lien Fee-\$157,274.25; Use Tax-\$3,087,130.46; Home Finance Authority-\$3,857.18; LEPC Grant-\$5,639.86; JAIBG Trash-\$3,014.94; Open Dump Reward-\$6,288.41; Adult Drug Court-\$10,441.67; Family Drug Court-\$27,199.76; Mental Health Court-\$9,818.65; Child Abuse Prevention-\$19,095.40; CSSP-\$1,230.72.
Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Joint session with the Kay County Excise Board

Motion was made by Shanks and seconded by Godberson approving Kay County Applications for Temporary Appropriations for FY2020-2021 (corrected from agenda that read FY2019-2020), approving 50% of last year's final approved budget on Kay County accounts and 100% of the following accounts: Insurance/Benefits, Assessor-Visual Inspection, Kay County Clerk Maintenance, and Kay County Health Department. Each officer explained their requests on Estimate of Needs for FY 2021. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson approving Financial Statement Resale Property Fund, June 30, 2020 (corrected from agenda that read June 30, 2019). Treasurer Kennedy stated that with everything going on she will not be appropriating funds from this account; she assured both boards she would not spend any more than normally spent from this account. Kennedy answered questions from the boards. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

There being no other business, motion was made by Wilson and seconded by Shanks to adjourn at 12:35 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 6th day of July, 2020.

JOHN A. WILSON, CHAIRMAN

JASON SHANKS, MEMBER

JACK GODBERSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
