

Monday, June 18, 2018
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, June 18, 2018, in the Commissioners Court of the Kay County Courthouse in Newkirk, Oklahoma. Notice of the meeting was posted for public information on June 15, 2018, at 8:50 a.m. at the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Chairman Jason Shanks called the meeting to order. Those present were as follows: Paul Skidmore, Member; Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Cheryl Howard, Kay County Election Board Secretary; Dennis Bonewell, Emergency Management Director; Donna Parker, Oklahoma Court Services; Carson Creed, Blackwell; John Wilson, Braman; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Jason Shanks led the Flag Salute.

Motion was made by Skidmore and seconded by Godberson approving regular meeting minutes of June 11, 2018. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working and the projects they are involved in: Ms. Parker reported New Community Service Clients-15, Regular Community Service Clients for the month-68, Sanction Community Service hours completed-225, Total hours completed-983 and Community Service Offender Completion-17. She told the Completed Events: Camp McFadden, Lake Ponca, First Christian Church, Humane Society, Herb Fest, Friendship Feast, Newkirk Public Library, Wheatheart Nutrition, Blackwell Museum, Tonkawa Cemetery, Life Center and Newkirk Main Street Authority clients cleaned, mowed, served, delivered meals, etc. Up-Coming Events: Pioneer Woman Museum, My Favorite Things, Lake Ponca, Injury Prevention Program (done through White Eagle), Blackwell Youth Center, Friendship Feast, New Life Trails, Albright Methodist Church, Wheatheart Nutrition and Ponca City Disc Golf.

Motion was made by Skidmore and seconded by Shanks approving Contract for Supervision of Community Service between Board of County Commissioners and Northern Oklahoma Court Services, LLC effective July 1, 2018 thru June 30, 2019. DA Hermanson told the BOCC that Northern Oklahoma Court Services, LLC is not yet formed but approving is fine contingent upon the name being established. Shanks asked if the price would stay the same as in the past with Oklahoma Court Services and he was told it would. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Establishing the official newspaper for the county: Clerk Reese said she put this item on for discussion. Reese said she first understood the Ponca City, Tonkawa, Blackwell and Newkirk newspaper offices equally divided the payments for publications; she received a letter stating only BOCC minutes were equally divided between the newspaper offices and tried to call for an explanation. Reese asked for the BOCC to Table until she is able to get clarification on this matter.

Motion was made by Shanks and seconded by Skidmore approving Resolution No. 17, 18-170 to Execute the Agreement Establishing the Association County Commissioner of Oklahoma and selecting Payment Option 1 on Intent to Participate in ACCO-SIG. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Shanks and seconded by Godberson approving Contract for Services between County Budgeting Services, LLC and BOCC for budgeting services for FY2019. Shanks stated Buddy Carroll has done this for the past few years; Reese told the county has been very pleased with his services. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Alcohol & Drug Testing Inc. (ADTI) Agreement by and between ADTI and BOCC providing drug and alcohol testing services: DA Hermanson told the BOCC he changed the duration of the agreement date to July 1, 2018 until June 30, 2019 (the original contract dates were from January 30, 2017 until June 30, 2017). He also brought to their attention the Litigation Support language; DA Hermanson said if sued the ADTI will provide expert technical testimony but it will be for an additional cost. DA Hermanson said he didn't agree with that but this was the same language of past agreements with ADTI.

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Motion was made by Godbersson and seconded by Shanks approving the Alcohol & Drug Testing Inc. (ADTI) Agreement by and between ADTI and BOCC providing drug and alcohol testing services. Motion carried: Shanks, aye; Godbersson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godbersson approving Agreement between Kay County and Oklahoma State University for computer software programs, file server and workstation support, technical support and maintenance, data management, file server and backup (remote and onsite), report generation and support and training for the County Assessor's office. Motion carried: Shanks, aye; Godbersson, aye; Skidmore, aye.

Motion was made by Shanks and seconded by Skidmore approving FY2019 Contract Renewal for Detention Transportation with BOCC and the Office of Juvenile Affairs for transporting juveniles. DA Hermanson approved to as form. Motion carried: Shanks, aye; Godbersson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Shanks approving the following Juvenile Detention Center Contracts for FY 2019 between BOCC, and: ROCMND Area Youth Services, Inc. (\$25 a day per child). Motion carried: Shanks, aye; Godbersson, aye; Skidmore, aye.

Sheriff Kelley was not able to attend the meeting to discuss the courthouse radio communications item.

Road and Bridge Projects/Circuit Engineering District (CED) No.8 Road and Bridge Projects: Commissioner Godbersson said crews were blading, hauling materials and crack sealing roads district wide, mowing ditches on asphalt roads, put in new culvert pipe on Ferguson Rd. and tore out and asphalted approach to "S" Street and Highway 11.

Shanks told his crews were blading, mowing and hauling sand from river to the northwest part of District No. 2 on "T" Street.

Commissioner Skidmore said his crews have been spraying ditches for thistles and mowing, ripping shale at Smether's pits, hauling dirt stored on Hubbard Rd. to roads, picking up trash, working on a bridge at 76th and Indian, grading roads and mowing roadways.

Motion was made by Skidmore and seconded by Godbersson approving to renew lease under a Lease Purchase Agreement Contract for property known as (4) 2017 John Deere 672A Motor Graders for period commencing on July 1, 2018 and terminating on June 30, 2019. Commissioner Skidmore said he spoke with David Craig at Community National Bank and he confirmed there were no changes and this was the same as before. Motion carried: Shanks, aye; Godbersson, aye; Skidmore, aye.

Motion was made by Godbersson and seconded by Skidmore approving the following Public Service/Pipeline Crossing Line Installations: Terra Oilfield Services, NE4/NE4 S27 T27N R3E ending NW4/NW4 S26 T27N R3E, parallel to N. Enterprise crossing Enterprise to the east 1.5 miles (corrected from Agenda that read 15 miles) to the south of Ferguson, D#1. Motion carried: Shanks, aye; Godbersson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Shanks approving the following Kay County Monthly Reports for May 2018: Election Board; Court Clerk; Health Department. Motion carried: Shanks, aye; Godbersson, aye; Skidmore, aye.

Motion was made by Godbersson and seconded by Shanks approving the following Resolutions on Declaration of Surplus: Res#17, 18-166, Court Clerk, Six (6) Magtek IPAD Credit Card Readers, transferring to AOC; Res#17, 18-167, Court Clerk, Six (6) Magtek IPAD Credit Card Readers, transferring to AOC; Res#17-18, 168, County Clerk, Four (4) Monitors/Computer Workstations, transferring to District Attorney; Res#17-18, 172, County Clerk, Label Printer, junked. Motion carried: Shanks, aye; Godbersson, aye; Skidmore, aye.

Motion was made by Godbersson and seconded by Shanks approving the following Resolutions to Deposit Funds: Res#17, 18-165, Highway Dist#1-\$44.40, sale of scrap iron; Res#17, 18-166, Open Dump Reward-\$69.51, May 2018 collections; Res#17, 18-171, Highway Dist#1-\$750.00, Public Service/Pipeline Crossing Line Installation. Motion carried: Shanks, aye; Godbersson, aye; Skidmore, aye.

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Motion was made by Godberson and seconded by Shanks approving the following Transfer of Appropriations: Highway Dist#2 Maintenance & Operation (M&O)-\$318.00 to Highway Dist#1 M&O; Sheriff General M&O-\$20,000.00 to Capital Outlay; Sheriff Personal Service-\$500.00 to Part-time. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

New Business [As per 1991 O.S. 25 § 311.A.9 - 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] Chairman Shanks noted we would need to have a special meeting on Thursday, June 21, 2018, for a bid opening for carpet and blinds for Courtrooms A & B that should have been on today's agenda.

DA Hermanson left the meeting to attend court.

Motion was made by Godberson and seconded by Skidmore approving Payroll with warrants to be released on June 28, 2018, Blanket Purchase Orders and Maintenance & Operation Claims. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

FY 2017/2018 PURCHASE ORDERS:

2017-2018 Assr Rev Fee 31, Network Solutions, 65.00, Support; Drug Court 114, Redwood Toxicology Laboratory, 1241.00, Testing; 115, Wilson, Brewer & Munson, 375.00, Attorney Fees; General 2233, Clearwater Enterprises, 117.46, Natural Gas Service; 2234, Lowes Companies Inc., 557.45, Materials; 2235, Welch State Bank, 2676.40, Payment ; 2236, Fusion, 268.01, Phone; 2237, MailFinance, 1125.00, Lease; 2238, Clearwater Enterprises, 51.96, Natural Gas Service; 2239, OK Court Services Inc, 2750.00, Community Service Coordinator; 2240, Card Service Center, 163.70, Out Of County Expense; 2241, AT&T, 304.27, Phone; 2242, AT&T, 55.69, Internet; 2243, Sanders, Morgan, 917.52, Travel; 2244, Oklahoma State University, 10269.00, Contractual Services; 2245, Fuelman, 1607.29, Fuel; 2246, J & P Supply, 677.50, Supplies; 2247, AT&T, 565.68, Phone; 2248, P & K Equipment, 332.09, Repairs; 2249, Ponca City Chamber of Commerce, 450.00, Tuition; 2250, Burkes Auto Body & Restoration, 285.00, REPAIRS; 2251, Southwest Promotional Solutions, 856.00, Promotional Products; Health 421, Pitney Bowes Global Financial Service LLC, 80.37, Lease; 422, Language Line Services, 419.32, Translation; 423, City of Blackwell, 339.88, Utility Bill; 424, R.K. Black Inc, 38.80, Maintenance; 425, The Meadows Center For Opportunity, 180.00, Shredding; Highway 1767, J & P Supply, 106.16, Towels; 1768, Kay Electric Cooperative, 240.00, Billing; 1769, Safety- Kleen Systems Inc, 143.78, Filter Service; 1770, AT&T, 424.55, Billing; 1771, Newkirk Auto Parts, 281.02, Parts; 1772, Circle C Paving & Construction, 97889.68, Chip & Seal; 1773, P & K Equipment Inc, 3550.00, Equipment; 1774, Owen Auto Supply, 1852.67, Parts & supplies; 1775, Action Truck Parts, 134.78, Parts; 1776, Locke Auto Parts, 285.47, Parts; 1777, Southwest Truck Parts, 296.09, Parts; 1778, Davis Sanitation, 55.00, Dumpster ; 1779, Double Check Company Inc., 1792.40, Labor; 1780, Southwest Truck Parts, 298.06, Repairs; 1781, Cintas Corporation Loc, 1024.47, Uniforms ; 1782, Deere Credit Inc, 1502.61, Lease Purchase Payment; 1783, Evans & Associates, 995.24, Asphalt; 1784, P & K Equipment, 684.32, Parts; 1785, Circuit Engineering District #8, 216.73, Rivets; 1786, Myers Tire & Supply, 74.60, Equipment; 1787, Yellowhouse Machinery Co, 898.15, Parts; 1788, Turner Radiator & Air Cond., 125.00, Repairs; 1789, Direct Discount Tire, 90.00, Parts; 1790, Direct Discount Tire, 138.92, Tires; 1791, Southwest Business Products, 84.92, Supplies; 1792, Shepherd Oil Co., 16735.05, Diesel; 1793, SNB NA, 857.19, Lease payment; 1794, S & K Direct Steel LLC, 158.00, Rod; 1795, Circuit Engineering District #8, 721.85, Samples; 1796, Circuit Engineering District #8, 695.67, Testing; 1797, Welch State Bank, 2136.55, Lease payment; 1798, SNB NA, 4113.38, Lease payment; 1799, RCB Bank, 3096.08, Lease payment; 1800, Caterpillar Financial Services Corp, 3846.88, Lease payment; Jail Debt-ST 12, Kay County JFA #124183, 323850.25, Tax Collections; PBA 50, Lowes Companies Inc., 331.55, Vacuum Sweeper; Resale 115, Forte, 45.00, E check fees; SH Svc Fee 422, Blackwell Animal Hospital, 290.20, Services; 423, COPS Products LLC, 558.94, Badges; 424, COPS Products LLC, 390.18, Uniforms ; 425, Ramirez, Veronica, 129.00, Juvenile Transports; 426, Garcia, John, 129.00, Juvenile Transports; 427, Take Ten Tire, 1924.06, Maintenance; 428, Wright, Stephanie Lynn, 198.00, Juvenile Transports

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

Motion was made by Shanks and seconded by Skidmore Tabling the six-month bids for commonly used items (opened in BOCC meeting on 6-4-18) as follows: Bid#2018-26-Office Supplies, Bid#2018-27-Janitorial Supplies for further review. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

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Purchasing polling booths, storage and delivery of booths: Election Board Secretary Cheryl Howard told of her current storage/delivery issues. She said Greg Storage in the past has stored and delivered her black tubs and booths, in the future he will continue to store but will no longer deliver. Howard said he is giving her a discounted price of \$450 per year to store; she told she will need to find a delivery service after the June 2018 elections. Howard told her polling booths were over 25 years old and told they were hand made with wood and said they have been rebuilt several times and are in poor condition. She said the booths for the Ponca City precincts and two of Blackwell precincts needed to be replaced. Howard explained she has money in her maintenance and operation account to purchase 16 new polling booths for a cost of \$869 each. She said this is a single source item and told the booths are collapsible and on rollers for easy transportability. Commissioner Skidmore said making these booths from PVC pipe would be a lot less expensive. Howard asked who would make them and told next fiscal year she would like to order 16 more booths. Much discussion continued regarding booths, storage and delivery. Skidmore told Howard to check with Dempewolf regarding storage and delivery. The item will be placed on the special meeting agenda for Thursday, June 21, 2018 for further discussion. No action was taken.

There being no other business, motion was made by Shanks and seconded by Skidmore to adjourn, 10:48 a.m. Motion carried: Shanks, aye; Godbersen, aye; Skidmore, aye.

Approved this 25th day of June, 2018.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

PAUL SKIDMORE, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
