

Monday, June 8, 2020
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, June 8, 2020, the meeting was posted for public information on June 4, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Marilee Thornton, Kay County Court Clerk; Susan Keen, Kay County Assessor; Cheryl Howard, Election Board Secretary; Dennis Bonewell, Kay County Emergency Management Director; Glen Nickles, James Devinney, and Lee Evans, Jr. with Evans & Associates Construction Co., Inc.; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Wilson led the flag salute.

Motion was made by Shanks and seconded by Godberson approving regular meeting minutes of June 1, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: AMG Commercial Services, LLC; Amshore U.S. Wind, LLC. DA Hermanson approved as to form Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Software Lease & Maintenance Agreement by and between the Kay County Treasurer and TM Consulting, Inc., (software provider). DA Hermanson approved as to form. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Modify or discontinue the Kay County Courthouse Opening Procedures adopted by the Kay County Commissioners on May 11, 2020: DA Hermanson said this item is for the BOCC to decide. He told there has been 11 new cases in Kay County, with seven (7) of those being in the last week. DA Hermanson said Sheriff Kelley told him only one-two people have not been allowed to enter the courthouse during this time. Election Board Secretary Howard expressed her concerns with the upcoming election. Court Clerk Thornton said the system in place has worked well but she was ready for everything to open back. Assessor Keen said she would like for the lady's restroom on the first floor continue to be locked and only used by courthouse employees, and the consensus was to keep the restroom on the first floor locked and used only by courthouse employees.

Motion was made by Shanks and seconded by Godberson approving to no longer take temperatures at the basement entrance and to open all the entrance doors to the courthouse. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

BOCC said these two procedures would be effective immediately.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Godberson told crews bladed and hauled material to roads district wide, boom mowed, mowed ditches, poured concrete on Tower Road, put in culvert on Lake Rd., and sprayed ditches district wide. He reported Duke Energy is closing Blake Rd. this morning from Hwy. 77 to Pecan until 11 a.m. to move the crane across the road.

Commissioner Shanks said his crews have been blading, hauling rock, boom mowing, mowing black top, and doing ditch work on "Q" Str.

Commissioner Wilson reported his crews dug shale at the pit and hauled shale to roads, graded roads and hauled rock from APAC to the yard, fixed a culvert on 76th north of Highland, worked on FEMA sites, mowed right-of-way's and serviced two (2) trucks.

Motion was made by Godberson and seconded by Shanks approving to go out for bid to purchase a 2014 Kenworth T470 Tandem Dump Truck, Dist#1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the Kay County Monthly Reports for May 2020: Treasurer; Assessor; County Clerk. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Motion was made by Shanks and seconded by Godberson approving the following Resolutions to deposit funds: Res#19, 20-155, FEMA Funds Proj#120459-\$85,693.67, Dist#1; FEMA Funds Proj#116083-\$83,865.26 & Proj#117886-\$53,508.34, Dist#3. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Cash Fund Estimate of Needs and Request for Appropriations: Highway-\$288,624.08; Dist#1-\$130,258.16; Dist#2-\$80,291.91; Dist#3-\$78,074.01; Highway-CBRIF-\$31,791.86; ETR Loan-\$295,000.00; Treasurer Mortgage Certification Fee-\$490.00; Resale Property-\$27,095.93; Adult Drug Court-\$7,437.00; Family Drug Court-\$12,000.00; Mental Health Court-\$5,135.00; County Clerk Lien Fee-\$2,645.00; Open Dumping Reward-\$12.67; Public Buildings Authority (PBA)-\$136,925.41; DHS-\$1,408.84; County Sales Tax-\$113,599.00; Use Tax-\$21,917.57; County Clerk Records Management & Preservation-\$5,586.00; Assessor Revolving Fee-\$210.00; Jail Sales Tax-\$302,514.56; Sheriff Service Fee-\$29,144.72; Use Tax-\$58,366.57. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. Court Clerk Thornton reported the courthouse security suggested not opening all doors to the courthouse today for security reasons.

Motion was made by Shanks and seconded by Godberson approving to leave all entrances, except the basement entrance, locked and begin unlocking all doors for the public to enter on June 9, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

DA Hermanson left the meeting to attend court.

Motion was made by Shanks and seconded by Godberson approving and awarding the lowest/best bidder on the six-month bids for commonly used items (opened in BOCC meeting on 6-1-2020) as follows:
NOTE: EACH SIX-MONTH BID IS LINE-ITEMIZED LISTING SEVERAL DIFFERENT PRODUCTS PER BID NUMBER. THE LOWEST BIDDER (unless noted) IS SELECTED PER LINE ITEM, FOR THAT REASON, MORE THAN ONE VENDOR WILL BE AWARDED TO EACH BID NUMBER.
Bid#2020-15 Asphalt-Evans & Associates, McConnell & Associates, T&C Asphalt Materials, Tulsa Asphalt LLC, Zyzer LLC; Bid#2020-16 Bridge Materials-Railroad Yard and Sunbelt Equipment; Bid#2020-17 Grader Blades-Dub Ross Co Inc., Nobles Equipment LLC, Warren Cat, Wear Parts & Equipment; Bid#2020-18 Concrete-P.C. Concrete Co Inc.; Bid#2020-20 Culvert Pipe-Core & Main LP, Dub Ross Co. Inc., Fensco, Railroad Yard Inc., Sunbelt Equipment; Bid#2020-21 Office Supplies-Redlands Office Solutions, Farha Wholesale; Bid#2020-22 Janitorial Supplies-Farha Wholesale, J&P Supply Inc., Redlands Office Solutions (Redlands Office Solutions bid was sent in the same envelope as the Office Supplies bid and was overlooked in the opening of the bid on 6-1-2020, the bid was found when tabulating the bids). Clerk Reese brought this matter to the attention of DA Hermanson and he agreed the bid should be considered. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Wilson tabling Bid#2020-19 Road Rock to further review bids. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Opening of Bid#2020-24 River Road Full Depth Repair Pine Avenue to 106th Lane, Dist#2: Evans & Associates Construction Co., Inc.-\$395,907.00; Armor Asphalt, LLC-\$388,933.00

Motion was made by Shanks and seconded by Godberson tabling Bid#2020-24 River Road Full Depth Repair Pine Avenue to 106th Lane, Dist#2 for further review. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

FY 2019/2020 PURCHASE ORDERS:

Assr Rev Fee Maintenance 3862 Locke Auto Parts 293.95; Scanners 1823 LandmarkGSI 346.00; Donations Building 767 Carolina Carports Inc 4734.94; Drug Court Drug Court Attendance 3635 Terrell Law Firm PLLC 250.00; General Attorney Fees 3694 Tisdal & O'Hara PLLC 3301.75; Billing 3025 City of Newkirk 3095.18; Detention 3366 CommunityWorks 993.75; 3851 OK Juvenile Justice SVCS 1920.00; Ink 3832 Redlands Office Solutions LLC 58.00; Internet 3384 US Cellular 919.42; 3872 Verizon Wireless

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40.01; Maintenance 1641 Oklahoma State University 175.75; 3246 Standley Corp 40.15; 3719 McDonald Computer Services LLC 970.00; Medical Supplies 3461 Cintas Corporation 832.10; Reimbursement 3737 Kennedy, Christine 273.18; Rental 3807 Newkirk Mini-Storage 53.00; Storage 3879 Newkirk Mini-Storage 117.73; Supplies 3805 Redlands Office Solutions LLC 296.50; 3853 Kennedy, Christine 54.00; Telephone 2743 Fusion 296.47; Travel 3113 Nicholson, Elizabeth 173.42; Health Lawn Care 3285 Turf Surfers Inc. 750.00; Supplies 3286 Walmart Community BRC 35.85; 3728 Thermoworks 219.06; Travel 3487 Mollet, Michelle 136.39; 3492 Ailey, Michelle 41.40; Highway null 3078 Evans & Associates 3035.24; Asphalt 3773 T & C Asphalt Materials LLC 1000.00; Concrete 3732 Ponca City Concrete Co 648.00; 3836 Ponca City Concrete Co 432.00; Electrical Work 1591 Hetrick Electric 2119.14; First aid supplies 3591 Cintas 141.24; Internet 3313 Chisholm Broadband 58.00; Lease 3667 Deere Credit Inc 1381.36; LEASE PURCHASE 3477 OK Dept Of Labor 6490.60; Parts 3355 Hats Auto Supply 109.99; 3539 John Deere Financial 489.39; 3865 Stuteville Ford Lincoln 41.09; 3888 Hats Auto Supply 229.03; Repairs 427 American Telephone Inc 120.00; 3353 G & B Auto Service Inc 118.00; 3396 Kelle Oil Company 626.00; REPAIRS 3443 DM Construction 80.00; Shirts 3852 Village Screen Print 73.00; Signs 3894 Circuit Engineering District #8 470.25; Supplies 3337 Brandts 11.98; 3863 Cintas Corporation 186.68; Telephone 3316 Nextiva Inc 88.56; Testing 2391 A+CDL Rental 460.00; Tires 3848 G & B Auto Service Inc 426.00; 3892 G & B Auto Service Inc 491.16; Travel 3116 Johnston, Chad Wayne 303.70; Uniforms 3537 Cintas Corporation Loc 1352.02; Uniform Service 3604 Cintas Corporation Loc 1254.95; Water 2949 Rural Water District #3 59.32; Weed Control 3864 Two Rivers Consumers Coop Assn 667.50; ML Fee Maintenance 2632 R.K. Black Inc 98.44; 2633 R.K. Black Inc 141.00; 3099 R.K. Black Inc 98.44; 3100 R.K. Black Inc 141.00; SH Svc Fee Equipment 3726 Security Detection 470.99; Fees 2121 Dept. of Public Safety 210.00; Food 3136 Petsense 415.94; Fuel 3699 Fuelman 839.86; Gear 2696 Special-Ops Uniforms 767.50; Juvenile Transports 3462 OK Juvenile Justice SVCS 4920.00; Maintenance 3149 Take Ten Tire 1472.78; OLETS 3143 Dept. of Public Safety 350.00; Transports 3377 Feinburg, Josh 408.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Shanks and seconded by Godberson to adjourn at 10:30 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 15th day of June, 2020.

JOHN A. WILSON, CHAIRMAN

JASON SHANKS, MEMBER

JACK GODBERSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
