

Monday, June 1, 2020  
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, June 1, 2020, the meeting was posted for public information on May 29, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma, and Kay County Website.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Marilee Thornton, Kay County Court Clerk; Susan Keen, Kay County Assessor; Brenda Medlock, OSU Extension; Sean Grigsba, Kay County Undersheriff; Dennis Bonewell, Kay County Emergency Management Director; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Wilson led the flag salute.

Motion was made by Godberson and seconded by Shanks approving regular meeting minutes of May 26, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Contract for Services by and between County Budgeting Services, LLC and BOCC for services to be provided during the 2020-2021 Fiscal Year, to prepare the 2019-2020 Financial Statements and the 2020-2021 Estimate of Needs. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving reimbursement claim for Election Board Secretary Salary for the month of May 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Modify or discontinue the Kay County Courthouse Opening Procedures adopted by the Kay County Commissioners on May 11, 2020: DA Hermanson said he requested this item be put on the weekly agenda to discuss or decide if changes need to be made. He talked about the fluctuation of COVID-19 cases. Court Clerk Thornton said she felt the building could be safely reopened without appointments. Thornton said over a period of two weeks only one person has been denied entrance into the building due to a fever of 99.8, she said the person made the decision not to enter. She told the dockets could still be maintained and remain small and stated it's time to open. Brenda Medlock, OSU Extension, asked if the courthouse is opened back to the public would temperatures still be requested and using one entrance into the building still remain in effect. Assessor Susan Keen said her office staff is still very uncomfortable with allowing the public to enter and asked if each office could control the number of people entering their office, etc. County Clerk Reese said if the BOCC opens the courthouse without appointments, her office would continue to social distance. Undersheriff Grigsba said Sheriff Kelley suggested to continue opening up in stages. Chairman Wilson said all doors could remain closed to the public except the basement entrance and allow the public to enter without appointments. Commissioner Godberson asked Undersheriff Grigsba when the Clorox 360 machine would be in for more detailed cleaning; he stated he was not sure but the courthouse could borrow the Sheriff's Department cleaning machine anytime, but would need someone to operate it.

Motion was made by Wilson and seconded by Godberson to open the courthouse to the public without appointments, to use one entrance through the basement on the west side of the courthouse, to continue taking temperatures at the door, to be effective June 2, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Further discussion was made regarding courthouse opening procedures.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects: Commissioner Godberson told crews bladed and hauled material to roads district wide, boom mowed on Rocky Ridge Road, mowed ditches, put in culvert and cleaned ditch on Prospect Rd., and poured concrete on Tower Road.

Commissioner Shanks said his crews have been blading, hauling rock to different locations and hauling from core, digging out dirt on Bridge #54 so River Ridge can begin work, and mowing road sides.

Commissioner Wilson reported his crews dug shale at the pit and hauled shale to roads, graded roads and hauled rock from APAC to the yard, worked on loader at the pit, repaired tires and worked on a dump truck in the shop, mowed roadways and repaired signs.

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No action was taken on Addendum No. 1 (BIA Project) for temporary traffic control on River Road full depth repair, Dist#2.

Motion was made by Shanks and seconded by Godberson approving Resolutions Disposing of Equipment: Res#19, 20-154, Court Clerk, 8 chairs-junked, recorder with power adaptor-junked, 2 computers/1 printer-transferred to AOC. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Transfer of Appropriations: Election Board Maintenance & Operations (M&O)-\$4,375.24 to Personal Services-\$875.24/Part-Time-\$3,500.00; Sheriff General Travel-\$6,478.09 to M&O; Visual Inspection Travel-\$3,500.00 to Professional Services; Visual Part-Time-\$1,295.00/M&O-\$1,300.00 to Visual Personal Service (\$2,595.00) Total transfer-\$6,095.00. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. Undersheriff Grigsba said he spoke with Sheriff Kelley and was told it would be 6-8 weeks from the time of ordering the Clorox 360 machine; he was not sure when it was ordered.

DA Hermanson left the meeting to attend court.

Motion was made by Shanks and seconded by Godberson approving Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

**FY 2019/2020 PURCHASE ORDERS:**

Drug Court Supplies 3405 Staples 98.44; Family Drug Court Court Attendance 3361 Jowers, Rae 500.00; 3641 Jowers, Rae 500.00; 3642 Terrell Law Firm PLLC 500.00; General Budget 2083 County Budgeting Services LLC 583.33; Coordinator Fees 3032 Northern Ok Court Services Inc. 2750.00; Fuel 3382 Fuelman 766.24; Maintenance 2476 Harrell Automotive & Recovery 1760.00; Supplies 3575 Redlands Office Solutions LLC 55.55; Vouchers 3659 Midwest Printing 199.58; Health Janitorial 3679 ANCO Services 2085.00; Highway null 3197 Sober Brothers 2988.18; 3474 Dish 17.05; Asphalt 3839 T & C Asphalt Materials LLC 1000.00; Billing 3317 OK Natural Gas 98.53; Copier contract 3806 Galaxie Business 92.40; Filter Service 3804 Rolling Prairie 171.75; Internet 3476 Chisholm Broadband 68.00; 3668 KanOkla Networks 40.00; Lease 3546 CNB Of Okarche 7276.19; 3665 Security National Bank 2038.69; 3666 SNB NA 1704.06; Maintenance Agree. 3592 Standley Systems Inc 40.00; Parts 3397 Southwest Truck Parts 278.97; 3557 Owen Auto Supply 776.41; 3686 Action Truck Parts 460.03; 3687 Bumper To Bumper 145.24; 3692 Southwest Truck Parts 349.11; 3721 Southwest Truck Parts 256.77; 3772 Action Truck Parts 168.20; Parts & supplies 3607 Blackwell Auto Supply 1313.06; Pipe 3411 Dub Ross Co. Inc. 4180.00; Repairs 3554 Blackwell Tire Service 105.00; 3556 Kelle Oil Company 95.00; Rock 3351 Dolese Bros Co 3687.61; Service 2950 OK Natural Gas 43.20; 3305 OK Natural Gas 21.27; Supplies 2129 Fastenal Indus & Const Supplies 182.88; 3042 Lowes Companies Inc. 237.50; Testing 2994 Johnston, Chad Wayne 460.00; Uniforms 3547 Unifirst Holdings Inc 970.17; Utilities 3306 Ponca City Utility Authority 486.52; Water 2002 Quality Water Service 35.75; 2646 Quality Water Service 28.10; Mental Health Court Attendance 3639 Terrell Law Firm PLLC 150.00; Drug Court Attendance 3638 Holmes Yates & Johnson 75.00; Supplies 3811 Staples 621.15; PBA Janitorial 3014 Choate, Calie Jo 1400.00; SH Svc Fee Detention 3152 OK Juvenile Justice SVCS 5880.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

Six-month bids for commonly used items for period covering July 1, 2020 through December 31, 2020 were opened as follows: Bid#2020-15 Asphalt: Tulsa Asphalt, LLC, Asphalt Producers, Inc., Zyzer, LLC Asphalt Construction, Logan County Asphalt Co., T&C Asphalt Materials, McConnell & Associates Construction Co., Inc., Evans & Associates Construction Co., Inc.; Bid#2020-16 Bridge Materials: Sunbelt Equipment & Supply, Inc., The Railroad Yard, Inc.; Bid#2020-17 Grader Blades: Yellowhouse Machinery Co., Dub Ross Co. Inc., Warren Cat, Nobles Equipment LLC, Wear Parts & Equipment; Bid#2020-18 Concrete: PC Concrete Co., Inc.; Bid#2020-19 Road Rock: Sober Brothers, Inc., Diemer Construction Co., LLC, Bowers Trucking Inc., Dolese Bros. Co., Stewart Stone Inc.; Bid#2020-20 Culvert Pipe: Core & Main LP, The Railroad Yard Inc., Sunbelt Equipment & Supply Inc., Fensco Inc., Dub Ross Co. Inc.; Bid#2020-21 Office Supplies: Redlands Office Solutions, Farha Wholesale; Bid#2020-22 Janitorial Supplies: Farha Wholesale, J & P Supply Inc.

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Motion was made by Godberson and seconded by Wilson tabling (for bids to be tabulated) on six-month bids for commonly used items for period covering July 1, 2020 through December 31, 2020 were opened as follows: Bid#2020-15 Asphalt; Bid#2020-16 Bridge Materials; Bid#2020-17 Grader Blades; Bid#2020-18 Concrete; Bid#2020-19 Road Rock; Bid#2020-20 Culvert Pipe; Bid#2020-21 Office Supplies; Bid#2020-22 Janitorial Supplies. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

There being no other business, motion was made by Godberson and seconded by Wilson to adjourn at 10:20 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

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Approved this 8th day of June, 2020.

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JOHN A. WILSON, CHAIRMAN

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JASON SHANKS, MEMBER

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JACK GODBERSON, MEMBER

ATTEST:

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TAMMY REESE, COUNTY CLERK  
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,  
BOARD OF COUNTY COMMISSIONERS  
(SEAL)

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