

KAY COUNTY PUBLIC BUILDINGS AUTHORITY

Post Office Box 450
Newkirk, Oklahoma 74647

Monday, May 11, 2020

Special Meeting

9:00 a.m.

Newkirk, Oklahoma

The Trustees of the Kay County Public Buildings Authority (PBA) met in special session at 9:00 a.m. on Monday, May 11, 2020, in the Mark Branch Gymnasium, Newkirk Public Schools, 215 S. Maple in Newkirk, Oklahoma. Notice of the meeting was posted for public information on May 6, 2020, at the Courthouse front door, Commissioners Court, basement handicapped entrance of the Kay County Courthouse, and Mark Branch Gymnasium in Newkirk, Oklahoma.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Jennifer Brock, Kay County Special Judge; Lennis Ailey, Secretary Bailiff for Special Judges; Marilee Thornton, Kay County Court Clerk; Susan Keen, Kay County Assessor; Christy Kennedy, Kay County Treasurer; Brenda Medlock, OSU Extension; Dennis Bonewell, Kay County Emergency Management Director; Terri Nash, Cody Blair, Crystal Meadows, Courthouse Custodians; David Cummings, PBA Attorney, Baumert, Cummings & Hiatt, Attorneys-At-Law; Randy Kyler, KSB Enterprises, LLC; Matt Graves and Gang Li, Architects In Partnership (AIP); Tammy Reese, Secretary/Kay County Clerk. Absent: Jack Godberson, Member.

Motion was made by Shanks and seconded by Wilson approving special meeting minutes of May 4, 2020. Motion carried: Wilson, aye; Shanks, aye.

Discussion with architect and construction manager representatives about status of annex and improvement project, including timing, scheduling, bidding, building plans, division of duties and other issues for proceeding: Randy Kyler, KSB Enterprises, LLC told he was ready to proceed with sending bids out for the construction of the Annex and OSU Extension buildings. He explained the bidding process and said bids (25-26 bids expected) would be opened on June 9th in a public opening. Kyler said during a PBA meeting on June 15th the Trustees of the PBA would select vendors from the received/opened bids. DA Hermanson asked for a timetable and Kyler stated three (3) weeks to get contracts out after the June 15th approval and probably break ground in July and 8-12 months before construction is completed. Matt Graves, AIP, said documents are prepared and just waiting to get final plans approved.

Report and discussion regarding sales and use taxes receipts: Attorney Cummings said he asked Clerk Reese for an update on county sales tax and use tax receipts. Clerk Reese told \$13,600.11-Use Tax, \$133,457.78-County Sales Tax was collected in March 2020; \$16,431.36-Use Tax, \$114,010.37-County Sales Tax was collected in April 2020. DA Hermanson said the ups/downs of collections was taken into consideration for the 13-year term; Attorney Cummings said he liked the use tax being included with the sales tax for extra cushion on the monthly payments.

Motion was made by Shanks and seconded by Wilson approving to go out for bid on the construction of the Annex and OSU Extension buildings. Motion carried: Wilson, aye; Shanks, aye.

Motion was made by Wilson and seconded by Shanks approving giving authority to Trustee Jason Shanks to sign contract with Bilger Real Estate Mini Storage. The mini storage unit will be used to hold county maintenance equipment that is in storage building (to be torn down) on courthouse property. Shanks told the storage will cost \$86 a month for one unit. Motion carried: Wilson, aye; Shanks, aye.

There being no further business, motion was made by Shanks and seconded by Wilson to adjourn (9:29 a.m.). Motion carried: Godbersen, aye; Wilson, aye; Shanks, aye.

Approved this day of , 2020.

TRUSTEES
KAY COUNTY PUBLIC BUILDINGS AUTHORITY

JOHN A. WILSON, CHAIRMAN

JASON SHANKS, VICE-CHAIRMAN

JACK GODBERSON, MEMBER

ATTEST:

TAMMY REESE, SECRETARY-TREASURER/KAY COUNTY CLERK
KAY COUNTY PUBLIC BUILDINGS AUTHORITY
(SEAL)
