

Monday, April 16, 2018
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, April 16, 2018, in the Commissioners Court of the Kay County Courthouse in Newkirk, Oklahoma. Notice of the meeting was posted for public information on April 13, 2018, at 8:50 a.m. at the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Chairman Jason Shanks called the meeting to order. Those present were as follows: Jack Godberson, Member; Paul Skidmore, Member; Brian Hermanson, District Attorney (DA); Susan Keen, Kay County Assessor; Dennis Bonewell, Emergency Management Director; Brenda Medlock, OSU Extension; Donna Parker, Oklahoma Court Services; John Wilson, Braman; Claude Williams, Taxpayers for Transparency; Cody Griesel, Newkirk Herald Journal; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Jason Shanks led the Flag Salute.

Motion was made by Godberson and seconded by Skidmore approving regular meeting minutes of April 9, 2018. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working and the projects they are involved in: Ms. Parker reported new Community Service Clients-19, Regular Community Service Clients-58, Sanction Community Service Hours Completed-266.25, Total Hours Completed-894.25 and Community Service Offender Completions-8. Completed Events: New Life Trails, Camp McFadden, Lake Ponca, First Christian Church, Humane Society, Grace Episcopal Church, New Hope Christian Fellowship, Ponca City Senior Center, Friendship Feast, Wheatheart Nutrition and Newkirk Public Library where clients assisted with a variety of duties. Up Coming Events: Camp McFadden, Great Day of Service, My Favorite Things, Humane Society, Lake Ponca, Friendship Feast, Wheatheart Nutrition, New Hope Christian Fellowship and New Life Trails.

Motion was made by Skidmore and seconded by Godberson approving Claim for loss of revenue to Kay County and the School Districts due to the Additional Homestead Exemptions allowed for the year 2017 in the amount of \$24,261.25. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Godberson and seconded by Skidmore approving on Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Iron Oak Renovations, LLC. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Shanks and seconded by Godberson approving Agreement with Newkirk Public Schools and Board of County Commissioners. Shanks told the Agreement was written up by Assistant District Attorney Billie Chrz and it states that Dist#2 may do work for Newkirk Schools. Shanks said Dist#2 will build a new pad for the new bus barn. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Trane Service Agreement for the air-chiller unit: DA Hermanson told the BOCC needs to Table this agreement again. He said Trane changed wording but not the meaning.

Motion was made by Shanks and seconded by Godberson Tabling Trane Service Agreement for the air-chiller unit. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No.8 Road and Bridge Projects: Commissioner Godberson stated crews are blading, patching asphalt and hauling material to roads district wide, pulling trees on Longwood, boom mowing on Hilltop, Dry and Furguson Rds., worked on a bridge on Enterprise and replaced culvert on Hubbard Rd.

Commissioner Shanks said his crews took out trees on Enterprise Rd. and will start pulling ditches and putting in culverts. Crews are also blading and boom mowing. Shanks told RiverRidge started back to work on Bridge 50.

Commissioner Skidmore said his crews are grading, hauling sand and shale to roads, ripping and screening shale at Redding pit, cutting trees around 124th and Stateline, putting out signs and picking up

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trash. Crews finished culvert work on Earth Rd. and doing dirt work and still working on "P" Street Bridge south of Hubbard.

Motion was made by Godberson and seconded by Skidmore approving Bridge Inspection Invoice #436360, Bridge Inspection Contract EEC17470 for routine inspection and the Report of Conference between Bridge Owner and Bridge Inspection Consultant. Clerk Reese pointed out the Bridge Inspection Invoices were in a new format. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Quotes for Dist#3: Electric to and inside west shop building quotes were received from: McDonald Electric-\$34,720.00; Younger-Holmes Electrical Contractors, Inc.-\$30,563.38; Hetrick Electric-\$24,818.83

Plumbing for bathroom and shop sink (rough-in), Dist#3 quotes were received from: Tucker Plumbing-\$2,500.00; Wells Plumbing Co., Inc.-\$2,520.00; A+ Plumbing-\$735.00.

Motion was made by Shanks and seconded by Godberson approving and awarding the lowest quote received to Hetrick Electric-\$24,818.83. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Shanks and seconded by Skidmore approving and awarding the lowest quote to A+ Plumbing-\$735.00. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Chairman Shanks opened Items #13 & 14 on the Agenda and stated BOCC would come back to these items after DA Hermanson speaks with the State Auditor's office regarding a BOCC up for reelection with opponents.

Motion was made by Skidmore and seconded by Godberson approving and authorizing Requisitioning Officers-Steve Kelley, Sean Grigsba, Jessica Wathor; Receiving Agents-Jodi Palmer, Vickie Schmidt; and Inventory Clerk-Bill Grose for the Kay County Juvenile Shelter Account. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving the following March 2018 Kay County Monthly Reports: Court Clerk, Health Department, County Clerk. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Shanks and seconded by Skidmore approving Resolution No. 17, 18-151, Kay County Dist#3 changing the piece of equipment (listed on previous Res#17, 18-70) to a JD Cab Tractor 6145R, funding from the County Road Machinery and Equipment Revolving Fund. DA Hermanson referenced O.S. Title 19 Section 333.B and explained the meaning of this law. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Godberson and seconded by Skidmore approving to go out for bid to purchase a JD Cab Tractor-6145R, Dist#3. DA Hermanson referenced O.S. Title 19 Section 333.B and explained the meaning of this law. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving the following Resolutions to Deposit Funds: Res#17, 18-148, Highway Dist#2-\$173.07, share of Cooperative's margins; Res#17, 18-149, Highway Dist#1-\$36,800.00, proceeds from auction sale; Res#17, 18-150, ETR Loan Dist#3-\$40,000.00, for Inv#384-asphalt overlay on Hubbard Rd. west of Waverly. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Bids (opened in BOCC meeting 4-9-18).

Motion was made by Shanks and seconded by Skidmore approving and awarding Bid#2018-14 Chip & Seal, Dist#2 to the lowest bidder Circle C Paving-\$1.34 per square yard. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Shanks and seconded by Godberson Tabling Bid#2018-15 Rock, Dist#2. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

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New Business [As per 1991 O.S. 25§311.A.9-'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

DA Hermanson and Commissioner Godberson stepped out of the BOCC meeting (9:35 a.m.). Godberson returned to the meeting; DA Hermanson left to attend court.

Motion was made by Godberson and seconded by Skidmore approving Payroll with warrants to be released on April 27, 2018 (corrected from Agenda that read April 16, 2018), Blanket Purchase Orders and Maintenance & Operation Claims. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

FY 2017/2018 PURCHASE ORDERS:

2017-2018 Drug Court 86, H Kristin Munson PLLC, 250.00, Attorney Fees; 87, Omega Laboratories Inc, 176.00, Testing; 88, H Kristin Munson PLLC, 375.00, Attorney Attendance Fees; 89, Call2 Test, 163.59, Scheduling; 90, Bridgeway Inc., 325.00, Training; 91, Roquemore Court Services LLC, 10595.00, Coordinator Fees; General 1827, Ultimate Pest Management LLC, 778.00, Lawn Care; 1828, Rogers Oil Co., 204.69, Fuel; 1829, MailFinance, 1125.00, Lease; 1830, AT&T, 1329.71, Phone; 1831, Newkirk Mini-Storage, 480.00, Rental; 1832, City of Newkirk, 3448.36, Utility Bill; 1833, R.K. Black Inc, 221.00, Copier maintenance; 1834, Cintas Corporation, 166.12, Medical Supplies; 1835, Cintas Corporation Loc, 251.24, Linen Service; 1836, AT&T, 31.30, Phone; 1837, R.K. Black Inc, 221.00, Copier maintenance; 1838, Creative Cabinets, 100.00, Repairs; 1839, Ultimate Pest Management LLC, 52.00, Pest Control; 1840, Ultimate Pest Management LLC, 52.00, Pest Control; 1841, Eastern Okla Youth Services, 2213.40, Juvenile Detention; 1842, Texas County Juv. Det. Center, 2542.00, Juvenile Detention; 1843, Comanche County Regional Juvenile Detention Center, 1120.00, Juvenile Detention; 1844, OK Juvenile Justice SVCS, 840.00, Juvenile Detention; 1845, Fusion, 269.99, Phone; 1846, ThyssenKrupp Elevator, 1648.73, Elevator Maintenance; 1847, Floor Care Specialist, 1675.00, Floor Care; 1848, Circuit Engineering District #8, 24.50, Signs; 1849, Cintas Corporation Loc, 251.24, Linen Service; 1850, Oklahoma State University, 6143.00, Contractual Services; 1851, AT&T, 30.69, Phone; 1852, Midwest Printing, 26.66, Forms; 1853, Quality Water Service, 97.55, Water; 1854, Quality Water Service, 78.05, Water; Health 351, Bell, Leann, 245.34, Travel; 352, Southwest Business Products, 649.34, Supplies; 353, Pioneer Fire And Safety, 24.00, Inspections; 354, R.K. Black Inc, 58.20, Copier; Highway 1434, Valk Manufacturing Company, 6880.00, Blades; 1435, City of Blackwell, 497.58, Electric Charges; 1436, City of Blackwell, 313.91, Electric Charges; 1437, Birch Communications, 159.12, Billing; 1438, American Concrete, 427.00, Concrete; 1439, Action Truck Parts, 492.76, Parts; 1440, P & K Equipment, 53.14, Belt; 1441, Deere Credit Inc, 1502.61, Lease; 1442, Throop Construction, 0.00, Propane; 1443, Direct Discount Tire, 550.00, REPAIRS; 1444, OK Dept. of Transportation, 4095.40, Lease Purchase Payment; 1445, Circuit Engineering District #8, 184.00, Signs; 1446, Circuit Engineering District #8, 134.00, Signs; 1447, G & B Auto Service Inc, 307.50, Tire; 1448, Kelle Oil Company, 49.20, Tubes; 1449, A+ Auto Glass, 120.00, REPAIRS; 1450, OK Corporation Commission, 25.00, Registration; 1451, Triple C LLC, 201.00, Sand; 1452, Circuit Engineering District #8, 320.00, Signs; 1453, Locke Supply Co., 56.79, Parts; 1454, Welch State Bank, 2136.55, Lease; 1455, Lippard Auctioneers, 43872.00, ; 1456, SNB NA, 857.19, Lease; 1457, SNB NA, 4113.38, Lease; 1458, RCB Bank, 3096.08, Lease; 1459, Caterpillar Financial Services Corp, 3846.88, Lease; Jail Debt-ST 10, Kay County JFA #124183, 280507.85, Tax Collections; ML Fee 12, Quality Water Service, 68.65, Water; PBA 40, Ultimate Pest Management LLC, 155.00, Lawn Care; 41, Ultimate Pest Management LLC, 44.00, Pest Control; 42, Ultimate Pest Management LLC, 44.00, Pest Control; Resale 91, Forte, 226.00, Fees; SH Svc Fee 344, Webster, TJ, 177.00, Transports; 345, Davis & Stanton, 363.00, Gear; 346, Fuelman, 1461.77, Fuel; 347, Garcia, John, 408.00, Juvenile Transports; 348, Garcia, Angela, 408.00, Juvenile Transports; 349, Fuelman, 1505.08, Fuel; 350, Main, Lisa, 36.00, Juvenile Transports; 351, Williams, Selena R., 114.45, Mileage; 352, Landis, Michael K., 97.32, Reimbursement

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Shanks and seconded by Skidmore to adjourn, 10:05 a.m. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Approved this 23rd day of April, 2018.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

PAUL SKIDMORE, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
