

Kay County Justice Facilities Authority  
Friday, April 13, 2018  
Kay County Detention Center  
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority (JFA) met in a regular session at 2:30 p.m., Friday, April 13, 2018, in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the regular meeting was posted for public information on April 12, 2018 at the Kay County Detention Center front door and Sheriff's training room door in Newkirk, OK.

Chairman Wes Young called the meeting to order. Those present were as follows: Trustees- Jimmy Greenhagen; Steve Kelley; Bruce Robinson; Don Jones, KCDC Director; Kay Hughs and Tracy Goddard, KCDC; David Cummings, JFA Attorney; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. Absent: Jason Shanks; Jim Stieber. (See sign in sheet)

Wes Young gave the opening prayer.

Motion was made by Bruce Robinson and seconded by Steve Kelley approving the minutes of March 9, 2018. Motion carried: Greenhagen, abstained; Kelley, aye; Robinson, aye; Young, aye.

Jail Director Report: KCDCD Don Jones reported \$1.9 million was in Equity Bank account and noted \$615,000 has been spent for salaries. He said the balance in July should be around \$1.2 million after salaries for FY 18-19 have been withdrawn. Jones told all the money from the county ledgers have been transferred to KCDC; approximately \$84,000 coming out of the Maintenance & Operation account and around \$81,000 from Personal Service. Jones said features have been added to the camera system. He told twelve inmates were in the GED classes and would be graduating soon and noted the graduation rate is higher than Pioneer Technology Center's graduation rate. Jones said the three meals per day rate is \$13.79 per inmate per week with total daily calories of 2817.

Director Jones and Kay Hughs discussed the reports given to Board Members.

Those reports were as follows: Revenue Report, Account Summary, Court Services/Transport for 2018, Monthly Inmate Medical Usage Report, Sales Tax Disbursement, Sales Tax Receipt Totals for year-to-date, County Jail Sales Tax Revenue FY2010-FY2017/by city, Monthly Population Statistics, Blanket and Purchase Order Summary.

Jones answered questions from the board.

Motion was made by Steve Kelley and seconded by Jimmy Greenhagen approving payment on the Bond Trustee Annual Fee of \$1,400.00 Invoice No. 5103285. Motion carried: Greenhagen, aye; Kelley, aye; Robinson, aye; Young, aye.

Motion was made by Steve Kelley and seconded by Jimmy Greenhagen approving the blanket purchase orders for the month of May 2018 in the amount of \$84,966.95. Motion carried: Greenhagen, aye; Kelley, aye; Robinson, aye; Young, aye.

Motion was made by Steve Kelley and seconded by Bruce Robinson approving purchase orders for March 2018-\$9,726.15 and April 2018-\$6,779.14. Motion carried: Greenhagen, aye; Kelley, aye; Robinson, aye; Young, aye.

Motion was made by Steve Kelley and seconded by Bruce Robinson approving April and May 2018 bi-weekly employee payroll not to exceed \$73,000.00 gross salary per pay period. Jones noted \$66,000.00 was paid in salaries for the last pay period. Motion carried: Greenhagen, aye; Kelley, aye; Robinson, aye; Young, aye.

There were no unscheduled public appearances made.

Motion was made by Jimmy Greenhagen and seconded by Steve Kelley to adjourn (2:56 p.m.). Motion carried: Greenhagen, aye; Kelley, aye; Robinson, aye; Young, aye.

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Approved this 11<sup>th</sup> day of May, 2018.

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Wes Young, Chairman

Attest:

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Tammy Reese, Secretary/Kay County Clerk  
County of Kay, State of Oklahoma  
Kay County, Justice Facilities Authority  
(Seal)

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