

Monday, March 19, 2018
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, March 19, 2018, in the Commissioners Court of the Kay County Courthouse in Newkirk, Oklahoma. Notice of the meeting was posted for public information on March 16, 2018, at 8:50 a.m. at the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Chairman Jason Shanks called the meeting to order. Those present were as follows: Jack Godberson, Member; Paul Skidmore, Member; Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Christy Kennedy, Kay County Treasurer; Dennis Bonewell, Emergency Management Director; Donna Parker, Oklahoma Court Services; Josh Fields, Stolhand Heating & Air Conditioning, Inc.; Cody Griesel, Newkirk Herald Journal; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Jason Shanks led the Flag Salute.

Motion was made by Skidmore and seconded by Godberson approving regular meeting minutes of March 12, 2018. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working and the projects they are involved in: Ms. Parker told the total monthly completed hours for February 2018: New Community Service Clients-19; Regular Community Service Clients turned in for the month-60; Sanction Community Service hours completed-120; Total hours completed-605.35; Community Service Offender Completions-8. She talked about the completed events where clients cleaned and assisted with a variety of jobs done at Camp McFadden, Lake Ponca, Humane Society, New Hope Christian Fellowship, Ponca City Disc Golf, City of Blackwell (Parks Department), Friendship Feast, Wheatheart Nutrition, Habitat Restore and Newkirk Public Library. Ms. Parker mentioned upcoming events: Camp McFadden, City of Ponca City, My Favorite Things, Humane Society, Friendship Feast, Wheatheart Nutrition and New Hope Christian Fellowship.

Commissioner Godberson asked Ms. Parker if the county could also get assistance from these clients. Ms. Parker said they could and they discussed work hours, etc.

Motion was made by Skidmore and seconded by Godberson approving on Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Bob Hawkins. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Report of Investigation by Medical Examiner by the Office of the Chief Medical Examiner on a Kay County decedent: Commissioner Skidmore said the deceased person was from Blackwell; Skidmore told he didn't have family or any means for burial. Commissioner Shanks said in the past the county has paid for cremation and the cost is usually less than \$500.

Motion was made by Skidmore and seconded by Godberson approving Report of Investigation by Medical Examiner by the Office of the Chief Medical Examiner on a Kay County decedent and paying for the burial of the deceased resident. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Sheriff's Department to request additional money for juvenile housing costs: Sheriff Kelley said the budgeted amount he was given at budget time is depleted and since that time has paid some of the expense out of his Sheriff Service Fee Account. He noted \$88,483.10 has been spent to date to house juveniles. Commissioner Shanks said to take \$30,000 (anticipated amount) out of General Government Maintenance & Operation and transfer to General Government Juvenile Shelter Account.

Motion was made by Skidmore and seconded by Godberson approving to transfer \$30,000 from General Government Maintenance & Operation to General Government Juvenile Shelter Account for juvenile housing. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No.8 Road and Bridge Projects: Commissioner Godberson stated crews are blading and hauling material to roads district wide, installed three new culvert pipes on Hubbard, Coleman and Brake Roads, boom mowing on Prentice Rd. and cleaning out ditches.

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Commissioner Shanks reported his crews have been working in the shop on equipment. He said Home Road is close to completion and weather permitting should be able to finish this week and then plans are to start blading.

Commissioner Skidmore said his crews have graded roads, hauled sand and shale, and have been working in the shop cleaning and repairing tires. He said crews are ripping shale at Redding pit, cutting trees along county right-of-way and patching asphalt on North 13th. Skidmore said the environmental crew was here last week.

No action was taken on going out for bid on a CBRI Chip & Seal Project on Union and Tower Rd., approximately 5.7 miles, Dist#2 (it was approved in last week's meeting).

Motion was made by Shanks and seconded by Godberson approving Release of Claims from the Bureau of Indian Affairs Contract Tonkawa Subdivision Road, Dist#3. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving to go out for bid on 5/8" clean chips 1300 tons, Dist#2. Shanks said this is separate from the chip and seal bid. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving Report of Conference/Invoice for Bridge Inspections for Dist#1, #2 & #3. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving the following Kay County Monthly Reports for February 2018: Election Board; Court Clerk. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Godberson approving the following Resolutions to Deposit Funds: Res#17, 18-133, Use Tax-\$1,000.00, reimbursement from Kaw Nation for 2018 Pictometry fly-over; Res#17, 18-134, Open Dump Reward-\$97.50, collections for February 2018. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

New Business [As per 1991 O.S. 25§311.A.9-'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] None.

Commissioner Skidmore and DA Hermanson stepped out of the meeting at 9:20 a.m. and returned at 9:30 a.m.

DA Hermanson left the meeting at 9:30 a.m. and said he would return for the bid opening at 10:00 a.m.

Motion was made by Godberson and seconded by Skidmore approving Payroll with warrants to be released on March 28, 2018, Blanket Purchase Orders and Maintenance & Operation Claims. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

FY 2017/2018 PURCHASE ORDERS:

2017-2018 Assr Rev Fee 17, Pioneer Technology Center, 30.00, Maps; Drug Court 79, Ball Trophy & Engraving Co., 100.00, Plaques; 80, Call2 Test, 172.20, Scheduling; 81, Gold-N-Treasures, 117.36, Key Fobs; 82, Ramey Price Cutter Supermarkets, 120.89, Refreshments; 83, Redwood Toxicology Laboratory, 1352.50, Testing; 84, Roquemore Court Services LLC, 10595.00, Coordinator Fees; General 1638, Younger-Holmes Electrical Contractors, 719.61, Electrical Work; 1639, Welch State Bank, 2676.40, Lease; 1640, Younger-Holmes Electrical Contractors, 245.54, Electrical Work; 1641, Rogers Oil Co., 259.35, Fuel; 1642, Betsy Ross Flag Girls Inc., 502.00, Flags; 1643, Touchtone Communications, 30.09, Phone; 1644, R.K. Black Inc, 116.21, Maintenance; 1645, Juniors Lock & Alarms, 95.00, Service call; 1646, Younger-Holmes Electrical Contractors, 495.76, Repairs; 1647, Juniors Lock & Alarms, 1074.80, Locks; 1648, Younger-Holmes Electrical Contractors, 92.88, Repairs; 1649, Touchtone Communications, 54.11, Phone; 1650, AT&T U Verse, 75.93, Internet; 1651, Touchtone Communications, 47.10, Phone; 1652, Craig Co. Detention Center, 375.00, Juvenile Detention; 1653, Southwest Business Products, 237.15, Vouchers; 1654, Oklahoma State University, 6143.00, Contractual Services; 1655, R.K. Black Inc, 53.41, Maintenance; 1656, Younger-Holmes Electrical Contractors, 1025.16, Maintenance; 1657, Pioneer Technology Center, 40.00, Training; 1658, Southwest Business Products, 853.95, Supplies; 1659, Fuelman, 1517.06, Fuel; 1660, Stephens, Carole, 52.17, ; 1661, AT&T, 96.17, Service; 1662, Network Solutions, 97.50, Service; 1663, ACCO, 105.00, Registration; Health 316, Pitney Bowes Global Financial Service LLC, 80.37, Lease; 317, Language Line Services, 128.45, Service; 318, Ponca

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City Utility Authority, 352.96, Utility Bill; 319, AT&T, 306.82, Phone; 320, R.K. Black Inc, 58.20, Maintenance; 321, Lektron Industrial Supply Inc, 142.56, Bulbs; 322, Moore Medical Corp., 366.51, Forceps; 323, Super Duper Publications, 101.98, Forms; 324, USPS - HASLER, 1000.00, Postage; Highway 1274, Pioneer Technology Center, 40.00, Safety meeting; 1275, Hembree & Hodgson Construction, 52015.00, Labor; 1276, Newkirk Auto Parts, 193.37, Parts & Service; 1277, Lowes Companies Inc., 18.79, Parts & Service; 1278, Triple C LLC, 190.00, Sand; 1279, Briggs Hardware, 99.75, Parts; 1280, AT&T, 284.97, Billing; 1281, Rolling Prairie, 107.00, Filter Service; 1282, Rolling Prairie, 66.70, Parts; 1283, Triple C LLC, 199.00, Sand; 1284, Circuit Engineering District #8, 704.00, Signs; 1285, Quality Water Service, 29.30, Water; 1286, Davis Sanitation, 55.00, Dumpster ; 1287, Southwest Truck Parts, 215.33, Parts; 1288, Locke Auto Parts, 181.86, Parts; 1289, Mike Redding, 504.00, Shale; 1290, J & P Supply, 79.62, Towels; 1291, S & K Direct Steel LLC, 62.96, Rod; 1292, Deere Credit Inc, 1502.61, Lease; 1293, Locke Supply, 66.78, Supplies; 1294, Dub Ross Co. Inc., 4129.60, Pipe; 1295, Circuit Engineering District #8, 47.00, Signs; 1296, John Deere Financial, 1015.29, Parts; 1297, Railroad Yard, 6981.08, Tank; 1298, Rays Used Equipment, 535.00, Parts; 1299, Dish, 23.60, Billing; 1300, Circuit Engineering District #8, 44.00, Signs; 1301, Farmers Grain Company, 14701.16, Diesel; 1302, Brandts, 64.75, Supplies; 1303, Shanks, Jason R., 106.82, Mileage; 1304, Warren Power And Machinery, 4107.60, Grader Blades; 1305, Direct Discount Tire, 1906.60, Tires; 1306, SNB NA, 857.19, Lease payment; 1307, Southwest Truck Parts, 414.62, Parts; 1308, Caterpillar Financial Services Corp, 3846.88, Lease payment; 1309, RCB Bank, 3096.08, Lease; 1310, SNB NA, 4113.38, Lease; 1311, Welch State Bank, 2136.55, Lease; Jail Debt-ST 9, Kay County JFA #124183, 317629.64, Tax Collections; Resale 82, Forte, 98.00, E check fees; Reward 1, Card Service Center, 811.22, Out Of County Expense; SH Svc Fee 315, Tebow, Daniel L., 189.00, Juvenile Transports

During review of the purchase orders, Commissioner Shanks stepped out of the Commissioner's Court two different times to make telephone calls.

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

DA Hermanson returned for the bid opening at 10:00 a.m.

Opening Bid#2018-13 Radiant Heaters, Dist#3: Stolhand Heating & Air Conditioning, Inc.-\$12,835.00 was the only bid received. Commissioner Skidmore was concerned about how he bid this out and stated it should have been done under Title 61. Commissioner Shanks explained he really did not need to go out for sealed bid and could have just received quotes and the process he followed was fine. DA Hermanson stated that based on what Commissioner Skidmore had just said it sounded like the handling of this bid was in compliance with the law.

Commissioner Skidmore stated he had concerns with the size of piping. Mr. Fields, Stolhand Heat & Air, said the piping is sized according to the job.

Motion was made by Skidmore and seconded by Shanks Tabling Bid#2018-13 Radiant Heaters, Dist#3 for further questions and review by Skidmore. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

There being no other business, motion was made by Godberson and seconded by Skidmore to adjourn, 10:07 a.m. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Approved this 26th day of March, 2018.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

PAUL SKIDMORE, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
