

Monday, March 16, 2020
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, March 16, 2020, the meeting was posted for public information on March 13, 2020, at 8:50 a.m. on the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Chairman John Wilson called the meeting to order. Those present were as follows: Jason Shanks, Member; Jack Godberson, Member; Brian Hermanson, District Attorney (DA); Billie Chrz, Assistant District Attorney (ADA); Judge Turner; Christy Kennedy, Kay County Treasurer; Susan Keen, Kay County Assessor ; Steve Kelley, Kay County Sheriff; Sean Grigsba, Kay County Undersheriff; Brenda Medlock, OSU Extension Director; Dennis Bonewell, Kay County Emergency Management Director; Donna Parker, Oklahoma Court Services; Skyler Matthews, Kaw Nation; John Andrew, Assistant City Attorney for Ponca City; Travis Harris, Kildare Fire Department; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman John Wilson led the Flag Salute.

Motion was made by Godberson and seconded by Wilson approving regular meeting minutes of March 9, 2020 and special meeting minutes of March 3, 2020. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Report given by Donna Parker, Oklahoma Court Services, presenting the number of community service hour's defendants are working and the projects they are involved in: Ms. Parker gave the February 2020 reports starting with new community service clients-16, regular community service clients for the month-69, sanction community service hours completed-357, total hours completed-1474.7 and community service offender completions-10. Completed events for the month where clients cleaned, trimmed trees, cleaned at lake area and cared for animals at New Life Trails, Friendship Feast, Blackwell Animal Control, Lake Ponca, Ponca City Disc Golf, and My Favorite Things. Upcoming events will be held at Habitat Restore, Ponca City Humane Society, Camp McFadden, Ponca City Disc Golf, My Favorite Things and Friendship Feast.

Motion was made by Godberson and seconded by Shanks approving AirMedCare Network Membership for Payroll Deduct Only for Kay County Employees with the automatic renewal struck from the document. DA Hermanson approved as to form suggesting to strike language regarding automatic renewal. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: Weston Solutions. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving and acknowledging County Treasurer's Summary of Collections February 2020 Monthly Report. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Road and Bridge Projects/Circuit Engineering District (CED) No. 8 Road and Bridge Projects:
Commissioner Godberson told crews were blading and hauling material to roads district wide, boom mowing, dug out holes and patched with asphalt on Prospect, Enterprise and "S" Str., cleaned ditches on Tower Rd. east of Pecan, loaded and hauled junk iron off and put rip rap on culvert on Furguson.

Commissioner Shanks told his crews are working in the shop.

Commissioner Wilson said crews are digging shale at the pit, hauling rock and shale to roads, bladed and graded roads, filled holes in asphalt roads, cleaned brush out and unplugged culverts, repaired signs and serviced equipment. He noted FEMA site inspections are finished and have been sending in projects to receive funding.

Motion was made by Shanks and seconded by Godberson approving ODOT Form 324a Claim for Project J2-5085(04), J/P#25085(04) Peckham Rd./Bitter Creek, CIRB Project. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving Memorandum of Understanding between Sumner County, Kansas and District #2 Kay County, Oklahoma to establish ownership, maintenance responsibilities, and inspection requirements between the Parties pertaining to Bridge 960827807140 (7.8 miles east of Hwy. 177) that lies on state line. DA Hermanson said he is concerned

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there is no termination date and this would be making decisions that affect future BOCC. Commissioner Shanks said this is an ongoing project that will remain the same until it is re-districted. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving the following Public Service/Pipeline Crossing Line Installation: Kay Electric Cooperative, NE4/NW4 S11 T27N R2E ending NW4/NE4 S12 T27N R2E, Parallel Brake Rd in 2 locations, Dist#1. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Kay County Monthly Reports for February 2020: Court Clerk. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Wilson approving the following Resolutions to Dispose of Equipment: Res#19, 20-111, Highway, District#1, L-Shape Fuel Tank, junked; Res#19, 20-112, Court Clerk, HP Elite 8200 Computer, transferred to AOC/MIS. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson approving the following Resolutions to Deposit Funds: Res#19, 20-109, Court Clerk-\$73.82, juror donations; Res#19, 20-110, Highway, District#2-\$4,604.59, BIA 6 Bridges Project#A17C00043 Bridge#44 FY19/20; Res#19, 20-113, Open Dump Reward-\$181.87, Feb. 2020 monthly fees for Newkirk reward fund. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Shanks and seconded by Godberson to reject Bid#2020-12 Kildare Fire Department Tanker Remount and Equipment (opened in BOCC meeting 3-9-2020). Travis Harris with Kildare Fire Department said this bid came in \$9,000 higher than expected he will need to redo the specifications and rebid, so therefore this bid needs to be rejected. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

New Business [As per 1991 O.S. 25§311. A.9- 'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting. Dennis Bonewell, Emergency Management Director stated the county needed to declare State of Emergency regarding the COVID-19 pandemic in line with the State of Oklahoma. County Officers, District Attorney Hermanson and Judge Turner all expressed concerns and talked about the best possible solutions in being proactive and how to move forward. John Andrew, City of Ponca City Attorney and City of Newkirk officials voiced their concerns as well. Mr. Andrew stated by declaring State of Emergency it would open up funding avenues.

Motion was made by Godberson and seconded by Shanks approving to enter into an Emergency Session. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

During the Emergency Session discussion was primarily made regarding closing the courthouse to the public and each of the offices and the court system expressed their concerns.

After much discussion, motion was made by Godberson and seconded by Shanks approving the Disaster Emergency Proclamation, read by Chairman Wilson, stating the courthouse would close to the public for the safety and welfare of the county as soon as BOCC meeting ended, and the proclamation shall be perpetual until further notice of the Kay County Commissioners. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving to adjourn the Emergency Meeting. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Motion was made by Godberson and seconded by Shanks approving Payroll with warrants to be released on March 30, 2020, Maintenance & Operation Claims and Blanket Purchase Orders. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

FY 2019/2020 PURCHASE ORDERS:

Assr Rev Fee Envelopes 2730 Redlands Office Solutions LLC 605.00; Supplies 2576 Staples 78.13; Drug Court Fees 2814 Terrell Law Firm PLLC 1250.00; Rent 3007 Chu-ona Plaza 234.00; Service 3008 parklight 82.00; Supplies 2966 Staples 39.47; Testing 2845 Omega Laboratories Inc 132.00; Family Drug Court Attorney Fees 2659 Jowers, Rae 500.00; Rental 2944 Chu-ona Plaza 234.00; Service 2945 Sparklight 82.00; Supplies 2972 Staples 85.32; General Billing 323 OK Natural Gas 280.20; 324 OK Natural Gas 290.50; Camera 1587 American Telephone 285.00; Envelopes 2668 Redlands Office Solutions

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LLC 395.50; Forms 2431 Midwest Printing 134.39; Fuel 2342 Earnheart Oil Inc 37.40; 2799 Fuelman 1382.78; Maintenance 2650 R.K. Black Inc 1617.11; 2795 Burkes Auto Body & Restoration 189.00; 2837 Burkes Auto Body & Restoration 1989.59; Mileage 3066 Kennedy, Christine L. 121.90; Phone 2304 AT&T 1491.75; 2631 AT&T 37.08; Registration 2830 County Clerks & Deputies Assoc. 200.00; Repairs 1820 OK State Auditor & Inspector 21334.00; Supplies 1727 OMECORP, LLC 433.00; 3050 Cintas Corporation 305.75; 3056 Redlands Office Solutions LLC 50.14; Telephone 2630 AT&T 276.96; Toner 2722 Redlands Office Solutions LLC 473.00; Training 1779 Pioneer Technology Center 80.00; Travel 2327 Mallory, Shannon 642.76; Health Certification 2437 Autry Technology Center 300.00; Inspections 54 Pioneer Fire And Safety 24.00; Janitorial 2936 ANCO Services 2085.00; Payroll 3084 Oklahoma State Dept of Health 34805.44; 3086 Oklahoma State Dept of Health 39101.91; 3087 Oklahoma State Dept of Health 32539.60; Pest Control 2237 Parker Pest Control 145.00; Phone 2917 AT&T 373.76; Postage Equipment Rental 2269 Pitney Bowes Global Financial Service LLC 144.93; Services 2670 Bray, Bill 760.00; Supplies 2171 Redlands Office Solutions LLC 610.76; 2699 Farha Wholesale Co. 261.50; Tests 2908 Sanofi Pasteur Inc 391.74; Translation 2755 Language Line Services 125.90; Travel 2673 Bray, Bill 65.30; 2679 Wehunt, Amy 77.28; Utilities 2404 City of Blackwell 345.59; Highway Email host 3012 MyMediaMatters 20.00; Furniture 2648 Oklahoma State Surplus 335.00; Grader 2746 Warren Power And Machinery 37314.25; Inspections 3027 Pioneer Fire And Safety 345.00; Labor law poster 3035 Personnel Concepts 10.90; Lease 2954 OK Dept. of Transportation 4095.40; 3059 Caterpillar Financial Services Corp 2941.97; 3060 RCB Bank 3096.08; 3061 SNB NA 4113.38; 3062 SNB NA 857.19; 3063 Welch State Bank 2136.55; Monitor 3070 Staples 89.99; Parts 2892 Yellowhouse Machinery Co 551.00; 3005 Yellowhouse Machinery Co 2124.68; 3034 Yellowhouse Machinery Co 61.28; 3043 Newkirk Auto Parts 288.55; Pipe 2993 Railroad Yard 1652.88; Repairs 2254 Action Truck Parts 495.09; 2806 G & B Auto Service Inc 200.00; 3047 North Central Rebuilders 86.94; Rock 2662 APAC-Central Inc 2170.60; 2774 Dolese Bros Co 7378.53; 2913 Dolese Bros Co 7394.22; 2956 Dolese Bros Co 1192.93; 2995 Dolese Bros Co 7575.10; Service 2582 Rolling Prairie 14.35; 2953 Lingo Communications 106.69; Sod 2828 Green Acre Sod & Landscape 5945.00; Supplies 2562 Cintas Corporation Loc 139.72; 2710 Brandts 180.79; 2804 Locke Auto Parts 290.80; 3028 Cintas Corporation 152.16; Telephone 2644 Nextivia Inc 89.12; Uniforms 2808 Cintas Corporation Loc 1337.45; 2996 Cintas Corporation Loc 262.04; Jail Debt-ST Tax Collections 3109 Kay County JFA #124183 337416.91; Mental Health File Cabinet 2918 Roquemore, Heather N. 180.00; Rental 2942 Chu-ona Plaza 234.00; Service 2943 Sparklight 82.00; Resale Fees 2611 Forte 119.00; Title Search 2739 Security Abstract Co. 13430.00; SH Svc Fee Detention 2455 Craig Co. Detention Center 2375.00; Fuel 2787 Fuelman 979.30; Keys 2894 Juniors Lock & Alarms 25.00; Rent 2471 Carys Sanitation 82.50; Transports 2094 Burtner, Jerry 132.00; 2095 Chouteau, Danny J. 75.00; 2481 Feinburg, Josh 180.00; 2487 Barrows, Charles Raymond 72.00; 2770 Wathor, Jessica R. 27.00; 2771 Garcia, Angela 72.00; 2775 Roquemore, Heather N. 87.00; 2811 Harp, Dean 39.00; 3022 Burtner, Cassy 54.00

Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Godberson and seconded by Shanks to adjourn at 10:56 a.m. Motion carried: Godberson, aye; Wilson, aye; Shanks, aye.

Approved this 23rd day of March, 2020.

JOHN A. WILSON, CHAIRMAN

JASON SHANKS, MEMBER

JACK GODBERSON, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
