

Monday, February 26, 2018
Newkirk, Oklahoma

The Board of County Commissioners (BOCC) of Kay County, Oklahoma, met in regular session at 9:00 o'clock a.m. on Monday, February 26, 2018, in the Commissioners Court of the Kay County Courthouse in Newkirk, Oklahoma. Notice of the meeting was posted for public information on February 23, 2018, at 8:50 a.m. at the Courthouse front door, Commissioners Court, and basement handicapped entrance of the Kay County Courthouse in Newkirk, Oklahoma.

Chairman Jason Shanks called the meeting to order. Those present were as follows: Jack Godberson, Member; Paul Skidmore, Member; Brian Hermanson, District Attorney (DA); Steve Kelley, Kay County Sheriff; Christy Kennedy, Kay County Treasurer; Susan Keen, Kay County Assessor; Cheryl Howard, Kay County Election Board Secretary; Dennis Bonewell, Emergency Management Director; James Burnett, Kay Electric Cooperative; Janice Shinn, Karen Dye and Kim Shanks, Newkirk Main Street; Sharon Rowen, Ponca City News; Cody Giesel, Newkirk Herald Journal; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. (See sign in sheet).

Chairman Jason Shanks led the Flag Salute.

Motion was made by Skidmore and seconded by Godberson approving regular meeting minutes of February 20, 2018. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Location of Kay County Amphitheater: Kim Shanks, representing Newkirk Main Street, showed a drawing of the amphitheater and told from the back of the stage to its entirety would be 150 feet and it is to sit at an angle (like a baseball field). She said the architect wants to make sure it looks good to the eye. Ms. Shanks had a view finder for BOCC to look through so they could get a better understanding of what the overall project with landscaping etc. would look like. Commissioner Shanks staked off with flags the southwest corner of the lot to give a general idea of the land required for the project.

The item on the agenda regarding courthouse annex was also opened: DA Hermanson told the courthouse was built in 1926 and since that time the offices have increased in number and the county has outgrown the current building. DA Hermanson asked Ms. Shanks what the time frame was on the amphitheater project; he said he would like to have time to possibly hire an architect so the county could get a general idea of the amount of space needed for the annex and parking. DA Hermanson said the county purchased the school property with an annex in mind, and we don't want to get land locked. Ms. Shanks said the money has not yet been raised for the amphitheater and until the location has been decided they cannot start the money raising process.

Motion was made by Skidmore and seconded by Godberson Tabling finalization on the location of the Kay County Amphitheater. It was not decided when this item would be put back on the agenda. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

No action was taken on hiring an architect for the planning of a courthouse annex, parking, and other needs.

Discussion on installing a hand rail in the middle of the stairs leading up to the 2nd floor and the stairs going down into the basement: Chairman Shanks suggested getting more signage for the elevator. Dennis Bonewell stated he thought elevator signage should be put on the outside of the courthouse notifying citizens of the elevator and elevator location. Commissioner Skidmore told middle hand rails needed to be installed for the best safety of the citizens. DA Hermanson recommended contacting someone with specialized training to come and inspect the stairs and make sure we are in compliance. Dennis Bonewell told the BOCC we are in compliance. After more discussion was made Commissioner Skidmore said he would contact Dale Frech, ACCO Safety Director and have him to come and inspect the stairways. Chairman Shanks said he would contact CED#8 for signage. No action was taken.

Motion was made by Skidmore and seconded by Godberson approving Agreements between the BOCC and the following to have remote terminal capabilities with the Assessor's office: City of Blackwell. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Skidmore and seconded by Shanks Tabling the Service & License Agreement Contract Information, Statement of Work, and the Master Services Agreement with CivicPlus (hosting website). DA Hermanson stated after review of the contracts he had several issues and will get in touch with CivicPlus to work through these matters. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

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Road and Bridge Projects/Circuit Engineering District (CED) No.8 Road and Bridge Projects: Commissioner Godberson stated crews are blading, hauling material and picking up net wrap and trash district wide. He told crews have cleaned up yard and hauled scrap iron off and have been spreading sand on icy roads.

Commissioner Shanks noted crews will be sanding roads on Thursday and Friday. He said today they will start hauling off scrap metal and start blading tomorrow. On Thursday, crews will begin tearing out Bridge 50 and hauling rock to shop.

Commissioner Skidmore said his crews are cleaning out trees from the right-of-way on "O" Street and hauling them to the yard on Adobe. Crews are working in the shop servicing vehicles and picking up trash. Also, crews have been sanding roads during the bad weather times.

Motion was made by Skidmore and seconded by Godberson approving Construction Contract and supporting documents for "Labor" associated with Bid#2018-11, Bridge Project, Dist#3. Commissioner Skidmore noted only the contract for "labor" was being approved and told a contract for the materials was not needed. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Godberson and seconded by Skidmore approving the following Public Service/Pipeline Crossing Line Installations: Kay Electric Cooperative, NE4/NE4 S12 T26N R3E ending NW4/NW4 S7 T26N R4E, Crossing Rocky Ridge Rd., Dist#1. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Godberson and seconded by Skidmore approving the following Resolutions for Declaration of Surplus: Res#17, 18-125, Court Clerk, black rolling stepladder, junked. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

Motion was made by Godberson and seconded by Skidmore approving the following Resolutions to Deposit Funds: Res#17, 18-124, PBA-Tonkawa Public Schools-\$585.00, reimbursement for auditing expenses ending June 30, 2017. Motion carried: Shanks, aye; Godberson, aye; Skidmore, aye.

New Business [As per 1991 O.S. 25§311.A.9-'New Business', as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.] Dennis Bonewell announced that the Governor has removed the burn ban. Sheriff Kelley said you can check on Oklahoma Forestry to receive information regarding burn bans. Commissioner Godberson told Burlington Northern has begun installing cross arms on the railroad tracks.

Commissioner Skidmore and DA Hermanson stepped out of the meeting (9:36 a.m.). At 9:41 a.m. Commissioner Skidmore returned to the meeting and DA Hermanson left to attend court.

Commissioner Shanks received and answered a telephone call.

Commissioner Shanks was able to sign payroll and some of the blanket and regular purchase orders before he had to leave to care for his sick child (9:45 a.m.).

Motion was made by Godberson and seconded by Skidmore approving Payroll with warrants to be released on February 27, 2018, Blanket Purchase Orders and Maintenance & Operation Claims. Motion carried: Godberson, aye; Skidmore, aye.

FY 2017/2018 PURCHASE ORDERS:

2017-2018 General 1557, Dept. of Public Safety, 350, OLETS ; 1558, Dept. of Public Safety, 350, OLETS ; 1559, Burkes Auto Body & Restoration, 1020, Maintenance; 1560, AT&T, 96.17, Internet; 1561, Burkes Auto Body & Restoration, 936, Maintenance; 1562, Southwest Business Products, 558.85, Supplies; 1563, OK Department Of Labor, 50, Inspections; 1564, Roberts & Son Funeral Home, 500, Charity burial; Health 286, Ponca City Utility Authority, 1090.01, Utility Bill; 287, Blake, Linda, 169.2, Travel; 288, OK Natural Gas, 369.13, Billing; 289, AT&T Mobility, 159.6, Service; 290, HP Inc, 199, Printer; 291, Sigrid Krause, 102.46, Travel; 292, Control Solutions, 621, Equipment; 293, J & P Supply, 190.04, Supplies; Highway 1195, Smethers Shale Pit, Mabel Smethers, 94.2, Shale; 1196, Evans & Associates, 12412.61, Asphalt; 1197, CODA, 100, Registration; 1198, Embassy Suites - Norman, 190, Lodging; 1199, Ponca City Utility Authority, 670.91, Utility Bill; 1200, Southwest Truck Parts, 282.88, Parts; 1201, Dish Network, 45.02, Service; 1202, Cintas, 909.63, Uniforms ; 1203, Encounter Wireless Service, 41, Billing; 1204, Standley Systems Inc, 33, Maintenance Agree.; 1205, ACG Materials, 6198, Rock; 1206, Cintas Corporation, 128.76, Medical Supplies; 1207, PC Concrete, 540, Concrete; 1208, Direct Discount Tire, 2801.9, Tires; 1209, Cross Oil, 3270, Fuel; 1210, Southwest Business Products, 61.48, Supplies; 1211, Logan County Asphalt Co., 1427.85, Asphalt; 1212, Alan Bliss, 50, Fabrication; 1213, Blackwell True Value Hardware, 11.98, Supplies; 1214, Blackwell True Value Hardware, 23.13, ; 1215, Sober Brothers, 2996.46, Native Material; 1216, Take Ten Tire, 834, Tires; Jail Debt-ST 8, Kay County JFA #124183, 312690.83, Tax Collections; SH Svc Fee 291, Tebow, Daniel L., 555, Juvenile Transports; 292, Tebow, Alma, 300, Juvenile Transports; 293, Garcia, Angela, 264, Juvenile Transports; 294, Garcia, John, 486, Juvenile Transports; 295, Fuelman Of Oklahoma, 1670.28, Fuel; 296, Galaxie Business, 118.03, Maintenance; 297, Ponca Body & Paint, 4502.48, REPAIRS; 298, Ramirez, Veronica, 42, Juvenile Transports; 299, Ramirez, Veronica, 93, Juvenile Transports

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Details' concerning the above listed purchase orders/claims are available in the County Clerk's Office. All records are open to the public, and any person may examine same during regular office hours.

There being no other business, motion was made by Godberson and seconded by Skidmore to adjourn, 9:56 a.m. Motion carried: Godberson, aye; Skidmore, aye.

Approved this 5th day of March, 2018.

JASON SHANKS, CHAIRMAN

JACK GODBERSON, MEMBER

PAUL SKIDMORE, MEMBER

ATTEST:

TAMMY REESE, COUNTY CLERK
COUNTY OF KAY, STATE OF OKLAHOMA SECRETARY,
BOARD OF COUNTY COMMISSIONERS
(SEAL)
