

Kay County Justice Facilities Authority  
Friday, February 9, 2018  
Kay County Detention Center  
Newkirk, OK 74647

The Trustees of the Kay County Justice Facilities Authority (JFA) met in a regular session at 2:30 p.m., Friday, February 9, 2018, in the Sheriff's training room of the Kay County Detention Center (KCDC) in Newkirk, OK. Notice of the regular meeting was posted for public information on February 8, 2018 at the Kay County Detention Center front door and Sheriff's training room door in Newkirk, OK.

Chairman Wes Young called the meeting to order. Those present were as follows: Trustees-; Steve Kelley; Lowell LeFebvre; Bruce Robinson; Jason Shanks; Jim Stieber; Don Jones, KCDC Director; Kay Hughs, KCDC; Claude Williams, Taxpayers for Transparency; Tammy Reese, Secretary/Kay County Clerk. Absent: Jimmy Greenhagen. (See sign in sheet)

Bruce Robinson gave the opening prayer.

Motion was made by Steve Kelley and seconded by Jason Shanks approving the minutes of January 12, 2018. Motion carried: Kelley, aye; LeFebvre, aye; Robinson, aye; Shanks, aye; Stieber, aye; Young, aye.

Jail Director Report: KCDCD Don Jones told he and his staff have worked diligently on preventative ways to avoid a flu outbreak and so far there are no cases of the flu with the inmates. He said he has had to replace four water heaters since the building has been built, and talked about heating and air repairs to the geothermal system. Jones said the fencing is up and will be putting up signs and making repairs to the in-house sewer pumps.

Jones stated he has had two staff members injured by inmates and two inmates have liver failure and he told about the situation.

Director Jones and Kay Hughes discussed the reports given to Board Members.

Those reports were as follows: Revenue Report, Account Summary, Court Services/Transport for 2018, Monthly Inmate Medical Usage Report, Sales Tax Disbursement, Sales Tax Receipt Totals for year-to-date, County Jail Sales Tax Revenue FY2010-FY2017/by city, Monthly Population Statistics, Blanket and Purchase Order Summary.

Jones answered other questions from the board.

Motion was made by Bruce Robinson and seconded by Jim Stieber approving the blanket purchase orders for the month of March 2018 in the amount of \$84,466.95. Motion carried: Kelley, aye; LeFebvre, aye; Robinson, aye; Shanks, aye; Stieber, aye; Young, aye.

Motion was made by Steve Kelley and seconded by Jim Stieber approving purchase orders for January 2018-\$48,982.09 and February 2018-\$7,062.28. Motion carried: Kelley, aye; LeFebvre, aye; Robinson, aye; Shanks, aye; Stieber, aye; Young, aye.

Motion was made by Jim Stieber and seconded by Bruce Robinson approving February and March 2018 employee payroll not to exceed \$73,000.00 gross salary per pay period. Jones noted \$63,398.00 was paid for the last pay period. Motion carried: Kelley, aye; LeFebvre, aye; Robinson, aye; Shanks, aye; Stieber, aye; Young, aye.

There were no unscheduled public appearances made.

Motion was made by Steve Kelley and seconded by Jason Shanks to adjourn (3:25 p.m.). Motion carried: Greenhagen, aye; Kelley, aye; LeFebvre, aye; Shanks, aye; Stieber, aye; Young, aye.

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Approved this 9<sup>th</sup> day of March, 2018.

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Wes Young, Chairman

Attest:

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Tammy Reese, Secretary/Kay County Clerk  
County of Kay, State of Oklahoma  
Kay County, Justice Facilities Authority  
(Seal)

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