

**NOTICE OF SPECIAL MEETING OF THE TRUSTEES
OF THE KAY COUNTY JUSTICE FACILITIES AUTHORITY**

Pursuant to the Oklahoma Open Meeting Act (Title 25 O.S. 2001, Section 301-314), notice is hereby given that the Trustees of the Kay County Justice Facilities Authority will hold a special meeting as follows:

DATE: Monday, June 22, 2020
TIME: 2:30 p.m.
PLACE: Kay County Detention Center
Sheriff's Training Room
1101 W. Dry Rd.
Newkirk, Oklahoma

AGENDA

1. Call the meeting to order.
2. Opening Prayer.
3. Roll Call.
4. Consideration, discussion and possible action to approve/disapprove the minutes of the May 8, 2020 meeting(s).
5. Jail Director Report by Don Jones.
 - a) Inmate population statistics
 - b) Sales tax data
 - c) Facility maintenance and issues
 - d) Staffing and personnel
 - e) Inmate medical
 - f) Prisoner transports/ court
 - g) Revenue report
6. Introduction and administration of oath for new Trustee Mark Detten, serving the remaining term of Bruce Robinson.
7. Consideration, discussion and possible action to elect officers of the KCJFA for the fiscal year 2020-2021:
 - a. Chairman
 - b. Vice Chairman
8. Consideration, discussion and possible action to approve/disapprove the FY2020/2021 operations and personnel budget.
9. Consideration, discussion and possible action to approve/disapprove the IT support agreement for McDonald's Computer Service FY2020/2021.
10. Consideration, discussion and possible action to approve/disapprove the contract for City Tele-Coin Company FY2020/2021, and authorize the Chairman to sign if approved.
11. Consideration, discussion and possible action to approve/disapprove the engagement agreement with Finley & Cook, CPA's to conduct the fiscal year audit for year end June 30, 2020, and authorize the Chairman to sign if approved. Fee of \$19,500 plus out of pocket expenses of \$2,500.00.
12. Consideration, discussion and possible action to approve/disapprove transfer of \$525,000.00 from Sales Tax AccountXXX4183 to Sales Tax Salaries Account XXX5719 for Detention Center Salaries.
13. Consideration, discussion and possible action to approve/disapprove transfer of \$50,000.00 from Sales Tax AccountXXX4183 to Jail Revenue M&O Account XXX5741 for partial payment of work comp and general liability.
14. Consideration, discussion and possible action to approve May, and June 2020, Purchase Orders.
15. Consideration, discussion and possible action to approve June, and July 2020 KCDC bi-weekly employee payroll not exceed 83,000.00 gross salary per pay period.
16. Unscheduled public appearances.
17. Adjournment.

Kay County Justice Facilities Authority
NAME OF PERSON FILING THIS NOTICE:

Kaleen Hughs, Kay County Detention Center/Admin

PUBLIC NOTICE

Posted this 18th day of June, 2020, at the Kay County Detention Center front door, and the door of the Sheriff's Training Room located at 1101 W. Dry Road, Newkirk, OK.